



THOMAS TOWNSHIP
DOWNTOWN DEVELOPMENT AUTHORITY
8215 Shields Drive, Saginaw, MI 48609
March 22, 2011
8:00 a.m. Michigan Time

- 1. The Board Meeting was called to order at 8:00 a.m. by Chairperson Radewahn.
2. MEMBERS PRESENT: Radewahn, Martin, Doyle, Burns, Gray and Streeter.
ABSENT: Ryder-Petre, Weise and Duclos.
ALSO PRESENT: Russ Taylor, Township Manager, Dan Sika, Director of Community Development and Susan Coggin, Planning Assistant/Code Enforcement Officer.
3. The Pledge of Allegiance was recited.
4. Motion was made by Martin, seconded by Gray to approve the agenda as presented. Motion carried unanimously.

AGENDA
THOMAS TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY MEETING
8215 Shields Drive, Saginaw, MI 48609
8:00 AM, March 22, 2011

- 1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
A. Approve the minutes of the February 22, 2011 meeting.
6. Approval of Expenditures.
7. Communications-Petitions-Citizen Comments
It is requested that you state your name and address for the record.
8. Public Hearing - None.
9. Unfinished Business
A. Gratiot Road Banner Poles.
10. New Business - None.
11. Discussion - None.
12. Reports
A. Chairperson D. Board Members
B. Vice-Chairperson E. Staff
C. Secretary
13. Adjournment

5. Consent Agenda

A. Motion by Gray, seconded by Martin to approve the minutes of February 22, 2011 as presented. Motion carried unanimously.

6. Approval of Expenditures – No new expenditures for March, 2011.

7. Communications-Petitions-Citizen Comments – None.

8. Public Hearing – None.

9. Unfinished Business

A. Gratiot Road Banner Poles

Sika presented the DDA Board with a report regarding the proposed Gratiot Road banner poles. He stated that a company out of Beaumont, Texas gave him a bid of \$8,600 for two twenty-five foot black poles with all anchor bolts, stainless steel cable and all necessary accessories to connect the cable. The other part of the project would be to have the poles installed and hang the cables. The cost to install the two poles and hang the cabling is estimated at \$3,500.00 bringing the total cost of the project to approximately \$12,100.00. The banners would be purchased by the individual organizations and would need approval by the DDA prior to erecting a banner.

Streeter questioned the minimum height for these banners over Gratiot Road. Sika stated that MDOT requires a minimum of 14'-8" and a 90 mph wind load. Martin asked if there was a minimum size for the banners. Sika stated that the banners will be 4' in width with a maximum length of 25'. Martin asked if a location has been chosen? Sika stated that they are looking at the area just west of River Road possibly near Tractor Supply Company. According to current traffic counts, this would allow the banner to be viewed by at least 31,000 vehicles per day.

Motion by Martin, supported by Doyle to approve the purchase and installation of two twenty-five foot black poles with all anchor bolts, stainless steel cable and all necessary accessories as presented. Motion carried unanimously.

10. New Business – None.

11. Discussion - None.

12. Reports

A. Chairperson – None.

B. Vice-Chairperson – None.

C. Secretary – None.

D. Board Members – Streeter asked if the bids had been sent out for the financing of the street lights? Taylor stated that they are waiting on final approval by the Township Attorney, but should have it ready by the next DDA meeting.

E. Staff - None.

13. It was moved by Gray, supported by Martin to adjourn the meeting at 8:28 a.m. Motion carried unanimously.

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David Duclos, Secretary