



Downtown Development Authority

THOMAS TOWNSHIP - DOWNTOWN DEVELOPMENT AUTHORITY

8215 Shields Drive, Saginaw, MI 48609

Tuesday, March 24, 2015 - 8:00 a.m. Michigan Time

1. The Board Meeting was called to order at 8:00 a.m. by Chairman Radewahn.
2. MEMBERS PRESENT: Radewahn, Doyle, Burns, Emeott, Duclos, and Weise
 ABSENT: Gray, Martin, and Ryder-Petre
 ALSO PRESENT: Russ Taylor, Township Manager, Dan Sika, Director of Community Development and Connie Watt, Planning Assistant/Code Enforcement
3. The Pledge of Allegiance was recited.
4. Motion was made by Weise, supported by Doyle to approve the agenda as presented. Motion carried unanimously.

AGENDA
 THOMAS TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY
 8215 Shields Drive, Saginaw, MI 48609
 Tuesday, March 24, 2015 – 8:00 a.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
 - A. Approve the minutes of the January 27, 2015.
6. Approval of Expenditures
7. Communications-Petitions-Citizen Comments
It is requested that you state your name and address for the record.
8. Public Hearing – None.
9. Unfinished Business-None
10. New Business
 - A. Planning Commission Annual Report for 2014.
 - B. Approve Budget 2015-2016 Year.
 - C. Budget Expenditures Adjustment
11. Reports

A. Chairperson	D. Board Members
B. Vice-Chairperson	E. Staff
C. Secretary	
12. Adjournment

5. Consent Agenda

A. Motion by Doyle, supported by Weise to approve the minutes of January 27, 2015 as presented. Motion carried unanimously.

6. Approval of Expenditures – Motion by Weise, supported by Doyle to approve the expenditures as presented. Motion carried unanimously.

7. Communications-Petitions-Citizen Comments – None.

8. Public Hearing – None.

9. Unfinished Business-None

10. New Business

A.-Planning Commission Annual Report for 2014

Sika explained that the report was a summary of the actions of the Planning Commission for the year 2014 so that the DDA could be aware of what has been going on. He added that at the last Planning Commission meeting there had been several important site plans. One from Fullerton Tool West who should be starting construction on their new building in the Great Lakes Tech Park this summer after obtaining the necessary permits. The second was an ice cream shop that will be opening on Gratiot Road across from Redmond's. Lastly would be the St. Francis Home which will be doubling the size of their structure with no increase in population. They will be renovating the old building and adding an addition. The report is to show the DDA the activity that took place.

B.-Approve the Budget for the 2015-2016 Year.

Sika explained the budget reflects anticipated spending for this year there is nothing out of the ordinary. Duclos questioned with the fund decrease where the DDA would be in five (5) years from now as far as fund balance. Taylor answered that once the bond payment is complete, the new agreement with the County will start. There will be minimal expenditures and in five (5) years they should be in good shape. Motion by Duclos, supported by Weise to approve the 2015-2016 Budget as presented. Motion carried unanimously.

C.-Budget Expenditures Adjustment

Sika explained the amendment reflects damage to the street lights along Gratiot Road. The insurance of those who struck the poles did take care of all expenses except about \$500.00. Weise questioned if all costs including reinstallation of the street lights are included in the cost to the insurance companies. Sika responded that all costs including those of the DPW, cost by Leddy Electric to deactivate the light, his cost to reinstall and any and all other expenses relating to the damage is turned in.

Motion by Weise, supported by Duclos to approve the line item adjustments as presented.
Motion passed unanimously.

11. Reports

- A. Chairperson – None.
- B. Vice-Chairperson – None.
- C. Secretary – None.
- D. Board Member –None
- E. Staff – Taylor mentioned that Miller Road construction would begin any day now as far as the utility work. The road will be closed down after school is out and will be down to one lane. There is a co-ordination meeting scheduled for somewhere around April 20th to discuss the plan of construction. Gratiot Road will also be under construction this year. MDOT will be holding an open house on April 16th from 4:00-6:30 p.m. to explain their plan. Taylor was not sure at this time of an exact start date for the construction but did say the crossovers from Meijer Drive to Leddy Road will be closed off and there will be additions of Michigan Turn Lanes. The bridge over Swan Creek is also scheduled for work and traffic will be restricted to one lane over it. Taylor also stated that an attempt was made to have sidewalks installed over the bridge area but this request was denied. The two story billboard along Gratiot Road has been reduced to a single billboard. Taylor said the Township had been working with the billboard company who had the desire to reduce the size (making them smaller) of two other billboards and offered to remove the top billboard of the one located near the IBEW to make it a single. He added that the billboard sign near Heritage Insurance is scheduled to be removed in May. Taylor informed the DDA that the Township had asked for a proposal from Hometown Decorations (they lease the Christmas decorations) to wrap the decorations of theirs with the bulbs we need but they will not give us a proposal. They would still be willing to allow us to rewrap the lights we need on them ourselves. So it is anticipated that we will be having our own decorations but there is still a lot to check on for example who will put them up, who will take them down, costs associated, putting the lights and tinsel on etc. He will probably have a definitive answer within the next couple of weeks. Lastly he said he has asked that a record be made of all the crossover wires and service lines for the North side of Gratiot Road to be recorded. He is thinking of the possibility of having these poles and wires eliminated one at a time and hopefully over say a ten (10) year period the North side of Gratiot will not have any. He stated he has been discussing this with Tom Begin and the likelihood of getting a cost and removing one pole at a time.

12. It was moved by Weise, supported by Doyle to adjourn the meeting at 8:30 a.m. Motion carried unanimously.

David Duclos, Secretary