

THOMAS TOWNSHIP
REGULAR BOARD MEETING MINUTES
8215 Shields Drive, Saginaw, MI 48609
June 3, 2019
7:00 o'clock p.m.

1. The Regular Board Meeting was called to order at 7:00 p.m. by Supervisor Weise.
2. PRESENT: Thayer, Sommers, Monahan, Weber, Weise, Brosowski, DeLine
ABSENT: None

ALSO PRESENT: Township Manager, Russ Taylor; Finance Director, Deidre Frollo; DPW Director, Rick Hopper; Assistant to the DPW Director, Trevor Schultz; Parks and Recreation Director, John Corriveau; Deputy Police Chief, Al Fong; Police Chief, Steve Kocsis; Police Sergeant, Eric Cowles; Fire Chief, Michael Cousins; Deputy Clerk, Darci Seamon; and two interested parties.

3. The Pledge of Allegiance was recited.
4. Motion was made by Brosowski, seconded by DeLine to approve the amended agenda as presented. Motion carried unanimously.

*****AMENDED AGENDA*****

THOMAS TOWNSHIP REGULAR BOARD MEETING
8215 Shields Drive, Saginaw, MI 48609
June 3, 2019
7:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
 - A. Approve the May 6, 2019, Regular Board Minutes.
 - B. Approval of the Expenditures.
 - C. Appoint Joyce Potoff as the alternate member on the Board of Review.
 - D. Accept the resignation from Pam Fuller, Police Secretary.
 - E. Approve changes to the Public Safety Clerical job description.
6. Communications-Petitions-Citizen Comments

It is requested that you state your name and address for the record.
7. Public Hearing
 - A. Short Road Street Lighting Special Assessment District.
8. Unfinished Business
 - A. None.
9. New Business
 - A. Approve Resolution 19-12 waiving the penalty for non-filing of a property transfer affidavit.
 - B. Approve Resolution 19-11 to tentatively approve the Short Road Street Lighting District and cause for the creation of a Special Assessment Roll.

- C. Approve the low bid of \$32,473.00 from McDonald Ford for a 2020 Ford Utility All Wheel Drive Police Interceptor patrol vehicle.
- D. Approve the purchase of BS&A Cemetery Software for \$5,520.00.
- E. Authorize American Excavating, Ltd. to pre-install individual water services to the right-of-way in The Greens at Apple Mountain Development for an amount not to exceed \$24,000.00.
- F. Acknowledge and accept the sewer rate study as presented.
- G. Approve Resolution 19-14 to authorize the Fire Department to apply for the Risk Reduction Grant under the Michigan Township Participating Plan.
- H. Approve Proclamation 19-13 honoring retiring Chief Steven Kocsis for his thirty years of service.
- I. Authorize the purchase of a new Flygt pump, along with its installation by JEGreen in Lift Station #4 for a total cost of \$28,765.00.

10. Reports

- | | | |
|---------------|--------------------------|-----------------------|
| A. Supervisor | D. Manager | H. Fire Dept. |
| B. Clerk | E. Community Development | I. Police Dept. |
| C. Treasurer | F. DPW | J. Parks & Recreation |
| | G. Finance | K. Board Members |

11. Executive Session

None

12. Adjournment

5. It was moved by Sommers, seconded by Weber to approve the consent agenda as presented. Motion carried unanimously.

A. Approval of Township Board minutes from the regular meeting 05/06/2019.

B. Expenditures consisting of:

Clearing Fund	\$3,050.16
General Fund	83,984.84
Public Safety-Fire Department	8,857.15
Fire Apparatus	564.78
Public Safety-Police Department	15,764.06
Public Safety-Drug Law Enforcement	0.00
Downtown Development Authority	325.79
Road Revolving Fund	0.00
Sewer Fund	44,404.67
Water Fund	444,384.03
Municipal Refuse	46,285.25
Tax	0.00

C. Appointed Joyce Potoff as the alternate member of the Board of Review for a term expiring 1/1/2021.

D. Approved changes to the Public Safety Clerical job description.

6. Communications-Petitions-Citizen Comments

A. None.

7. Public Hearing

A. Receive and file comments pertaining to the creation of the Short Road Street Lighting District. A public hearing was opened at 7:02 p.m. with one comment from Amy Cole of 1591 Short Road, Saginaw, MI 48609, who asked if it were possible to install fewer lights. The public hearing was closed at 7:03 p.m.

