



AGENDA
THOMAS TOWNSHIP REGULAR BOARD MEETING
8215 Shields Drive, Saginaw, MI 48609
February 4, 2019
7:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
 - A. Approve the January 7, 2019 Regular Board Minutes.
 - B. Approval of the Expenditures.
 - C. Approve the promotion of Eric Cowles to Police Sergeant.
 - D. Appoint Rick Keith as the Township Architect for 2019/2020.
 - E. Appoint the Vector Tech Group as the Township Computer Services Provider for 2019/2020.
 - F. Appoint the Masud Labor Law Group as the Township Labor and Employment Attorney for 2019/2020.
 - G. Appoint Otto Brandt as the Township Municipal Law Attorney for 2019/2020.
 - H. Appoint Spicer Group as the Township Engineer for 2019/2020.
 - I. Accept and acknowledge the retirement of Assistant Fire Chief, Lyle Cousins from the Fire Department.
 - J. Approve the updated contract with the Township Manager.
6. Communications-Petitions-Citizen Comments

It is requested that you state your name and address for the record.
7. Public Hearing
 - A. None.
8. Unfinished Business
 - A. None.
9. New Business
 - A. Approve Proclamation 19-05 recognizing Assistant Fire Chief, Lyle Cousins for his 50 years of service on the Fire Department.
 - B. Award the contract for the parking lot lighting in the amount of \$1,720.00 contingent upon validating the insurance, references and verification of the contractor's understanding of the project details.
 - C. Approve the proposal from Spicer Group to design the proposed parking lot between the library and main offices parking lots in the amount of \$7,500.00.
 - D. Approve the fabrication of the Owen Cemetery Arch sign from Bill's Custom Fab, Inc. in the amount of \$7,025.00.
 - E. Approve letter of agreement with Spicer Group for submitting a Michigan Natural Resources Trust Fund Grant for \$1,000.00 and a Land and Water Conservation Grant for \$2,000.00.

Thomas Township will provide necessary reasonable auxiliary aids and services to any individuals with disabilities who plan to attend this public meeting. Persons interested in such services need to contact the Thomas Township Manager's offices at 249 N. Miller Road, Saginaw, Michigan 48609, by phone at 989-781-0150, or by fax at 989-781-0290 at least five (5) working days prior to the meeting. In the case that advanced notice for accommodations is not possible, every reasonable effort will be made to accommodate the disabled.

- | | | | | | |
|-----|-------------------|--------------------------|-----------------------|--|--|
| 10. | Reports | | | | |
| | A. Supervisor | D. Manager | H. Fire Dept. | | |
| | B. Clerk | E. Community Development | I. Police Dept | | |
| | C. Treasurer | F. DPW | J. Parks & Recreation | | |
| | | G. Finance | K. Board Members | | |
| 11. | Executive Session | | | | |
| | None | | | | |
| 12. | Adjournment | | | | |

Thomas Township
 Board of Trustee Meeting
 Citizen Comment Instructions

Any citizen may address the Thomas Township Board of Trustees at item #6, which is the Citizen Comment Section of the Board Meeting.

Supervisor Weise will ask if there is anyone who would like to address the Board. If there are multiple people, he will invite you to speak when it is your turn.

You will be asked to stand and state your name and address for the records.

You may then address your issue to the Board Members. In the interest of time, all citizens are requested to limit their address to three minutes.



THOMAS TOWNSHIP
REGULAR BOARD MEETING MINUTES
8215 Shields Drive, Saginaw, MI 48609
January 7, 2019
7:00 o'clock p.m.

1. The Regular Board Meeting was called to order at 7:00 p.m. by Supervisor Weise.
2. PRESENT: Weise, Brosofski, Weber, Thayer, Sommers, Monahan and DeLine
ABSENT: None

ALSO PRESENT: Township Manger, Russ Taylor; Finance Director, Deidre Frolo; DPW Director, Rick Hopper; Parks and Recreation Director, John Corriveau; Director of Community Development, Dan Sika; Deputy Police Chief, Al Fong; Fire Chief, Mike Cousins; Deputy Clerk, Darci Seamon; Township Attorney, Otto Brandt and 1 interested party.

3. The Pledge of Allegiance was recited.
4. Motion was made by Brosofski, seconded by Thayer to approve the agenda as presented. Motion carried unanimously.

AGENDA
THOMAS TOWNSHIP REGULAR BOARD MEETING
8215 Shields Drive, Saginaw, MI 48609
January 7, 2019
7:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
 - A. Approve the December 3, 2018 Regular Board Minutes.
 - B. Approval of the Expenditures.
 - C. Approve the hiring of Tyler Sutherland as Assistant Director of Parks and Recreation.
 - D. Approve the reappointment of Lynn McCoy and Dave Duclos to the Downtown Development Authority with terms of 01/01/2019 to 01/01/2023.
 - E. Approve the reappointment of Rod Iamurri to the Planning Commission for a term of 01/01/2019-01/01/2022.
 - F. Approve the reappointment of Steve Witt and Rene DeSander to the Zoning Board of Appeals for a term of 01/01/2019-01/01/2022.
6. Communications-Petitions-Citizen Comments
It is requested that you state your name and address for the record.
7. Public Hearing
 - A. None.
8. Unfinished Business
 - A. None.

9. New Business

- A. Approve the 2019 Agreement for Services with Saginaw Future, Inc. in the amount of \$6,000.00.
- B. Award the Murin Hydrant Construction Contract to Mid-State Earthworks in the amount of \$7,020.00 contingent upon the issuance of a Performance and Payment Bond in the additional amount of \$41,500.00.

10. Reports

- | | | |
|---------------|--------------------------|-----------------------|
| A. Supervisor | D. Manager | H. Fire Dept. |
| B. Clerk | E. Community Development | I. Police Dept. |
| C. Treasurer | F. DPW | J. Parks & Recreation |
| | G. Finance | K. Board Members |

11. Executive Session

None

12. Adjournment

5. It was moved by Weber, seconded by Sommers to approve the consent agenda as presented. Motion carried unanimously.

A. Approval of Township Board minutes from the regular meeting 12/03/2018.

B. Expenditures consisting of:

Clearing Fund	\$3,355.58
General Fund	127,430.05
Public Safety-Fire Department	16,387.37
Fire Apparatus	248.00
Public Safety-Police Department	17,763.61
Public Safety-Drug Law Enforcement	0.00
Downtown Development Authority	947.77
Road Revolving Fund	0.00
Sewer Fund	35,095.41
Water Fund	227,681.11
Municipal Refuse	60,839.69
Tax	29,623.63

C. Approve the hiring of Tyler Sutherland as Assistant Director of Parks and Recreation.

D. Approve the reappointment of Lynn McCoy and Dave Duclos to the Downtown Development Authority with terms of 01/01/2019 – 01/01/2023.

E. Approve the reappointment of Rod Iamurri to the Planning Commission for a term of 01/01/2019 – 01/01/2022.

F. Approve the reappointment of Steve Witt and Rene DeSander to the Zoning Board of Appeals for a term of 01/01/2019 – 01/01/2022.

6. Communications-Petitions-Citizen Comments

Steve Jonas of Saginaw Future Inc., 515 N Washington Ave, 3rd Floor, Saginaw, MI 48607 thanked the Township for doing business with Saginaw Future Inc. and stated he was there in case there were any questions about the Agreement for Services for 2019.

7. Public Hearing

A. None.

8. Unfinished Business

A. None.

9. New Business

A. It was moved by Sommers, seconded by DeLine to approve the 2019 Agreement for Services with Saginaw Future Inc. in the amount of \$6,000.00.

- B. It was moved by Monahan seconded by Sommers to award the Murin Hydrant Construction Contract to Mid-State Earthworks in the amount of \$7,020.00 contingent upon the issuance of a Performance and Payment Bond in the additional amount of \$41,500.00.
10. Report of Officers and Staff:
- A. Supervisor's Report – Supervisor Weise presented Treasurer Weber with a Proclamation recognizing 40 years of services.
 - B. Clerk's Report –None.
 - C. Treasurer's Report- None.
 - D. Manager's Report- Reminded the Board that the MTA conference registration is open and to send registration information to the Deputy Clerk.
 - E. Receive and file Community Development Reports.
 - F. Receive and file the DPW Report.
 - G. Receive and file the Finance Department Report.
 - H. Receive and file the Fire Department Report.
 - I. Receive and file the Police Department Report.
 - J. Receive and file the Parks and Recreation Report –Tyler Sutherland was introduced as the new Assistant Director of Parks and Recreation.
 - K. Board Member Reports – None.
11. Executive Session:
- A. None
12. It was moved by Brosowski, seconded by DeLine to adjourn the meeting at 7:14 p.m. Motion carried unanimously.

Edward Brosowski, Clerk

Dated



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** January 7, 2019
- **PERSON SUBMITTING:** Deidre Frollo, Fiscal Services Director
- **AGENDA TOPIC:** Approval of Expenditures
- **EXPLANATION OF TOPIC FOR BOARD MEMBERS:**
The Appropriations Act passed in March Appropriated total funds for the 2018/2019 fiscal year for operating the budgets of the various finds. Monthly the board needs to approve the total expenditures in each fund for the month.

In addition to the fund expenditures listed in the motion, Library Fund expenditures were \$10,524.82. Township Board approval is not required for Library expenditures. Payroll expenditures are not required to be included in this motion.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:**
Invoice approval list by fund
Cash balances report
- **POSSIBLE COURSES OF ACTION:**
Approval/not approve expenditures
- **SUGGESTED/REQUESTED MOTION:**
Motion by _____, supported by _____ to approve the expenditures totaling \$5,578,675.11 with individual fund totals as follows:

Clearing Fund	0.00
General Fund.....	110,088.82
Public Safety - Fire Department.....	22,974.86
Fire Apparatus	6.48
Public Safety - Police Department	28,707.58
Public Safety - Drug Law Enforcement	0.00
Downtown Development Authority.....	1,627.77
Road Revolving Fund.....	261,000.00
Sewer Fund	28,982.66
Water Fund	235,036.60
Municipal Refuse	62,374.52
Tax	4,827,875.82

