



Downtown Development Authority

THOMAS TOWNSHIP - DOWNTOWN DEVELOPMENT AUTHORITY

8215 Shields Drive, Saginaw, MI 48609

Tuesday, January 27, 2015 - 8:00 a.m. Michigan Time

- 1. The Board Meeting was called to order at 8:00 a.m. by Chairman Radewahn.
2. MEMBERS PRESENT: Radewahn, Doyle, Burns, Emeott and Weise
ABSENT: Gray, Duclos and Ryder-Petre
ALSO PRESENT: Russ Taylor, Township Manager, Dan Sika, Director of Community Development and Connie Watt, Planning Assistant/Code Enforcement
3. The Pledge of Allegiance was recited.
4. Motion was made by Weise, supported by Doyle to approve the agenda as presented. Motion carried unanimously.

AGENDA
THOMAS TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY
8215 Shields Drive, Saginaw, MI 48609
Tuesday, January 27, 2015 - 8:00 a.m.

- 1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
A. Approve the minutes of the November 25, 2014.
6. Approval of Expenditures
7. Communications-Petitions-Citizen Comments
It is requested that you state your name and address for the record.
8. Public Hearing - None.
9. Unfinished Business
A. Approval of the revised Revenue Sharing agreement with Saginaw County and the reestablishment of the DDA District Base Value to the year 2014.
B. Street Light Pole Christmas Decorations-Update and Discussion.20
10. New Business
A. Letter to Timothy Novak-Saginaw County-DDA Annual Report
B DDA Newsletter
11. Reports
A. Chairperson D. Board Members
B. Vice-Chairperson E. Staff
C. Secretary
12. Adjournment

5. Consent Agenda

A. Motion by Weise, supported by Emeott to approve the minutes of November 25, 2014 as presented. Motion carried unanimously.

6. Approval of Expenditures – Motion by Martin, supported by Gray to approve the expenditures as presented. Motion carried unanimously.

7. Communications-Petitions-Citizen Comments – None.

8. Public Hearing – None.

9. Unfinished Business

**A.-Approval of the revised Revenue Sharing agreement with Saginaw County and reestablishment of the DDA District Base Value to the year 2014.**

Taylor explained that he thought the meeting with Saginaw County went very well. We went in asking for a thirty (30) year agreement and ended up with a twenty-five (25) year agreement, however, tax capture will only occur for the last twenty (20) years of the agreement. Emeott asked Taylor for an explanation of exactly what this all meant as he was unsure he understood. Taylor explained that the difference in the property value and the value of the DDA would be the amount that we would be allowed to capture tax on based on the millage of the County. Radewahn commended Taylor on his presentation at the meeting with Saginaw County. A motion was made by Emeott, supported by Doyle to approve reestablishing the DDA District Base Value to the year 2014 and the revised Revenue Sharing Agreement with Saginaw County. Motion carried unanimously.

**B-Street Light Pole Christmas Decorations-Update and Discussion**

Taylor told the members that the samples, which were displayed at the meeting, had been made by the Swan Valley High School shop class. They were welded rebar. A pattern had been provided to them by the Director of Public Works, Rick Hopper from which they designed the decorations. Hopper then wrapped the tinsel. So far a snowflake and a Christmas Tree were fabricated. Taylor commented that the kids did a great job on the designs and added that for just the cost of the rebar it was about \$20.00 per decoration. After adding in tinsel, about \$50.00-\$60.00 each. This in comparison to purchasing similar decorations at about \$600.00 each as noted by Sika. It is thought that a poinsettia design may also be designed. The members were in agreement that they thought the decorations looked good and were well done. Taylor showed the samples of the C-7 LED light strings that were also displayed. The various colors were briefly discussed with all of the members in agreement that the brighter colors of red, green and bright white showed up the best. Taylor said this project will continue to be looked at to insure that this is the most cost effective way to do the Christmas decorations after calculating all costs.

10. New Business

**A.-Letter to Timothy Novak-Saginaw County Annual Report**

Sika noted for the members that this was to inform them that the required letter was sent to Timothy Novak, Saginaw County Treasurer. It gives the verification in writing regarding the DDA Annual Report and that in 2014 the DDA did not capture any millage.

**B.-DDA Newsletter**

Sika informed the DDA that the DDA Newsletter has been mailed to anyone who is in the DDA highlighting what has been taking place in the District.

11. Reports

- A. Chairperson – None.
- B. Vice-Chairperson – None.
- C. Secretary – None.
- D. Board Member –None
- E. Staff – Taylor updated the members on the continued construction of the Trailhead Building. He informed them that they would see work picking up on it within the next month or so with hope of completion by May. He also mentioned that on June 9, 2015 Thomas Township would be hosting the Saginaw County Community Foundations celebration. A more formal invitation will be sent to them closer to the actual event. Taylor also let the DDA Members know that Mr. John Bintz, Chairperson of the Planning Commission, had submitted his resignation after 54 years of service. He noted that a plaque would be presented to him by the Township Board as well as a Certificate from the Planning Commission.

12. It was moved by Weise, supported by Doyle to adjourn the meeting at 8:26 a.m. Motion carried unanimously.

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David Duclos, Secretary