8. Unfinished Business

A. None.

9. New Business

A. It was moved by Sommers, seconded by Thayer to approve Resolution 19-12 waiving the penalty for non-filing of a property transfer affidavit.

Roll Call:

Ayes: Brosowski, Thayer, Sommers, Monahan, DeLine, Weber, Weise

Nays: None

Absent: None

Abstain: None

- B. It was moved by Weber seconded by DeLine to approve Resolution 19-11 to tentatively approve the Short Road Street Lighting District and cause for the creation of a Special Street Lighting Assessment Roll.

Roll Call:

Ayes: Weise, Brosowski, Thayer, Sommers, Monahan, DeLine, Weber

Nays: None

Absent: None

Abstain: None

- C. It was moved by DeLine seconded by Sommers to approve the low bid of \$32,473.00 from McDonald Ford for a 2020 Ford Utility All Wheel Drive Police Interceptor patrol vehicle. Motion carried unanimously.

- D. It was moved by Brosowski seconded by DeLine to approve the purchase of BS&A Cemetery Software in the amount of \$5,520.00. Motion carried unanimously.

- E. It was moved by Sommers seconded by Thayer to authorize American Excavating, Ltd. to pre-install individual water services to the right-of-way in the Greens at Apple Mountain development for an amount not to exceed \$24,000.00.

- F. It was moved by Monahan seconded by Sommers to acknowledge and accept the sewer rate study as presented. Motion carried unanimously.

- G. It was moved by Brosowski seconded by DeLine to approve Resolution 19-14 to authorize the Fire Department to apply for the Risk Reduction Grant under the Michigan Township Participating Plan.

Roll Call:

Ayes: Thayer, Sommers, Monahan, DeLine, Weber, Weise, Brosowski

Nays: None

Absent: None

Abstain: None

- H. It was moved by Weber seconded by Brosowski to approve Proclamation 19-13 honoring retiring Chief Steven Kocsis for his thirty years of service.

Roll Call:

Ayes: Brosowski, Thayer, Sommers, Monahan, DeLine, Weber, Weise

Nays: None

Absent: None

Abstain: None

- I. It was moved by Monahan seconded by DeLine to authorize the purchase of a new Flygt pump, along with its installation by JEGreen in Lift Station #4 for a total cost of \$28,765.00. Motion carried unanimously.

10. Report of Officers and Staff:

- A. Supervisor's Report – Supervisor Weise thanked the DPW staff for a job well done at the cemetery.

- B. Clerk's Report – None.

- C. Treasurer's Report - None.

- D. Manager's Report – Taylor reported that wet weather is causing delays on the Thomas Road sidewalk project.

- E. Receive and file Community Development Reports.

- F. Receive and file the DPW Report.

- G. Receive and file the Finance Department Report.

- H. Receive and file the Fire Department Report. Chief Cousins acknowledged Captain Jason Grandy for twenty years of service and Captain Brandon Rossi for fifteen years of service.
 - I. Receive and file the Police Department Report. Deputy Chief Fong reminded people to lock their vehicles and keep valuables out of plain sight. He also introduced a new police officer, Derek Smith.
 - J. Receive and file the Parks and Recreation Report.
 - K. Board Member Reports – None.
11. Executive Session:
A. None
12. It was moved by Monahan seconded by Sommers to adjourn the meeting at 7:50 p.m. Motion carried unanimously.

Edward Brosowski, Clerk

Dated