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 101	GENERAL OPERATING FUND						
Dept 000							
101-000-231.750	DUE TO WORKMANS COMPENSA	MI MUNICIPAL WORKERS	WORKERS COMP PREMIUM - #3	2008205	01/15/19	1,486.11	59710
101-000-402.000	PROPERTY TAXES	SAGINAW COUNTY TREASU	TAX ADJUSTMENTS	OCT-DEC 2018 -	01/15/19	24.49	59731
101-000-447.000	PROPERTY TAX ADMINSTRAT	SAGINAW COUNTY TREASU	TAX ADJUSTMENTS	OCT-DEC 2018 -	01/15/19	59.01	59731
101-000-449.000	MOBILE HOME FEES	SAGINAW COUNTY TREASU	EDGEWOOD 181 LOTS JANUARY 2019	1528	01/29/19	90.50	59814
101-000-449.000	MOBILE HOME FEES	SAGINAW COUNTY TREASU	KRIS KAY 195 LOTS JANUARY 2019	1131	01/29/19	97.50	59814
101-000-449.000	MOBILE HOME FEES	SAGINAW COUNTY TREASU	EDGEWOOD 181 LOTS JANUARY 2019	1528	01/29/19	362.00	59816
101-000-449.000	MOBILE HOME FEES	SAGINAW COUNTY TREASU	KRIS KAY 195 LOTS JANUARY 2019	1131	01/29/19	390.00	59816
101-000-640.767	PROGRAM FEES BASKETBALL	VPL	BOYS VPL LEAGUE - 2018/7/19	2018/19	01/15/19	450.00	59754
			Total For Dept 000			2,959.61	
Dept 101	BOARD-LEGISLATIVE						
101-101-740.000	OPERATING SUPPLIES	CHASE	EBAY/MEMBERSHPS/CONF/EDU/MTA	12/27/18-01/26/	01/29/19	614.50	59770
101-101-802.000	LEGAL SERVICES	MASUD PATTERSON & SCH	LABOR COUNSEL	58954	01/15/19	171.00	59709
101-101-802.000	LEGAL SERVICES	OTTO BRANDT	LEGAL SERVICES	JANUARY 2019	01/15/19	1,210.00	59717
101-101-804.000	MEMBERSHIP & DUES	SAGINAW CO AREA CLERK	2019 MEMBERSHIP DUES - BROSOFSKI	2019	01/02/19	25.00	59668
101-101-960.000	EDUCATION & TRAINING	CHASE	EBAY/MEMBERSHPS/CONF/EDU/MTA	12/27/18-01/26/	01/29/19	1,745.00	59770
			Total For Dept 101 BOARD-LEGISLATIVE			3,765.50	
Dept 172	MANAGER-ADMINISTRATIVE						
101-172-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-01/20-02/1	01/02/19	1,721.14	59642
101-172-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-02/20-03/1	01/29/19	1,721.14	59765
101-172-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-01/20-02/1	01/02/19	20.44	59642
101-172-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-02/20-03/1	01/29/19	20.44	59765
101-172-716.100	VISION/SHORT TERM DISAB/	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2019	01/29/19	79.70	59797
101-172-716.200	DENTAL INSURANCE	DELTA DENTAL	JANUARY 2019 PREMIUM	RISCO02099467	01/02/19	145.32	59654
101-172-716.200	DENTAL INSURANCE	DELTA DENTAL	FEBRUARY 2019 PREMIUM	RISCO02134347	01/29/19	145.32	59784
101-172-716.300	INSURANCE LONG TERM DISA	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2019	01/29/19	24.58	59797
101-172-740.000	OPERATING SUPPLIES	TT GENERAL FUND PETTY	SALTA LUNCHEONS/TREE DECORATIONS	DECEMBER 2018	01/02/19	39.21	59682
101-172-740.000	OPERATING SUPPLIES	CHASE	EBAY/MEMBERSHPS/CONF/EDU/MTA	12/27/18-01/26/	01/29/19	77.81	59770
101-172-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8052554254	01/29/19	327.99	59819
101-172-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8052690065	01/29/19	5.79	59819
101-172-740.000	OPERATING SUPPLIES OFFIC	STAPLES ADVANTAGE	OFFICE SUPPLIES	8052554254	01/29/19	299.99	59646
101-172-850.100	WIRELESS COMMUNICATIONS	CHASE-MASTERCARD SVCS	MEMBERSHP/POSTAGE/CHARTER/MEIJER/PA	11/27/18-12/26/	01/02/19	49.77	59646
101-172-850.100	WIRELESS COMMUNICATIONS	CHASE	EBAY/MEMBERSHPS/CONF/EDU/MTA	12/27/18-01/26/	01/29/19	14.42	59770
101-172-960.000	EDUCATION & TRAINING	CHASE-MASTERCARD SVCS	MEMBERSHP/POSTAGE/CHARTER/MEIJER/PA	11/27/18-12/26/	01/02/19	41.17	59646
			Total For Dept 172 MANAGER-ADMINISTRATIVE			4,734.23	
Dept 191	ELECTIONS						
101-191-817.000	PROFESSIONAL SERVICES	SAGINAW COUNTY CLERK	2018 GENERAL ELECTION EXPENSES	11/6/18 GENRL E	01/15/19	2,301.52	59727
			Total For Dept 191 ELECTIONS			2,301.52	
Dept 215	CLERK						
101-215-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH INSURANCE	0002-01/20-02/1	01/02/19	17.20	59641
101-215-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH INSURANCE	0002-02/20-03/1	01/29/19	17.20	59764
101-215-716.100	VISION/SHORT TERM DISAB/	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2019	01/29/19	53.56	59797
101-215-716.200	DENTAL INSURANCE	DELTA DENTAL	JANUARY 2019 PREMIUM	RISG002099467	01/02/19	145.32	59654
101-215-716.200	DENTAL INSURANCE	DELTA DENTAL	FEBRUARY 2019 PREMIUM	RISG002134347	01/29/19	145.32	59784
101-215-716.300	INSURANCE LONG TERM DISA	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2019	01/29/19	13.54	59797
101-215-740.000	OPERATING SUPPLIES	CHASE	EBAY/MEMBERSHPS/CONF/EDU/MTA	12/27/18-01/26/	01/29/19	38.50	59770
101-215-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8052554254	01/29/19	20.87	59819
101-215-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8052690065	01/29/19	(1.90)	59819
101-215-804.000	MEMBERSHIP & DUES	SAGINAW CO AREA CLERK	2019 MEMBERSHIP DUES - SEAMON	2019	01/02/19	25.00	59668
101-215-900.300	CODIFICATION OF ORDINANC	MUNICIPAL CODE CORPOR	CODE OF ORDINANCES	169713	01/02/19	238.00	59662

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 101 GENERAL OPERATING FUND	EDUCATION & TRAINING	CHASE-MASTERCARD SVCS	MEMBERSHP/POSTAGE/CHARTER/MEIJER/PA	11/27/18-12/26/	01/02/19	600.00	59646
Dept 215 CLERK							
101-215-960.000							
			Total For Dept 215 CLERK			1,312.61	
Dept 253 TREASURER-FINANCE DEPARTMENT	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-01/20-02/1	01/02/19	1,452.04	59642
101-253-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-02/20-03/1	01/29/19	1,452.04	59765
101-253-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH/INSURANCE	0002-01/20-02/1	01/02/19	15.72	59641
101-253-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-01/20-02/1	01/02/19	21.07	59642
101-253-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH INSURANCE	0002-02/20-03/1	01/29/19	18.20	59764
101-253-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-02/20-03/1	01/29/19	21.07	59765
101-253-716.200	DENTAL INSURANCE	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2019	01/29/19	116.01	59797
101-253-716.200	DENTAL INSURANCE	DELTA DENTAL	JANUARY 2019 PREMIUM	RIS0002099467	01/02/19	159.23	59654
101-253-716.300	INSURANCE LONG TERM DISA	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2019 PREMIUM	01/29/19	159.23	59784
101-253-740.000	OPERATING SUPPLIES	CHASE	OFFICE SUPPLIES	FEBRUARY 2019	01/29/19	30.45	59797
101-253-740.000	OPERATING SUPPLIES	CHASE	OFFICE SUPPLIES	0852636374	01/15/19	(91.80)	59740
101-253-740.000	OPERATING SUPPLIES	CHASE	OFFICE SUPPLIES	12/27/18-01/26/	01/29/19	142.68	59770
101-253-740.000	OPERATING SUPPLIES	CHASE	OFFICE SUPPLIES	4331527	01/29/19	14.98	59810
101-253-740.000	OPERATING SUPPLIES	CHASE	OFFICE SUPPLIES	8052554254	01/29/19	122.40	59819
101-253-740.000	OPERATING SUPPLIES	CHASE	OFFICE SUPPLIES	8052690065	01/29/19	(1.43)	59819
101-253-740.000	OPERATING SUPPLIES	CHASE	OFFICE SUPPLIES	8052866128	01/29/19	50.90	59819
101-253-740.000	OPERATING SUPPLIES	CHASE	OFFICE SUPPLIES	8052950724	01/29/19	8.38	59819
101-253-804.000	MEMBERSHIP & DUES	CHASE-MASTERCARD SVCS	MEMBERSHP/POSTAGE/CHARTER/MEIJER/PA	8052554254	01/29/19	299.99	59819
101-253-804.000	MEMBERSHIP & DUES	SAGINAW AREA LOCAL TR	2019 MEMBERSHIP DUES - TUCKER	11/27/18-12/26/	01/02/19	50.00	59646
101-253-830.000	TAX ROLL PREPARATION	SAGINAW COUNTY TREASU	EQUALIZATION TAX ROLL	2019	01/15/19	10.00	59725
101-253-960.000	EDUCATION & TRAINING	CHASE	SALTA LUNCHEON/TREE DECORATIONS	1199	01/29/19	12,508.50	59814
101-253-960.000	EDUCATION & TRAINING	CHASE	SALTA LUNCHEON/TREE DECORATIONS	DECEMBER 2018	01/02/19	12.00	59682
101-253-960.000	EDUCATION & TRAINING	CHASE	EBAY/MEMBERSHP/CONF/EDU/MTA	12/27/18-01/26/	01/29/19	35.00	59770
			Total For Dept 253 TREASURER-FINANCE DEPARTMENT			16,606.66	
Dept 257 ASSESSING	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH INSURANCE	0002-01/20-02/1	01/02/19	1.43	59641
101-257-716.100	VISION/SHORT TERM DISAB/	HEALTH INSURANCE	HEALTH INSURANCE	0002-02/20-03/1	01/29/19	1.43	59764
101-257-716.100	VISION/SHORT TERM DISAB/	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2019	01/29/19	7.52	59797
101-257-716.200	DENTAL INSURANCE	DELTA DENTAL	JANUARY 2019 PREMIUM	RIS0002099467	01/02/19	14.53	59654
101-257-716.200	DENTAL INSURANCE	DELTA DENTAL	FEBRUARY 2019 PREMIUM	RIS0002134347	01/29/19	14.53	59784
101-257-716.300	INSURANCE LONG TERM DISA	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2019	01/29/19	1.81	59797
101-257-740.000	OPERATING SUPPLIES	CHASE-MASTERCARD SVCS	MEMBERSHP/POSTAGE/CHARTER/MEIJER/PA	0085341-001	01/02/19	39.00	59664
101-257-740.000	OPERATING SUPPLIES	CHASE-MASTERCARD SVCS	MEMBERSHP/POSTAGE/CHARTER/MEIJER/PA	57199937	01/02/19	8.12	59683
101-257-740.000	OPERATING SUPPLIES	CHASE-MASTERCARD SVCS	MEMBERSHP/POSTAGE/CHARTER/MEIJER/PA	8052636374	01/15/19	72.10	59740
101-257-740.000	OPERATING SUPPLIES	CHASE-MASTERCARD SVCS	MEMBERSHP/POSTAGE/CHARTER/MEIJER/PA	11/27/18-12/26/	01/02/19	100.00	59646
101-257-740.000	OPERATING SUPPLIES	CHASE-MASTERCARD SVCS	MEMBERSHP/POSTAGE/CHARTER/MEIJER/PA	2019	01/15/19	90.00	59712
101-257-804.000	MEMBERSHIP & DUES	CHASE-MASTERCARD SVCS	MEMBERSHP/POSTAGE/CHARTER/MEIJER/PA	12/18 BOR/ORD 18-2-06/ORD 18-G-01/	01/15/19	11.76	59753
101-257-900.000	LEGAL NOTICES	CHASE	EBAY/MEMBERSHP/CONF/EDU/MTA	268799	01/15/19	216.50	59770
101-257-960.000	EDUCATION & TRAINING	CHASE	EBAY/MEMBERSHP/CONF/EDU/MTA	12/27/18-01/26/	01/29/19	216.50	59770
			Total For Dept 257 ASSESSING			578.73	
Dept 265 BUILDING & GROUNDS	OPERATING SUPPLIES	CHASE-MASTERCARD SVCS	MEMBERSHP/POSTAGE/CHARTER/MEIJER/PA	11/27/18-12/26/	01/02/19	1,047.94	59646
101-265-740.000	OPERATING SUPPLIES	CHASE-MASTERCARD SVCS	MEMBERSHP/POSTAGE/CHARTER/MEIJER/PA	DECEMBER 2018	01/02/19	31.00	59682
101-265-740.000	OPERATING SUPPLIES	CHASE-MASTERCARD SVCS	MEMBERSHP/POSTAGE/CHARTER/MEIJER/PA	V00089180	01/15/19	129.95	59745
101-265-740.000	OPERATING SUPPLIES	CHASE-MASTERCARD SVCS	MEMBERSHP/POSTAGE/CHARTER/MEIJER/PA	12/27/18-01/26/	01/29/19	405.97	59770
101-265-740.000	OPERATING SUPPLIES	CHASE-MASTERCARD SVCS	MEMBERSHP/POSTAGE/CHARTER/MEIJER/PA	8052554254	01/29/19	363.70	59819
101-265-740.000	OPERATING SUPPLIES	CHASE-MASTERCARD SVCS	MEMBERSHP/POSTAGE/CHARTER/MEIJER/PA	8052650065	01/29/19	73.74	59819
101-265-740.000	OPERATING SUPPLIES	CHASE-MASTERCARD SVCS	MEMBERSHP/POSTAGE/CHARTER/MEIJER/PA	8052770375	01/29/19	(48.38)	59819

