

Minutes

THOMAS TOWNSHIP PLANNING COMMISSION

Thomas Township Public Safety Building, 8215 Shields Drive, Saginaw, MI 48609

June 20, 2012 at 7:00 p.m.

John Bintz called the Planning Commission meeting to order at 7:00 p.m.

Present in addition to Mr. Bintz were: Rod Iamurri, Dale Halm, Ruth McDonald, Chris Thompson, Diane LaMountain and Rick Lorentzen. Also present were Dan Sika, Director of Community Development, Susan Coggin, Planning Assistant/Code Enforcement Officer and three (3) interested parties.

Members Absent: None.

2. Pledge of Allegiance.

3. Approval of Agenda:

It was moved by Mrs. McDonald, seconded by Mr. Thompson to approve the agenda as presented. Motion carried unanimously.

4. Approval of Minutes:

It was moved by Mr. Halm, seconded by Mrs. McDonald to approve the minutes of May 16, 2012 as presented. Motion carried unanimously.

5. Hearings – None.

6. Presentations

- A. Richard Keith of Wolgast Design Group LLC on behalf of St. Mark Lutheran Church is requesting site plan approval to construct an 11,612 square foot addition to the existing facility located at 2565 North Miller Road, Saginaw, MI 48609.**

Mr. Richard Keith and Mr. Chris Conley were present to answer any questions or concerns regarding this proposed site plan. Mr. Keith stated that the proposed 11,612 square foot addition will consist of a fellowship hall, kitchen, youth room, six (6) classrooms, new bathroom facilities, mechanical room and storage areas. The existing drive located along North Miller Road will be removed along with the existing septic field and a new drive will be added along the south end of the property at Summerfeldt Road. New landscaping will be planted along the addition consisting

of seventy-one (71) new shrubs and one (1) tree. Mr. Keith further stated that they had received a copy of the report and would comply with the three (3) contingencies listed for approval.

Motion by Mrs. McDonald, supported by Mr. Iamurri to approve the site plan to construct an 11,612 square foot addition to the existing facility located at 2565 North Miller Road upon the following contingencies:

1. A sidewalk agreement will need to be signed and recorded for future sidewalk development along North River Road, North Miller Road and Summerfeldt Road.
2. Final design of the water and sewer plan will need to be approved by the Department of Public Works prior to the issuance of a building permit.
3. The existing septic field will need to be disposed of per the Saginaw County Health Department specifications.

Motion carried unanimously.

7. Sign Board of Appeals – None.

8. Old Business – None.

9. New Business

A. Thomas Township Capital Improvement Plan – 2012/2013 through 2018/2019.

Sika presented the Planning Commission members with the Thomas Township Capital Improvement Plan for Fiscal Years 2012/2013 through 2018/2019. Each proposed project has a project summary followed by a project profile. The project profile states specifically the justification and the benefit of the project as well as funding resources.

Motion by Mr. Thompson, supported by Mrs. McDonald to approve the Thomas Township Capital Improvement Plan for fiscal years 2012/2013 through 2018/2019 as presented. Motion carried unanimously.

B. Discussion Only – Zoning Ordinance Review/Update.

Mr. Sika stated that over time state law changes and township zoning ordinance amendments are made. In November, 2011, Crescent Consulting was awarded the bid to review the zoning ordinance for any conflicts that may have been created over the years. In addition, unnecessary language was to be reviewed and eliminated from the zoning ordinance that may be confusing or redundant. Mr. Sika presented the Planning Commission members with the first draft of this review/update.

Discussion followed among the Planning Commission members. A public hearing will be scheduled for the July 18, 2012 Planning Commission meeting regarding the Zoning Ordinance update.

10. *Receive and File All Correspondence* – None.

11. *Adjournment.*

Motion by Mrs. McDonald, seconded by Mrs. LaMountain to adjourn the meeting at 7:34 p.m. Motion carried unanimously. The next meeting date is Wednesday, July 18, 2012.

Respectfully submitted by Susan Coggin, Planning Assistant/Code Enforcement Officer