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 101 GENERAL OPERATING FUND							
Dept 265 BUILDING & GROUNDS							
101-265-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8051782708	01/29/19	(14.70)	59819
101-265-740.125	OPERATING SUPPLIES PASSP	STAPLES ADVANTAGE	OFFICE SUPPLIES	8052636374	01/15/19	56.39	59740
101-265-810.100	CONTRACTED SERVICES	CHASE	EBAY/MEMBERSHPS/CONF/EDU/MTA	12/27/18-01/26/	01/29/19	39.54	59770
101-265-810.100	CONTRACTED SERVICES	MAIL ROOM SERVICE CEN	POSTAGE/MAILINGS	12180364	01/15/19	988.35	59707
101-265-850.000	TELEPHONE	CHASE-MASTERCARD SVCS	DOCUMENT SHREDDING	96772	01/15/19	45.00	59736
101-265-850.000	TELEPHONE	123.NET	MEMBERSHP/POSTAGE/CHARTER/MEIJER/PA	11/27/18-12/26/	01/02/19	119.11	59646
101-265-920.000	TELEPHONE	CHASE	TELEPHONE SERVICE	406087	01/15/19	116.60	59686
101-265-920.000	UTILITIES	CHASE	EBAY/MEMBERSHPS/CONF/EDU/MTA	12/27/18-01/26/	01/29/19	119.13	59770
101-265-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 229 N MILLER RD	202429448118	01/29/19	739.58	59775
101-265-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 239 MILLER CT	201984487505	01/29/19	46.85	59775
101-265-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 249 N MILLER RD	206611889890	01/29/19	974.37	59775
101-265-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 8270 GRATIOT RD	205544164328	01/29/19	67.45	59775
101-265-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 101 LUTZKE RD	205544164327	01/29/19	100.71	59775
101-265-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 6909 GRATIOT RD	205544164326	01/29/19	107.08	59775
101-265-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 7863 GRATIOT RD	205544164325	01/29/19	110.71	59775
101-265-930.000	REPAIRS/MAINTENANCE	CHASE-MASTERCARD SVCS	MEMBERSHP/POSTAGE/CHARTER/MEIJER/PA	11/27/18-12/26/	01/02/19	59.54	59646
101-265-930.000	REPAIRS/MAINTENANCE	STONE QUEST INC	ICE MELT/FILL SAND	DECEMBER 2018	01/02/19	122.38	59674
101-265-930.000	REPAIRS/MAINTENANCE	CHASE	EBAY/MEMBERSHPS/CONF/EDU/MTA	12/27/18-01/26/	01/29/19	59.54	59770
101-265-930.000	REPAIRS/MAINTENANCE	GALE FIRE PROTECTION	ANNUAL SVC FIRE EXTINGUISHERS	78641 - ADMN BL	01/29/19	128.00	59789
101-265-930.000	REPAIRS/MAINTENANCE	GALE FIRE PROTECTION	ANNUAL SVC FIRE EXTINGUISHERS	78674 - OLD DPW	01/29/19	67.50	59789
101-265-936.000	MAINTENANCE AGREEMENTS	BRADYS BUSINESS SYSTE	CAN - C5255 - 01/14/19-02/13/19	AR314163	01/29/19	420.68	59769
101-265-940.100	EQUIPMENT RENTAL	THOMAS TWP WATER	EQUIPMENT RENTAL	OCT-DEC 2018	01/02/19	252.61	59678
Total For Dept 265 BUILDING & GROUNDS						6,730.34	
Dept 276 CEMETERY							
101-276-810.100	CONTRACTED SERVICES	R.E. SANKOWIAK,SCTTY	2395 N RIVER & 400 LEDDY RD - PORT	1218-218	01/15/19	90.00	59721
101-276-810.100	CONTRACTED SERVICES	R.E. SANKOWIAK,SCTTY	2395 N RIVER - PORTABLE TOILET RMT	1118-250	01/15/19	90.00	59721
101-276-930.000	REPAIRS/MAINTENANCE	TRI-VALLEY CONSTRUCTI	FALL CLEAN-UP - OWEN CEMETERY	4043	01/02/19	1,240.00	59680
101-276-940.100	EQUIPMENT RENTAL	THOMAS TWP WATER	EQUIPMENT RENTAL	OCT-DEC 2018	01/02/19	1,048.02	59678
Total For Dept 276 CEMETERY						2,468.02	
Dept 282 GREAT LAKES TECH PARK MTCE							
101-282-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 351 N GRAHAM RD	205188219663	01/29/19	431.28	59775
Total For Dept 282 GREAT LAKES TECH PARK MTCE						431.28	
Dept 371 COMMUNITY DEVELOPMENT							
101-371-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-01/20-02/1	01/02/19	1,467.20	59642
101-371-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-02/20-03/1	01/29/19	1,467.20	59765
101-371-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH INSURANCE	0002-01/20-02/1	01/02/19	9.98	59641
101-371-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-01/20-02/1	01/02/19	13.47	59642
101-371-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH INSURANCE	0002-02/20-03/1	01/29/19	9.98	59764
101-371-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-02/20-03/1	01/29/19	13.47	59765
101-371-716.200	DENTAL INSURANCE	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2019	01/29/19	78.54	59797
101-371-716.200	DENTAL INSURANCE	DELTA DENTAL	JANUARY 2019 PREMIUM	RISCC002099467	01/02/19	247.04	59654
101-371-716.300	INSURANCE LONG TERM DISA	MADISON NATIONAL LIFE	FEBRUARY 2019 PREMIUM	RISCC002134347	01/29/19	247.04	59784
101-371-740.000	OPERATING SUPPLIES	CHASE-MASTERCARD SVCS	MEMBERSHP/POSTAGE/CHARTER/MEIJER/PA	FEBRUARY 2019	01/02/19	21.97	59797
101-371-740.000	OPERATING SUPPLIES	CHASE	OFFICE SUPPLIES	11/27/18-12/26/	01/29/19	67.94	59646
101-371-740.000	OPERATING SUPPLIES	CHASE	OFFICE SUPPLIES	8052636374	01/15/19	12.09	59740
101-371-740.000	OPERATING SUPPLIES	CHASE	EBAY/MEMBERSHPS/CONF/EDU/MTA	12/27/18-01/26/	01/29/19	94.79	59770
101-371-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8052554254	01/29/19	42.24	59819
101-371-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8052770375	01/29/19	164.99	59819
101-371-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8052866128	01/29/19	50.77	59819
101-371-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8051782708	01/29/19	133.74	59819

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 101 GENERAL OPERATING FUND							
Dept 752 ADMINISTRATION							
101-752-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-01/20-02/1	01/02/19	1,317.30	59642
101-752-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-02/20-03/1	01/29/19	1,317.30	59765
101-752-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-01/20-02/1	01/02/19	9.77	59642
101-752-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-02/20-03/1	01/29/19	9.77	59765
101-752-716.100	VISION/SHORT TERM DISAB/	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2019	01/29/19	63.24	59797
101-752-716.200	DENTAL INSURANCE	DELTA DENTAL	JANUARY 2019 PREMIUM	FEBRUARY 2019 PREMIUM	01/02/19	145.32	59654
101-752-716.300	INSURANCE LONG TERM DISA	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	RIS0002134347	01/29/19	145.32	59784
101-752-740.000	OPERATING SUPPLIES	BRADYS BUSINESS SYSTE	DES MOINES STAMP MFG	KYOCERA - 30111 - 12/27/18-01/26/1	01/15/19	134.65	59691
101-752-740.000	OPERATING SUPPLIES	PRINT EXPRESS OFFICE	NAME PLATE	HD DATER STAMP/2 DATER PADS - PARK	01/15/19	156.50	59699
101-752-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	PAVILION RENTAL CONTRACT	00853556-001	01/15/19	51.00	59718
101-752-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	0085402-001	01/15/19	22.00	59718
101-752-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8052554254	01/29/19	151.48	59819
101-752-804.000	MEMBERSHIP & DUES	MICH RECREATION & PAR	OFFICE SUPPLIES	8052950724	01/29/19	38.68	59819
101-752-804.000	MEMBERSHIP & DUES	CHASE	KNUCKLES KNORTH MEMBERSHIP - 2019	2019	01/15/19	40.00	59711
101-752-817.000	PROFESSIONAL SERVICES	SPICER GROUP INC.	EBAY/MEMBERSHPS/CONF/EDU/MTA	12/27/18-01/26/	01/29/19	215.00	59770
101-752-960.000	EDUCATION & TRAINING	CHASE	THOMAS TWP - PASSPORT GRANT APP	189557REV	01/15/19	328.00	59738
			EBAY/MEMBERSHPS/CONF/EDU/MTA	12/27/18-01/26/	01/29/19	780.00	59770
			Total For Dept 752 ADMINISTRATION			4,943.08	
Dept 756 FACILITY ACQUISITION/CONSTRUC							
101-756-974.500	CAP IMPROVEMENT THOMAS T	SPICER GROUP INC.	THOMAS TWP - MULTI-USE PATH	191779	01/15/19	7,973.13	59738
101-756-974.575	CAPITAL IMP. WILDLIFE PR	CHASE-MASTERCARD SVCS	MEMBERSHP/POSTAGE/CHARTER/MEIJER/PA	11/27/18-12/26/	01/02/19	209.80	59646
			Total For Dept 756 FACILITY ACQUISITION/CONSTRUC			8,182.93	
Dept 761 SWIM PROGRAMS							
101-761-930.000	REPAIRS/MAINTENANCE	SAGINAW COUNTY PUBLIC	2019 POOL INSPECTION FEE	11222	01/15/19	183.00	59730
			Total For Dept 761 SWIM PROGRAMS			183.00	
Dept 762 SENIOR CITIZENS PROGRAMS							
101-762-740.000	OPERATING SUPPLIES	CHASE	EBAY/MEMBERSHPS/CONF/EDU/MTA	12/27/18-01/26/	01/29/19	247.94	59770
			Total For Dept 762 SENIOR CITIZENS PROGRAMS			247.94	
Dept 766 YOUTH CLINICS/FLOOR HOCKEY							
101-766-740.300	OPERATING SUPPLIES F-SHI	SAGINAW KNITTING MILL	BASKETBALL CLINIC SHIRTS	80070	01/15/19	442.20	59735
			Total For Dept 766 YOUTH CLINICS/FLOOR HOCKEY			442.20	
Dept 768 ARCHERY							
101-768-740.000	OPERATING SUPPLIES	CHASE	EBAY/MEMBERSHPS/CONF/EDU/MTA	12/27/18-01/26/	01/29/19	160.00	59770
101-768-740.300	OPERATING SUPPLIES T-SHI	SAGINAW KNITTING MILL	ARCHERY SHIRTS	80076	01/15/19	622.75	59735
			Total For Dept 768 ARCHERY			782.75	
Dept 770 OPERATIONS & MAINTENANCE							
101-770-740.000	OPERATING SUPPLIES	HOME DEPOT	REPAIRS/MAINTENANCE	JANUARY 2019	01/15/19	18.97	59704
101-770-740.000	OPERATING SUPPLIES	RED WING SHOES	UNIFORMS BOOTS - PARKS	51619678	01/29/19	182.74	59811
101-770-850.000	TELEPHONE	CHASE-MASTERCARD SVCS	MEMBERSHP/POSTAGE/CHARTER/MEIJER/PA	11/27/18-12/26/	01/02/19	107.78	59646
101-770-850.000	TELEPHONE	CHASE	EBAY/MEMBERSHPS/CONF/EDU/MTA	12/27/18-01/26/	01/29/19	107.78	59770
101-770-850.100	WIRELESS COMMUNICATIONS	CHASE-MASTERCARD SVCS	MEMBERSHP/POSTAGE/CHARTER/MEIJER/PA	11/27/18-12/26/	01/02/19	59.71	59646
101-770-850.100	WIRELESS COMMUNICATIONS	CHASE	EBAY/MEMBERSHPS/CONF/EDU/MTA	12/27/18-01/26/	01/29/19	19.58	59770
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 755 BACON ST #GUL	201628474961	01/15/19	70.78	59696
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 300 LEDDY RD #GUL	201628474941	01/15/19	192.06	59696
101-770-920.000	UTILITIES	THOMAS TWP WATER	UTILITY BILL - ROBERT MILLER NO	10/01/18-01/01/	01/15/19	167.10	59747
101-770-920.000	UTILITIES	THOMAS TWP WATER	UTILITY BILL - ROBERT MILLER SO	10/01/18-01/01/	01/15/19	169.72	59747

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 101 GENERAL OPERATING FUND							
Dept 770 OPERATIONS & MAINTENANCE							
101-770-920.000	UTILITIES	THOMAS TWP WATER	UTILITY BILL - 605 S MILLER RD	10/01/18-01/01/	01/15/19	163.42	59747
101-770-920.000	UTILITIES	THOMAS TWP WATER	UTILITY BILL - ROBERTS BACON	10/01/18-01/01/	01/15/19	13.48	59747
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 755 BACON ST	201895482972	01/29/19	50.66	59775
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 400 LEDDY RD	204832246713	01/29/19	27.26	59775
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 400 LEDDY RD POOL	204832246712	01/29/19	129.35	59775
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 455 S MILLER RD	204921240740	01/29/19	484.43	59775
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 700 S RIVER RD	203942316325	01/29/19	47.05	59775
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 9535 GRATIOT RD	203942316325	01/29/19	8.24	59775
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 300 LEDDY RD	204832246709	01/29/19	289.47	59775
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 605 S MILLER RD	601011616159	01/29/19	13.88	59775
101-770-930.000	REPAIRS/MAINTENANCE	CHASE-MASTERCARD SVCS	MEMBERSHP/POSTAGE/CHARTER/MEIJER/PA	11/27/18-12/26/	01/02/19	68.36	59674
101-770-930.000	REPAIRS/MAINTENANCE	STONE QUEST INC	ICE MELT/FILL SAND	DECEMBER 2018	01/02/19	122.38	59674
101-770-930.000	REPAIRS/MAINTENANCE	TSC STORES	MAINTENANCE/REPAIRS	DECEMBER 2018	01/02/19	57.97	59681
101-770-930.000	REPAIRS/MAINTENANCE	HOME DEPOT	REPAIRS/MAINTENANCE	JANUARY 2019	01/15/19	38.08	59704
101-770-930.000	REPAIRS/MAINTENANCE	CHASE	EBAY/MEMBERSHP/CONF/EDU/MTA	12/27/18-01/26/	01/29/19	68.36	59770
101-770-930.000	REPAIRS/MAINTENANCE	GALE FIRE PROTECTION	ANNUAL SVC FIRE EXTINGUISHERS	78643-ROBERTS/R	01/29/19	114.90	59789
101-770-930.000	REPAIRS/MAINTENANCE	TSC STORES	REPAIRS/MAINTENANCE	JANUARY 2019	01/29/19	19.14	59827
101-770-938.000	VEHICLE EXPENSE	TOTTEN TIRE NORTHWEST	VEHICLE REPAIR - TIRE - PARKS	JANUARY 2019	01/15/19	154.95	59748
101-770-938.100	GAS & DIESEL FUEL	WEX INC	GAS/DIESEL FUEL	181931	01/02/19	103.84	59683
101-770-940.100	EQUIPMENT RENTAL	THOMAS TWP WATER	EQUIPMENT RENTAL	571999937	01/02/19	109.85	59678
Total For Dept 770 OPERATIONS & MAINTENANCE						3,181.29	
Dept 774 SPECIAL EVENTS							
101-774-740.000	OPERATING SUPPLIES	CHASE-MASTERCARD SVCS	MEMBERSHP/POSTAGE/CHARTER/MEIJER/PA	11/27/18-12/26/	01/02/19	131.57	59646
101-774-740.000	OPERATING SUPPLIES	TSC STORES	MAINTENANCE/REPAIRS	DECEMBER 2018	01/02/19	95.70	59681
101-774-740.000	OPERATING SUPPLIES	HOME DEPOT	REPAIRS/MAINTENANCE	JANUARY 2019	01/15/19	49.35	59704
101-774-810.000	CONTRACTED SERVICES	R.B. SATKOWIAK'S CITY	2395 N RIVER & 400 LEDDY RD - PORT	1218-218	01/15/19	180.00	59721
Total For Dept 774 SPECIAL EVENTS						456.62	
Dept 776 TRAIN							
101-776-938.100	GAS & DIESEL FUEL	WEX INC	GAS/DIESEL FUEL	571999937	01/02/19	62.04	59683
Total For Dept 776 TRAIN						62.04	
Total For Fund 101 GENERAL OPERATING FUND						110,088.82	
Fund 205 PUBLIC SAFETY-FIRE DEPARTMENT							
Dept 000							
205-000-231.750	DUE TO WORKMANS COMPENSA	MI MUNICIPAL WORKERS	WORKERS COMP PREMIUM - #3	2008205	01/15/19	1,722.84	59710
205-000-402.000	PROPERTY TAXES	SAGINAW COUNTY TREASU	TAX ADJUSTMENTS	OCT-DEC 2018 -	01/15/19	16.61	59731
205-000-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-01/20-02/1	01/02/19	2,002.44	59642
205-000-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-02/20-03/1	01/29/19	2,002.44	59765
205-000-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-01/20-02/1	01/02/19	23.99	59642
205-000-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-02/20-03/1	01/29/19	23.99	59765
205-000-716.100	VISION/SHORT TERM DISAB/	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2019	01/29/19	101.41	59797
205-000-716.200	DENTAL INSURANCE	DELTA DENTAL	JANUARY 2019 PREMIUM	RS00002099467	01/02/19	217.67	59654
205-000-716.300	INSURANCE LONG TERM DISA	MADISON NATIONAL LIFE	FEBRUARY 2019 PREMIUM	RS00002134347	01/29/19	217.67	59784
205-000-740.000	OPERATING SUPPLIES	CHASE-MASTERCARD SVCS	MEMBERSHP/POSTAGE/CHARTER/MEIJER/PA	FEBRUARY 2019	01/02/19	29.00	59797
205-000-740.000	OPERATING SUPPLIES	5 ALARM FIRE AND SAFE	OPERATING SUPPLIES - FIRE	182906-1	01/15/19	167.84	59687
205-000-740.000	OPERATING SUPPLIES	5 ALARM FIRE AND SAFE	OPERATING SUPPLIES - FIRE	183024-1	01/15/19	50.86	59687
205-000-740.000	OPERATING SUPPLIES	PRINT EXPRESS OFFICE	OFFICE SUPPLIES - FIRE	0085449-001	01/15/19	102.00	59718
205-000-740.000	OPERATING SUPPLIES	BIOMEDICAL SOLUTIONS,	RE-CERTIFIED AED - FIRE	103557	01/29/19	985.02	59763
205-000-740.000	OPERATING SUPPLIES	MCKESSON/MOORE MEDICA	OPERATING SUPPLIES - FIRE	44532483	01/29/19	174.22	59801

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 205	PUBLIC SAFETY-FIRE DEPARTMENT						
Dept 000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8052690065	01/29/19	81.99	59819
205-000-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8052866128	01/29/19	110.97	59819
205-000-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8052950724	01/29/19	(35.59)	59819
205-000-742.000	UNIFORMS	FRONT LINE SERVICES I	UNIFORMS - FIRE	31861	01/29/19	242.95	59788
205-000-802.000	LEGAL SERVICES	OTTO BRANDT	LEGAL SERVICES	JANUARY 2019	01/15/19	200.00	59717
205-000-804.000	MEMBERSHIP & DUES	CENTRAL MICHIGAN FIRE	2019 MEMBERSHIP	2019	01/15/19	30.00	59693
205-000-804.000	MEMBERSHIP & DUES	SAGINAW COUNTY FIRE A	2019 MEMBERSHIP DUES - L COUSINS	2019	01/15/19	20.00	59728
205-000-804.000	MEMBERSHIP & DUES	CHASE	EBAY/MEMBERSHP/CONF/EDU/MTA	12/27/18-01/26/	01/29/19	60.00	59770
205-000-804.000	MEMBERSHIP & DUES	SAGINAW COUNTY FIRE C	2019 DUES/PROVIDENT ACCIDENT & HEA	2019-7315	01/29/19	130.30	59813
205-000-810.100	CONTRACTED SERVICES	CHASE-MASTERCARD SVCS	MEMBERSHP/POSTAGE/CHARTER/MEIJER/PA	11/27/18-12/26/	01/02/19	300.53	59646
205-000-810.100	CONTRACTED SERVICES	CONSOLIDATED FLEET SE	SNORKEL/GROUND LADDERS	2018RS0135	01/15/19	811.55	59695
205-000-810.100	CONTRACTED SERVICES	XEROX CORPORATION	METER/USAGE/CHARGES	095566789	01/15/19	126.62	59755
205-000-810.100	CONTRACTED SERVICES	CHASE	EBAY/MEMBERSHP/CONF/EDU/MTA	12/27/18-01/26/	01/29/19	304.43	59770
205-000-810.100	CONTRACTED SERVICES	SAGINAW COUNTY 911	I AM RESPONDING SUBSCRIPTION - 1YR	IAR019	01/29/19	585.30	59812
205-000-810.100	CONTRACTED SERVICES	SAGINAW COUNTY FIRE C	2019 DUES/PROVIDENT ACCIDENT & HEA	2019-7315	01/29/19	948.13	59813
205-000-836.000	EMPLOYMENT PHYSICALS	COVENANT OCCUPATIONAL	EMPLOYEE PHYSICAL	194733	01/15/19	295.00	59697
205-000-850.000	TELEPHONE	CHASE-MASTERCARD SVCS	MEMBERSHP/POSTAGE/CHARTER/MEIJER/PA	11/27/18-12/26/	01/02/19	62.27	59646
205-000-850.000	TELEPHONE	123.NET	TELEPHONE SERVICE	406087	01/15/19	116.59	59686
205-000-850.000	TELEPHONE	CHASE	EBAY/MEMBERSHP/CONF/EDU/MTA	12/27/18-01/26/	01/29/19	60.65	59770
205-000-850.100	WIRELESS COMMUNICATIONS	CHASE-MASTERCARD SVCS	MEMBERSHP/POSTAGE/CHARTER/MEIJER/PA	11/27/18-12/26/	01/02/19	255.17	59646
205-000-850.100	WIRELESS COMMUNICATIONS	NEXTEL COMMUNICATIONS	MOBILE COMMUNICATIONS	447551228-189	01/02/19	180.09	59663
205-000-850.100	WIRELESS COMMUNICATIONS	SPOK, INC	WIRELESS SERVICE	C0747769M	01/15/19	5.32	59739
205-000-850.100	WIRELESS COMMUNICATIONS	CHASE	EBAY/MEMBERSHP/CONF/EDU/MTA	12/27/18-01/26/	01/29/19	53.92	59770
205-000-850.100	WIRELESS COMMUNICATIONS	NEXTEL COMMUNICATIONS	MOBILE COMMUNICATIONS	447551228-190	01/29/19	180.51	59806
205-000-900.000	LEGAL NOTICES	VIEW NEWSPAPER GROUP	12/18 BOR/ORD 18-Z-06/ORD 18-G-01/	268799	01/15/19	49.98	59753
205-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 9970 DICE RD	206522839903	01/02/19	636.24	59649
205-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 48609 SIREN RD	204654224448	01/15/19	21.33	59696
205-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 355 N MILLER RD	206611889891	01/29/19	838.51	59775
205-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 8215 SHIELDS DR	204832246877	01/29/19	543.95	59775
205-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 9970 DICE RD	201895485017	01/29/19	773.46	59775
205-000-930.000	REPAIRS/MAINTENANCE	CHASE-MASTERCARD SVCS	MEMBERSHP/POSTAGE/CHARTER/MEIJER/PA	11/27/18-12/26/	01/02/19	11.90	59646
205-000-930.000	REPAIRS/MAINTENANCE	STONE QUEST INC	ICE MELT/FILL SAND	DECEMBER 2018	01/02/19	122.37	59674
205-000-930.000	REPAIRS/MAINTENANCE	CHASE	EBAY/MEMBERSHP/CONF/EDU/MTA	12/27/18-01/26/	01/29/19	11.90	59770
205-000-930.000	REPAIRS/MAINTENANCE	KELLEY GLASS LLC	REPAIRS/MAINTENANCE	46056	01/29/19	65.00	59795
205-000-930.100	REPAIRS & MAINTENANCE	STONE QUEST INC	ICE MELT/FILL SAND	DECEMBER 2018	01/02/19	122.37	59674
205-000-930.100	REPAIRS & MAINTENANCE	GM HEATING & AIR INC	REPAIRS/MAINTENANCE - VENT/CAP -	233725	01/15/19	188.00	59702
205-000-930.100	REPAIRS & MAINTENANCE	NORTH AMERICAN OVERHE	REPAIRS/MAINTENANCE - FIRE STN #1	2927	01/15/19	1,570.47	59716
205-000-930.100	REPAIRS & MAINTENANCE	STAPLES ADVANTAGE	OFFICE SUPPLIES	8052770375	01/29/19	22.99	59819
205-000-930.200	REPAIRS & MAINTENANCE	STONE QUEST INC	ICE MELT/FILL SAND	DECEMBER 2018	01/15/19	122.37	59674
205-000-930.200	REPAIRS & MAINTENANCE	HOME DEPOT	REPAIRS/MAINTENANCE	JANUARY 2019	01/15/19	13.00	59704
205-000-930.200	REPAIRS & MAINTENANCE	CHASE	EBAY/MEMBERSHP/CONF/EDU/MTA	12/27/18-01/26/	01/29/19	36.98	59770
205-000-930.200	REPAIRS & MAINTENANCE	MIDLAND PAPER COMPANY	OFFICE SUPPLIES - FIRE/POLICE	073969	01/29/19	80.23	59805
205-000-936.000	MAINTENANCE AGREEMENTS	GALE FIRE PROTECTION	ANNUAL SVC FIRE EXTINGUISHERS	78639 - PD/ED	01/29/19	145.10	59789
205-000-936.000	MAINTENANCE AGREEMENTS	FRONT LINE SERVICES I	REPAIRS/MAINTENANCE - FIRE	31844	01/15/19	1,271.54	59701
205-000-938.000	VEHICLE EXPENSE	NAPA AUTO PARTS OF SH	VEHICLE MAINTENANCE	DECEMBER 2018	01/15/19	25.90	59715
205-000-938.000	VEHICLE EXPENSE	TUFFY AUTO SERVICE CE	VEHICLE MAINTENANCE	21917	01/15/19	28.08	59752
205-000-938.000	VEHICLE EXPENSE	TUFFY AUTO SERVICE CE	VEHICLE REPAIR - FIRE	22024	01/15/19	142.74	59752
205-000-938.000	VEHICLE EXPENSE	FRONT LINE SERVICES I	REPAIRS/MAINTENANCE - FIRE - T1	31888	01/29/19	1,623.87	59788
205-000-938.100	GAS & DIESEL FUEL	WEX INC	GAS/DIESEL FUEL	57199937	01/02/19	322.98	59683
205-000-940.100	EQUIPMENT RENTAL	THOMAS TWP WATER	EQUIPMENT RENTAL	OCT-DEC 2018	01/02/19	192.82	59678
205-000-960.000	EDUCATION & TRAINING	ASHI & 24-7 EMS REMIT	INSTRUCTOR DEVELOPMENT COURSE	1023326	01/02/19	24.95	59640
205-000-960.000	EDUCATION & TRAINING	CHASE-MASTERCARD SVCS	MEMBERSHP/POSTAGE/CHARTER/MEIJER/PA	11/27/18-12/26/	01/02/19	72.88	59646

GL Number GL Desc Vendor Invoice Desc Invoice Chk Date Amount Check

Fund 205 PUBLIC SAFETY-FIRE DEPARTMENT							
Dept 000							
205-000-960.000	EDUCATION & TRAINING	ASHI & 24-7 EMS REMIT	DEPRO-15 DIGITAL CERTIFICATN CARD	1028868	01/15/19	58.10	59690
205-000-960.000	EDUCATION & TRAINING	ASHI & 24-7 EMS REMIT	DCPRO-15 DIGITAL CERTIFICATN CARD	1028887	01/15/19	34.86	59690
205-000-960.000	EDUCATION & TRAINING	ASHI & 24-7 EMS REMIT	ONLINE BASIC INST MEMBER FEE	1024994	01/15/19	140.00	59690
205-000-960.000	EDUCATION & TRAINING	MICHIGAN STATE FIRE	FIRE&EMERGENCY SVCS INSTRUCTOR/SG T	3123	01/15/19	86.29	59714
205-000-960.000	EDUCATION & TRAINING	SAG VALLEY CHAPTER IC	EDU CLASS - M COUSINS	JANUARY 17, 201	01/15/19	55.00	59724
205-000-960.000	EDUCATION & TRAINING	SAGINAW COUNTY FIRE C	2019 FIRE ACADEMY	2019-0221	01/15/19	400.00	59729
Total For Dept 000						22,974.86	
Total For Fund 205 PUBLIC SAFETY-FIRE DEPARTMENT						22,974.86	

Fund 206 FIRE APPARATUS							
Dept 000							
206-000-402.000	PROPERTY TAXES	SAGINAW COUNTY TREASU	TAX ADJUSTMENTS	OCT-DEC 2018 -	01/15/19	6.48	59731
Total For Dept 000						6.48	
Total For Fund 206 FIRE APPARATUS						6.48	

Fund 207 PUBLIC SAFETY-POLICE							
Dept 000							
207-000-231.750	DUE TO WORKMANS COMPENSA	MI MUNICIPAL WORKERS	WORKERS COMP PREMIUM - #3	2008205	01/15/19	1,856.12	59710
207-000-402.000	PROPERTY TAXES	SAGINAW COUNTY TREASU	TAX ADJUSTMENTS	OCT-DEC 2018 -	01/15/19	35.30	59731
207-000-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-01/20-02/1	01/02/19	8,945.43	59642
207-000-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-02/20-03/1	01/29/19	8,690.04	59765
207-000-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0002-01/20-02/1	01/02/19	14.76	59641
207-000-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-01/20-02/1	01/02/19	109.31	59642
207-000-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH INSURANCE	0002-02/20-03/1	01/29/19	27.24	59764
207-000-716.100	VISION/SHORT TERM DISAB/	MADISON NATIONAL LIFE	HEALTH/VISION	0003-02/20-03/1	01/29/19	109.31	59765
207-000-716.200	DENTAL INSURANCE	DELTA DENTAL	LIFE/DISABILITY/AD&D	FEBRUARY 2019	01/29/19	427.90	59797
207-000-716.200	DENTAL INSURANCE	DELTA DENTAL	LIFE/DISABILITY/AD&D	FEBRUARY 2019	01/02/19	1,016.30	59654
207-000-716.300	INSURANCE LONG TERM DISA	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	RIS0002134347	01/29/19	1,016.30	59784
207-000-740.000	OPERATING SUPPLIES	CHASE	EBAY/MEMBERSHPS/CONF/EDU/MTA	FEBRUARY 2019	01/29/19	116.42	59797
207-000-740.000	OPERATING SUPPLIES	MIDLAND PAPER COMPANY	OFFICE SUPPLIES - FIRE/POLICE	12/27/18-01/26/	01/29/19	146.00	59770
207-000-740.000	OPERATING SUPPLIES	PRINT EXPRESS OFFICE	OFFICE SUPPLIES - POLICE	073969	01/29/19	104.54	59805
207-000-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES - POLICE	0085608-001	01/29/19	142.00	59808
207-000-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	0085646-001	01/29/19	24.50	59808
207-000-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8052554254	01/29/19	199.90	59819
207-000-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8052690065	01/29/19	37.06	59819
207-000-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8052770375	01/29/19	30.99	59819
207-000-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8051782708	01/29/19	72.97	59819
207-000-802.000	LEGAL SERVICES	MASUD PATTERSON & SCH	LABOR COUNSEL	58954	01/15/19	570.00	59709
207-000-802.000	LEGAL SERVICES	OTTO BRANDT	LEGAL SERVICES	JANUARY 2019	01/15/19	640.00	59717
207-000-804.000	MEMBERSHIP & DUES	POLICE CHIEFS ASSC-SA	2019 MEMBERSHIP - KOCISIS	2019	01/29/19	125.00	59807
207-000-804.000	MEMBERSHIP & DUES	WATER & WOODS ESC	2019 REGISTRATION FEE	011519	01/29/19	380.00	59830
207-000-810.100	CONTRACTED SERVICES	SAGINAW COUNTY	MONTH END REPORTS	011519	01/29/19	12.00	59726
207-000-810.100	CONTRACTED SERVICES	SAGINAW COUNTY TREASU	ARRANGMENTS DECEMBER 2018	OCT-NOV-DEC 201	01/15/19	178.50	59731
207-000-810.100	CONTRACTED SERVICES	XEROX CORPORATION	METER/USAGE/CHARGES	1134	01/15/19	126.62	59755
207-000-850.000	TELEPHONE	123.NET	TELEPHONE SERVICE	095566789	01/15/19	116.56	59786
207-000-850.100	WIRELESS COMMUNICATIONS	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	11/27/18-12/26/	01/02/19	308.85	59646
207-000-850.100	WIRELESS COMMUNICATIONS	CHASE	EBAY/MEMBRSHPS/CONF/EDU/MTA	12/27/18-01/26/	01/29/19	162.10	59770
207-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 8215 SHIELDS DR	204832246877	01/29/19	543.95	59775
207-000-930.000	REPAIRS/MAINTENANCE	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	11/27/18-12/26/	01/02/19	11.90	59646
207-000-930.000	REPAIRS/MAINTENANCE	STONE QUEST INC	ICE MELT/FILL SAND	DECEMBER 2018	01/02/19	122.37	59674
207-000-930.000	REPAIRS/MAINTENANCE	CHASE	EBAY/MEMBRSHPS/CONF/EDU/MTA	12/27/18-01/26/	01/29/19	11.90	59770

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 207 PUBLIC SAFETY-POLICE							
Dept 000							
207-000-938.000	VEHICLE EXPENSE	QUICK LANE TIRE & AUT	VEHICLE REPAIR - POLICE	275C8	01/15/19	595.36	59720
207-000-938.000	VEHICLE EXPENSE	TREIB INC	VEHICLE WASHES	DECEMBER 2018	01/15/19	42.00	59750
207-000-938.100	GAS & DIESEL FUEL	WEK INC	GAS/DIESEL FUEL	57159937	01/02/19	1,153.48	59683
207-000-938.100	GAS & DIESEL FUEL	CHASE	EBAY/MEMBERSHPS/CONF/EDU/MTA	12/27/18-01/26/	01/29/19	27.00	59770
207-000-940.100	EQUIPMENT RENTAL	THOMAS TWP WATER	EQUIPMENT RENTAL	OCT-DEC 2018	01/02/19	122.57	59678
207-000-960.000	EDUCATION & TRAINING	PROSECUTING ATTORNEYS	RECREATIONAL MARIJUANA COURSE	132361	01/15/19	80.00	59719
207-000-960.000	EDUCATION & TRAINING	CHASE	EBAY/MEMBERSHPS/CONF/EDU/MTA	12/27/18-01/26/	01/29/19	255.00	59770
		Total For Dept 000				28,707.58	
		Total For Fund 207 PUBLIC SAFETY-POLICE				28,707.58	

Fund 246 ROAD REVOLVING FUND	Dept 000	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
246-000-974.000		CAPITAL IMPROVEMENTS	BOARD OF COUNTY ROAD	SWAN VALLEY SUBDIVISION RECONSTRUC	18766	01/02/19	261,000.00	59645
			Total For Dept 000				261,000.00	
			Total For Fund 246 ROAD REVOLVING FUND				261,000.00	

Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY	Dept 000	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
248-000-402.000		PROPERTY TAXES	SAGINAW COUNTY TREASU	TAX ADJUSTMENTS - DDA	OCT - DEC 2018	01/15/19	41.91	59731
248-000-920.000		UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 239 MILLER CT	201984487505	01/29/19	46.85	59775
248-000-920.000		UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 8270 GRATIOT RD	205544164328	01/29/19	67.45	59775
248-000-920.000		UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 101 LUTZKE RD	205544164327	01/29/19	100.71	59775
248-000-920.000		UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 6309 GRATIOT RD	205544164326	01/29/19	107.07	59775
248-000-920.000		UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 7863 GRATIOT RD	205544164325	01/29/19	110.72	59775
248-000-930.000		REPAIRS/MAINTENANCE	LEDDY ELECTRIC INC.	REPAIR STREETLIGHT - FRONT OF MEIJ	5976	01/29/19	127.50	59796
248-000-995.100		INTEREST BONDS	CHASE	BOND INTEREST	5814	01/29/19	1,025.56	59774
			Total For Dept 000				1,627.77	
			Total For Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY				1,627.77	

Fund 271 LIBRARY FUND	Dept 000	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
271-000-402.000		PROPERTY TAXES	SAGINAW COUNTY TREASU	TAX ADJUSTMENTS	OCT-DEC 2018 -	01/15/19	15.57	59731
271-000-716.000		HEALTH INSURANCE	BLUE CROSS BLUE SHIELD	HEALTH/VISION	0003-01/20-02/1	01/02/19	896.72	59642
271-000-716.000		HEALTH INSURANCE	DELTA DENTAL	JANUARY 2019 PREMIUM	RIS0002099467	01/02/19	37.92	59654
271-000-716.000		HEALTH INSURANCE	BLUE CROSS BLUE SHIELD	HEALTH/VISION	0003-02/20-03/1	01/29/19	896.72	59765
271-000-716.000		HEALTH INSURANCE	DELTA DENTAL	FEBRUARY 2019 PREMIUM	RIS0002134347	01/29/19	37.92	59784
271-000-716.500		DISABILITY	UNUM %MEMBS	DISABILITY - LIBRARY	7895	01/29/19	356.20	59828
271-000-716.500		DISABILITY	UNUM %MEMBS	DISABILITY - LIBRARY	7896	01/29/19	584.54	59829
271-000-728.000		CHILDRENS BOOKS	WIDFIRE CREDIT UNION	MEIJER/WALMART/MICHAELS/MENARDS/US	DECEMBER 2018	01/02/19	156.33	59684
271-000-728.000		CHILDRENS BOOKS	BAKER & TAYLOR	CHILDREN/ADULT BOOKS	7887	01/29/19	754.88	59762
271-000-728.100		ADULT BOOKS	BAKER & TAYLOR	CHILDREN/ADULT BOOKS	7887	01/29/19	378.27	59762
271-000-728.100		ADULT BOOKS	GALE/CENGAGE LEARNING	BOOKS	7891	01/29/19	266.26	59791
271-000-728.200		AUDIO/VISUAL BOOKS	WIDFIRE CREDIT UNION	MEIJER/WALMART/MICHAELS/MENARDS/US	DECEMBER 2018	01/02/19	20.00	59684
271-000-730.000		PERIODICALS	HGTV MAGAZINE	MAGAZINE SUBSCRIPTION - 1 YR	7892	01/29/19	39.97	59794
271-000-730.000		PERIODICALS	MICHIGAN GARDENING MA	PERIODICALS - 12 ISSUES	7893	01/29/19	35.95	59803
271-000-732.000		CHILDRENS PROGRAMS	WIDFIRE CREDIT UNION	MEIJER/WALMART/MICHAELS/MENARDS/US	DECEMBER 2018	01/02/19	138.27	59684
271-000-732.000		CHILDRENS PROGRAMS	ABSOLUTELY BAFFLING M	DEPOSIT - CHILDRENS PROGRAMS	JULY 9, 2019 -	01/02/19	100.00	59757
271-000-850.000		TELEPHONE	WIDFIRE CREDIT UNION	MEIJER/WALMART/MICHAELS/MENARDS/US	DECEMBER 2018	01/02/19	89.98	59684
271-000-850.000		TELEPHONE	AT&T	TELEPHONE SERVICE - 9897813770	989781377001132	01/29/19	219.97	59760
271-000-850.000		TELEPHONE	WIDFIRE CREDIT UNION	CHARTER/MEIJER	JANUARY 2019	01/29/19	89.98	59831

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
-----------	---------	--------	---------------	---------	----------	--------	-------

Fund 271 LIBRARY FUND	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 8207 SHIELDS DR	204832246876	01/29/19	1,125.83	59775
Dept 000	REPAIRS/MAINTENANCE	WILDFIRE CREDIT UNION	MEIJER/WALMART/MICHAELS/MENARDS/US	DECEMBER 2018	01/02/19	55.38	59684
271-000-930.000	REPAIRS/MAINTENANCE	B&B LAWN MAINTENANCE	SAULT	DECEMBER 2018	01/29/19	45.00	59761
271-000-930.000	REPAIRS/MAINTENANCE	GALE FIRE PROTECTION	ANNUAL SVC FIRE EXTINGUISHERS	78630 - LIBRARY	01/29/19	108.80	59789
271-000-930.000	REPAIRS/MAINTENANCE	WILDFIRE CREDIT UNION	CHARTER/MEIJER	JANUARY 2019	01/29/19	26.97	59831
271-000-936.000	MAINTENANCE AGREEMENTS	ACE AMERICAN ALARM CO	PRO RATED DEC/2018 & JAN-DEC/2019	24550	01/15/19	555.93	59689
271-000-956.000	MAINTENANCE AGREEMENTS	FOLIETT SOFTWARE COMP	ONLINE SUPORT - 03/01/19-02/29/20	1342970	01/29/19	1,042.50	59786
271-000-956.000	MISCELLANEOUS	WILDFIRE CREDIT UNION	MEIJER/WALMART/MICHAELS/MENARDS/US	DECEMBER 2018	01/02/19	35.96	59684
271-000-970.000	MISCELLANEOUS	PROQUEST LLC	2019 ANCESTRY LIBRARY - 7894	70553216	01/29/19	1,300.00	59809
	CAPITAL OUTLAY	ACE AMERICAN ALARM CO	BALANCE FIRE/BURGLARY SYSTEM - LIB	6531	01/15/19	1,113.00	59689
			Total For Dept 000			10,524.82	
			Total For Fund 271 LIBRARY FUND			10,524.82	

Fund 590 SEWER FUND	ACCOUNTS PAYABLE	WILLSON, MARY KATHRYN	UB refund for account: SHTD-008484	01/29/2019	01/29/19	14.62	59832
590-000-202.000	DUPLICATE WORKMANS COMPENSA	MI MUNICIPAL WORKERS	WORKERS COMP PREMIUM - #3	20082205	01/15/19	611.32	59710
			Total For Dept 000			625.94	

Dept 536 ADMINISTRATION	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD	HEALTH/VISION	0003-01/20-02/1	01/02/19	1,489.64	59642
590-536-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD	HEALTH/VISION	0003-02/20-03/1	01/29/19	1,628.11	59765
590-536-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIELD	HEALTH/VISION	0003-01/20-02/1	01/02/19	18.61	59642
590-536-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIELD	HEALTH/VISION	0003-02/20-03/1	01/29/19	18.61	59765
590-536-716.200	VISION/SHORT TERM DISAB/	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2019	01/29/19	68.33	59797
590-536-716.300	DENTAL INSURANCE	DELTA DENTAL	JANUARY 2019 PREMIUM	RS00002099467	01/02/19	174.23	59654
590-536-740.000	INSURANCE LONG TERM DISA	MADISON NATIONAL LIFE	FEBRUARY 2019 PREMIUM	RS0002134347	01/29/19	174.24	59784
590-536-740.000	OPERATING SUPPLIES	DES MOINES STAMP MFG	LIFE/DISABILITY/AD&D	FEBRUARY 2019	01/29/19	20.22	59797
590-536-740.000	OPERATING SUPPLIES	PRINT EXPRESS OFFICE	HD DATER - WATER/SEWER	1132578	01/02/19	35.50	59656
590-536-740.000	OPERATING SUPPLIES	PRINT EXPRESS OFFICE	OFFICE SUPPLIES - DPW	0085136-001	01/15/19	76.98	59718
590-536-740.000	OPERATING SUPPLIES	PRINT EXPRESS OFFICE	OFFICE SUPPLIES - DPW	0085413-001	01/15/19	11.81	59718
590-536-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8052636374	01/29/19	20.98	59740
590-536-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8052866128	01/29/19	44.64	59819
590-536-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8052950724	01/29/19	44.85	59819
590-536-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8051782708	01/29/19	78.63	59819
590-536-960.000	EDUCATION & TRAINING	CHASE	EBAY/MEMBERSHPS/CONF/EDU/MTA	12/27/18-01/26/	01/29/19	377.50	59770
			Total For Dept 536 ADMINISTRATION			4,282.88	

Dept 540 OPERATIONS & MAINTENANCE	FICA EMPLOYER CONTRIBUTI	MADISON NATIONAL LIFE	4TH QUARTER 2018	CLAIM #44977	01/15/19	43.09	59706
590-540-715.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD	HEALTH/VISION	0003-01/20-02/1	01/02/19	1,838.56	59642
590-540-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIELD	HEALTH/VISION	0003-02/20-03/1	01/29/19	2,123.22	59765
590-540-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	0002-01/20-02/1	01/02/19	1.95	59641
590-540-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	0003-01/20-02/1	01/02/19	15.84	59642
590-540-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	0002-02/20-03/1	01/29/19	1.95	59764
590-540-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIELD	HEALTH/VISION	0003-02/20-03/1	01/29/19	15.84	59765
590-540-716.200	DENTAL INSURANCE	DELTA DENTAL	LIFE/DISABILITY/AD&D	FEBRUARY 2019	01/29/19	82.34	59797
590-540-716.200	DENTAL INSURANCE	DELTA DENTAL	JANUARY 2019 PREMIUM	RS00002099467	01/02/19	200.31	59654
590-540-716.300	INSURANCE LONG TERM DISA	MADISON NATIONAL LIFE	FEBRUARY 2019 PREMIUM	RS0002134347	01/29/19	200.30	59784
590-540-742.000	UNIFORMS	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2019	01/29/19	23.63	59797
590-540-810.000	CONTRACTED SERVICES	THOMAS TWP GENERAL FU	IT REIMBURSEMENTS - DPW	46569	01/15/19	89.18	59746
				5057	01/02/19	86.00	59677

Fund	Dept	GL Number	GL Desc	Vendor	Invoice Desc	Invoice	Chk Date	Amount	Check
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	11/27/18-12/26/	01/02/19	906.00	59646
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	194142	01/02/19	569.50	59673
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	194391	01/15/19	1,492.25	59738
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	11/27/18-12/26/	01/02/19	138.14	59646
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	406087	01/15/19	116.59	59686
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	12/27/18-01/26/	01/29/19	138.53	59770
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	11/27/18-12/26/	01/02/19	84.66	59646
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	12/27/18-01/26/	01/29/19	36.63	59770
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	205989064134	01/02/19	450.11	59649
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	204654213391	01/02/19	45.80	59649
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	204476218452	01/02/19	30.15	59649
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	2038532284362	01/02/19	24.22	59649
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	203675311408	01/02/19	984.75	59649
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	203586304534	01/02/19	422.21	59649
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	203586304536	01/02/19	67.02	59649
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	203497317654	01/02/19	121.44	59649
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	202518391245	01/02/19	65.59	59649
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	202518391245	01/02/19	170.28	59775
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	2018954830335	01/29/19	38.76	59775
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	206078113571	01/29/19	25.40	59775
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	207145196419	01/29/19	25.40	59775
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	204921240744	01/29/19	197.23	59775
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	204921240743	01/29/19	206.61	59775
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	205010232320	01/29/19	26.03	59775
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	204631302382	01/29/19	123.79	59775
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	206789826538	01/29/19	47.30	59775
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	204832246877	01/29/19	815.93	59775
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	206522875468	01/29/19	2,966.47	59775
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	20252340451843	01/29/19	149.74	59775
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	202518434938	01/29/19	515.69	59775
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	203230390197	01/29/19	53.86	59775
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	203675354259	01/29/19	1,091.78	59775
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	204031304913	01/29/19	16.44	59775
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	204298295716	01/29/19	25.88	59775
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	204476261247	01/29/19	73.27	59775
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	203052383289	01/29/19	469.14	59775
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	11/27/18-12/26/	01/02/19	17.87	59646
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	1218-139	01/02/19	120.00	59666
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	DECEMBER 2018	01/02/19	144.14	59674
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	DECEMBER 2018	01/02/19	291.89	59681
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	61967/1	01/02/19	2.39	59685
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	11834	01/15/19	15.00	59688
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	JANUARY 2019	01/15/19	504.78	59704
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	S018652	01/15/19	335.00	59713
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	DECEMBER 2018	01/15/19	12.41	59715
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	1794	01/15/19	9.00	59749
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	11839	01/29/19	150.00	59756
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	9084649157	01/29/19	10.96	59758
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	12/27/18-01/26/	01/29/19	30.86	59770
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	78642 - PUMPING	01/29/19	34.80	59789
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	78673 - DPW BLD	01/29/19	39.00	59789
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	S018726	01/29/19	38.00	59804
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	JANUARY 2019	01/29/19	37.86	59827
590	540	OPERATIONS & MAINTENANCE	PROFESSIONAL SERVICES	CHASE-MASTERCARD SVCS	MEMBRSH/POSTAGE/CHARTER/MEIJER/PA	703404	01/29/19	35.28	59833

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 590 SEWER FUND							
Dept 540 OPERATIONS & MAINTENANCE							
590-540-938.000	VEHICLE EXPENSE	TOTTEN TIRE NORTHWEST	VEHICLE MAINTENANCE - DPW	181963	01/15/19	400.00	59679
590-540-938.000	VEHICLE EXPENSE	NAPA AUTO PARTS OF SH	VEHICLE MAINTENANCE	DECEMBER 2018	01/15/19	56.76	59715
590-540-938.000	VEHICLE EXPENSE	REDMOND AUTO COLLISIO	VEHICLE REPAIR - DPW	010418	01/15/19	621.49	59722
590-540-938.000	VEHICLE EXPENSE	TRI-CITY KUSTOMZ	GRAPHTCS - DPW	2263	01/15/19	34.00	59751
590-540-938.000	VEHICLE EXPENSE	GARBER CHEVROLET	VEHICLE REPAIR - 2015 CHEV SILVERA	496645	01/29/19	26.25	59792
590-540-938.100	GAS & DIESEL FUEL	WEX INC	GAS/DIESEL FUEL	57199937	01/02/19	491.70	59683
590-540-960.000	EDUCATION & TRAINING	R BURDITT CONSULTING	QUARTERLY SAFETY CONSULTING	9476	01/02/19	150.00	59665
Total For Dept 540 OPERATIONS & MAINTENANCE						21,038.84	
Dept 900 CAPITAL CONTROL							
590-900-974.000	CAPITAL IMPROVEMENTS	AKT PEEBLESS	PROJ 12149500 - 3955 NORTH RIVER R	53088	01/29/19	3,035.00	59759
Total For Dept 900 CAPITAL CONTROL						3,035.00	
Total For Fund 590 SEWER FUND						28,982.66	
Fund 591 WATER FUND							
Dept 000							
591-000-202.000	ACCOUNTS PAYABLE	RE/MAX NEW IMAGE	UB refund for account: GLEN-000277	01/02/2019	01/02/19	10.67	59667
591-000-202.000	ACCOUNTS PAYABLE	MAPLE HILL CLUB LLC	UB refund for account: ORRS-000540	01/29/2019	01/29/19	49.91	59800
591-000-202.000	ACCOUNTS PAYABLE	WILLSON, MARY KATHRYN	UB refund for account: SHTD-008484	01/29/2019	01/29/19	13.15	59832
591-000-231.750	DUE TO WORKMANS COMPENSA	MI MUNICIPAL WORKERS	WORKERS COMP PREMIUM - #3	2008205	01/15/19	758.34	59710
591-000-255.135	CUSTOMER DEPOSIT MURIN C	SPICER GROUP INC.	THOMAS TWP- MURIN WATER MAIN EXTEN	192734	01/15/19	2,018.00	59738
591-000-255.135	CUSTOMER DEPOSIT MURIN C	SPICER GROUP INC.	THOMAS TWP - MURIN WATER MAIN EXTE	194387	01/29/19	1,280.00	59818
Total For Dept 000						4,130.07	
Dept 536 ADMINISTRATION							
591-536-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-01/20-02/1	01/02/19	1,489.64	59642
591-536-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-02/20-03/1	01/29/19	1,628.11	59765
591-536-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-01/20-02/1	01/02/19	18.61	59642
591-536-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-02/20-03/1	01/29/19	18.61	59765
591-536-716.100	VISION/SHORT TERM DISAB/	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2019	01/29/19	68.33	59797
591-536-716.200	DENTAL INSURANCE	DELTA DENTAL	JANUARY 2019 PREMIUM	RIS0002099467	01/02/19	174.23	59654
591-536-716.300	DENTAL INSURANCE	DELTA DENTAL	FEBRUARY 2019 PREMIUM	RIS0002134347	01/29/19	174.24	59784
591-536-716.000	INSURANCE LONG TERM DISA	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2019	01/29/19	20.22	59797
591-536-740.000	OPERATING SUPPLIES	DES MOINES STAMP MFG	HD DATER - WATER/SEWER	1132578	01/02/19	35.50	59656
591-536-740.000	OPERATING SUPPLIES	PRINT EXPRESS OFFICE	OFFICE SUPPLIES - DPW	0085136-001	01/15/19	76.98	59718
591-536-740.000	OPERATING SUPPLIES	PRINT EXPRESS OFFICE	OFFICE SUPPLIES - DPW	0085136-001	01/15/19	76.98	59718
591-536-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8052636374	01/15/19	11.81	59718
591-536-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8052666128	01/29/19	20.98	59740
591-536-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8052950724	01/29/19	44.64	59819
591-536-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8051782708	01/29/19	44.86	59819
591-536-960.000	EDUCATION & TRAINING	CHASE	EBAY/MEMBERSHPS/CONF/EDU/MTA	12/27/18-01/26/	01/29/19	78.62	59819
Total For Dept 536 ADMINISTRATION						427.50	59770
Total For Dept 540 OPERATIONS & MAINTENANCE						4,332.88	
Total For Dept 536 ADMINISTRATION						4,332.88	
Dept 540 OPERATIONS & MAINTENANCE							
591-540-715.000	FICA EMPLOYER CONTRIBUTI	MADISON NATIONAL LIFE	4TH QUARTER 2018	CLAIM #44977	01/15/19	43.09	59706
591-540-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-01/20-02/1	01/02/19	1,838.56	59642
591-540-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-02/20-03/1	01/29/19	2,123.22	59765
591-540-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH/VIOSION	0002-01/20-02/1	01/02/19	1.95	59641
591-540-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH/VIOSION	0003-01/20-02/1	01/02/19	15.84	59642
591-540-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH/VIOSION	0002-02/20-03/1	01/29/19	1.95	59764
591-540-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH/VIOSION	0003-02/20-03/1	01/29/19	15.84	59765
591-540-716.100	VISION/SHORT TERM DISAB/	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2019	01/29/19	82.34	59797

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 591 WATER FUND	MAINTENANCE						
Dept 540 OPERATIONS &	DENTAL INSURANCE	DELTA DENTAL	JANUARY 2019 PREMIUM	RIS0002099467	01/02/19	200.31	59654
591-540-716.200	DENTAL INSURANCE	DELTA DENTAL	FEBRUARY 2019 PREMIUM	RIS0002134347	01/29/19	200.30	59784
591-540-716.300	INSURANCE LONG TERM DISA	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2019	01/29/19	23.63	59797
591-540-742.000	UNIFORMS	THE WORK WEAR STORE	UNIFORMS - DPW	46569	01/15/19	89.18	59746
591-540-810.000	CONTRACTED SERVICES	THOMAS TWP GENERAL FU	IT REIMBURSEMENTS - DPW	5057	01/02/19	86.00	59677
591-540-817.000	PROFESSIONAL SERVICES	STATE OF MICHIGAN	IDSE SAMPLING - 11/13/2018	761-10395614	01/29/19	350.00	59823
591-540-850.000	TELEPHONE	CHASE-MASTERCARD SVCS	MEMBERSHP/POSTAGE/CHARTER/MEIJER/PA	11/27/18-12/26/	01/02/19	26.63	59646
591-540-850.000	TELEPHONE	CHASE	TELEPHONE SERVICE	406087	01/15/19	116.59	59686
591-540-850.000	TELEPHONE	CHASE	EBAY/MEMBERSHP/CONF/EDU/MTA	12/27/18-01/26/	01/29/19	26.50	59770
591-540-850.100	WIRELESS COMMUNICATIONS	CHASE-MASTERCARD SVCS	MEMBERSHP/POSTAGE/CHARTER/MEIJER/PA	11/27/18-12/26/	01/02/19	84.65	59646
591-540-850.100	WIRELESS COMMUNICATIONS	CHASE	EBAY/MEMBERSHP/CONF/EDU/MTA	12/27/18-01/26/	01/29/19	36.63	59770
591-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 9465 TITTABAWASSEE	204476218629	01/02/19	24.48	59649
591-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 12350 GEDDES RD	204120264125	01/02/19	24.22	59649
591-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 1167 N GRAHAM RD	203230388643	01/29/19	732.18	59775
591-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 2020 ORR RD	204632246877	01/29/19	25.89	59775
591-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 8215 SHIELDS DR	204632246877	01/29/19	815.93	59775
591-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 12350 GEDDES RD	202162465408	01/29/19	25.88	59775
591-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 9465 TITTABAWASSEE	2052771177980	01/29/19	26.27	59775
591-540-927.000	PURCHASING WATER	CITY OF SAGINAW	USAGE - 6703 GRATIOT	12/31/2018	01/15/19	133,542.31	59694
591-540-927.100	READINESS TO SERVE CITY	CHASE	MEMBERSHP/POSTAGE/CHARTER/MEIJER/PA	12/31/2018	01/15/19	76,096.02	59694
591-540-930.000	REPAIRS/MAINTENANCE	CHASE-WASTERCARD SVCS	MEMBERSHP/POSTAGE/CHARTER/MEIJER/PA	11/27/18-12/26/	01/02/19	17.87	59646
591-540-930.000	REPAIRS/MAINTENANCE	MESSING EXCAVATING LL	WATER LINE - 9940 GRATIOT	355C71	01/02/19	437.50	59660
591-540-930.000	REPAIRS/MAINTENANCE	STONE QUEST INC	ICE MELT/FILL SAND	DECEMBER 2018	01/02/19	144.14	59674
591-540-930.000	REPAIRS/MAINTENANCE	TSC STORES	MAINTENANCE/REPAIRS	DECEMBER 2018	01/02/19	291.49	59681
591-540-930.000	REPAIRS/MAINTENANCE	WOHLFELL HARDWARE	REPAIR/MAINTENANCE	61967/1	01/02/19	2.40	59685
591-540-930.000	REPAIRS/MAINTENANCE	ABLE WELDING INC.	MAINTENANCE/SUPPLIES - DPW	11834	01/15/19	15.00	59688
591-540-930.000	REPAIRS/MAINTENANCE	HOWE DEPOT	REPAIRS/MAINTENANCE	JANUARY 2019	01/15/19	504.78	59704
591-540-930.000	REPAIRS/MAINTENANCE	MICHIGAN PIPE & VALVE	MAINTENANCE SUPPLIES - DPW	5018652	01/15/19	335.00	59713
591-540-930.000	REPAIRS/MAINTENANCE	NAPA AUTO PARTS OF SH	VEHICLE MAINTENANCE	DECEMBER 2018	01/15/19	12.41	59715
591-540-930.000	REPAIRS/MAINTENANCE	TOW-LINE TRAILERS	REPAIRS/MAINTENANCE - DPW	1794	01/15/19	9.00	59749
591-540-930.000	REPAIRS/MAINTENANCE	ABLE WELDING INC.	REPAIR/MAINTENANCE	11839	01/29/19	150.00	59756
591-540-930.000	REPAIRS/MAINTENANCE	AIRGAS GREAT LAKES	MAINTENANCE/REPAIRS - DPW	9084649157	01/29/19	10.95	59758
591-540-930.000	REPAIRS/MAINTENANCE	CHASE	EBAY/MEMBERSHP/CONF/EDU/MTA	12/27/18-01/26/	01/29/19	30.87	59770
591-540-930.000	REPAIRS/MAINTENANCE	GALE FIRE PROTECTION	ANNUAL SVC FIRE EXTINGUISHERS	78673 - DPW BLD	01/29/19	39.00	59789
591-540-930.000	REPAIRS/MAINTENANCE	MICHIGAN PIPE & VALVE	MAINTENANCE SUPPLIES - DPW	5018726	01/29/19	38.00	59804
591-540-930.000	REPAIRS/MAINTENANCE	TSC STORES	REPAIRS/MAINTENANCE	JANUARY 2019	01/29/19	37.87	59827
591-540-930.000	REPAIRS/MAINTENANCE	WOHLFELL HARDWARE	MAINTENANCE SUPPLIES - DPW	703404	01/29/19	35.28	59833
591-540-930.000	REPAIRS/MAINTENANCE	SIC METER, I.L.C.	BADGER HRE ENCODER	253102	01/15/19	319.42	59737
591-540-930.000	REPAIRS/MAINTENANCE	SIC METER, I.L.C.	BADGER HRE ENCODER	253102	01/15/19	304.67	59737
591-540-938.000	VEHICLE EXPENSE	TOTTEN TIRE NORTHWEST	VEHICLE MAINTENANCE - DPW	181563	01/02/19	400.00	59679
591-540-938.000	VEHICLE EXPENSE	NAPA AUTO PARTS OF SH	VEHICLE MAINTENANCE	DECEMBER 2018	01/15/19	56.76	59715
591-540-938.000	VEHICLE EXPENSE	REMOND AUTO COLLISIO	VEHICLE REPAIR - DPW	010418	01/15/19	621.49	59722
591-540-938.000	VEHICLE EXPENSE	TRI-CITY KUSTOMZ	GRAPHICS - DPW	2263	01/15/19	34.00	59751
591-540-938.000	VEHICLE EXPENSE	GARBER CHEVROLET	VEHICLE REPAIR - 2015 CHEV SILVERA	496645	01/29/19	26.26	59792
591-540-939.100	GAS & DIESEL FUEL	WEX INC	GAS/DIESEL FUEL	57159937	01/02/19	491.70	59683
591-540-939.000	CONTRACTED CONNECTIONS	MESSING EXCAVATING LL	INSTALL CURB BOX - 977 KENNELLY/131	355C72	01/29/19	1,600.00	59802
591-540-960.000	EDUCATION & TRAINING	R BURDITT CONSULTING	QUARTERLY SAFETY CONSULTING	9476	01/02/19	150.00	59665
591-540-960.000	EDUCATION & TRAINING	STATE OF MICHIGAN	DISTRIBUTION CERTIFICATION - GRARB	2015	01/15/19	70.00	59741
591-540-960.000	EDUCATION & TRAINING	STATE OF MICHIGAN	DISTRIBUTION CERTIFICATION - BRANC	2015	01/15/19	70.00	59742
Total For Dept 540 OPERATIONS & MAINTENANCE						222,932.65	
Dept 900 CAPITAL CONTROL	CAPITAL IMPROVEMENTS	SPICER GROUP INC.	THOMAS TWP - SHIELDS DR/WALLACE DR	194140	01/02/19	708.00	59673

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Invoice	Chk Date	Amount	Check
Fund 591 WATER FUND								
Dept 900 CAPITAL CONTROL	CAPITAL IMPROVEMENTS	SPICER GROUP INC.	THOMAS TWP - SHIELDS DR/WALLACE WA	194389		01/29/19	2,933.00	59818
591-900-974.000			Total For Dept 900 CAPITAL CONTROL				3,641.00	
Fund 596 MUNICIPAL REFUSE FUND								
Dept 000								
596-000-231.750	DUE TO WORKMANS COMPENSA	MI MUNICIPAL WORKERS	WORKERS COMP PREMIUM - #3	2008205		01/15/19	23.27	59710
596-000-808.000	REFUSE CONTRACT	MID MICHIGAN WASTE AU	NOVEMBER SOLID WASTE SERVICES	NOVEMBER 2018		01/02/19	62,211.25	59661
596-000-940.100	EQUIPMENT RENTAL	THOMAS TWP WATER	EQUIPMENT RENTAL	OCT-DEC 2018		01/02/19	140.00	59678
			Total For Dept 000				62,374.52	
			Total For Fund 596 MUNICIPAL REFUSE FUND				62,374.52	
Fund 703 TAX FUND								
Dept 000								
703-000-202.000	ACCOUNTS PAYABLE	CORELOGIC CENTRALIZED	2018 Win Tax Refund 28-12-3-08-300	01/02/2019		01/02/19	155.00	59652
703-000-202.000	ACCOUNTS PAYABLE	CORELOGIC CENTRALIZED	2018 Win Tax Refund 28-12-3-16-100	01/02/2019		01/02/19	3,137.22	59652
703-000-202.000	ACCOUNTS PAYABLE	CORELOGIC CENTRALIZED	2018 Win Tax Refund 28-12-3-10-121	01/02/2019		01/02/19	169.86	59652
703-000-202.000	ACCOUNTS PAYABLE	CORELOGIC CENTRALIZED	2018 Win Tax Refund 28-12-3-04-400	01/02/2019		01/02/19	1,592.43	59652
703-000-202.000	ACCOUNTS PAYABLE	CORELOGIC CENTRALIZED	2018 Win Tax Refund 28-12-3-26-103	01/02/2019		01/02/19	642.65	59652
703-000-202.000	ACCOUNTS PAYABLE	CORELOGIC CENTRALIZED	2018 Win Tax Refund 28-12-3-27-131	01/02/2019		01/02/19	1,490.86	59652
703-000-202.000	ACCOUNTS PAYABLE	MASSA, NANCY A TRUST	2018 Win Tax Refund 28-12-3-25-301	01/02/2019		01/02/19	300.00	59659
703-000-202.000	ACCOUNTS PAYABLE	MASSA, NANCY A TRUST	2018 Win Tax Refund 28-12-3-22-411	01/15/2019		01/15/19	3,111.45	59705
703-000-202.000	ACCOUNTS PAYABLE	MASSA NANCY	2018 Win Tax Refund 28-12-3-28-400	01/15/2019		01/15/19	155.00	59708
703-000-202.000	ACCOUNTS PAYABLE	TRINKLEIN, S & M ETAL	2018 Win Tax Refund 28-12-3-28-300	01/29/2019		01/29/19	155.00	59826
703-000-222.000	ACCOUNTS PAYABLE	SAGINAW COUNTY TREASU	TAX PAYMENTS - 12/03/18-12/11/18	WINTER 2018		01/02/19	174,875.05	59669
703-000-222.000	ACCOUNTS PAYABLE	SAGINAW COUNTY TREASU	TAX PAYMENTS - 12/12/18-12/26/18	SUMMER 2018		01/02/19	5,517.48	59669
703-000-222.000	ACCOUNTS PAYABLE	SAGINAW COUNTY TREASU	TAX PAYMENTS - 12/12/18-12/26/18	WINTER 2018		01/02/19	672,316.88	59669
703-000-222.000	ACCOUNTS PAYABLE	SAGINAW COUNTY TREASU	TAX PAYMENTS - 12/27/18-01/10/19	SUMMER 2018		01/15/19	5,038.84	59731
703-000-222.000	ACCOUNTS PAYABLE	SAGINAW COUNTY TREASU	TAX PAYMENTS - 12/27/18-01/10/19	WINTER 2018		01/15/19	191,910.13	59731
703-000-222.000	ACCOUNTS PAYABLE	SAGINAW COUNTY TREASU	TAX PAYMENTS - 01/11/19-01/25/19	SUMMER 2018		01/29/19	2,242.37	59814
703-000-222.000	ACCOUNTS PAYABLE	SAGINAW COUNTY TREASU	TAX PAYMENTS - 12/03/18-12/11/18	WINTER 2018		01/02/19	150,456.60	59814
703-000-222.000	ACCOUNTS PAYABLE	SAGINAW COUNTY TREASU	TAX PAYMENTS - 12/12/18-12/26/18	WINTER 2018		01/02/19	6,809.30	59669
703-000-222.000	ACCOUNTS PAYABLE	SAGINAW COUNTY TREASU	TAX PAYMENTS - 12/27/18-01/10/19	WINTER 2018		01/02/19	36,750.65	59669
703-000-222.000	ACCOUNTS PAYABLE	SAGINAW COUNTY TREASU	TAX PAYMENTS - 12/27/18-01/10/19	WINTER 2018		01/02/19	7,627.00	59731
703-000-222.000	ACCOUNTS PAYABLE	SAGINAW COUNTY TREASU	TAX PAYMENTS - 01/11/19-01/25/19	WINTER 2018		01/15/19	6,890.76	59814
703-000-222.000	ACCOUNTS PAYABLE	SAGINAW COUNTY TREASU	TAX PAYMENTS - 12/12/18-12/26/18	SUMMER 2018		01/02/19	6,817.64	59871
703-000-222.000	ACCOUNTS PAYABLE	SAGINAW COUNTY TREASU	TAX PAYMENTS - 12/27/18-01/10/19	SUMMER 2018		01/15/19	6,226.20	59733
703-000-222.000	ACCOUNTS PAYABLE	SAGINAW COUNTY TREASU	TAX PAYMENTS - 01/11/19-01/25/19	SUMMER 2018		01/29/19	2,770.79	59816
703-000-225.070	ACCOUNTS PAYABLE	FREELAND SCHOOL DISTR	TAX PAYMENTS - 12/03/18-12/11/18	WINTER 2018		01/02/19	8,840.28	59657
703-000-225.070	ACCOUNTS PAYABLE	FREELAND SCHOOL DISTR	TAX PAYMENTS - 12/27/18-12/26/18	WINTER 2018		01/02/19	14,199.47	59657
703-000-225.070	ACCOUNTS PAYABLE	FREELAND SCHOOL DISTR	TAX PAYMENTS - 01/11/19-01/25/19	WINTER 2018		01/15/19	9,795.31	59787
703-000-225.071	ACCOUNTS PAYABLE	FREELAND SCHOOL DISTR	TAX PAYMENTS - 12/03/18-12/11/18	WINTER 2018		01/02/19	24,008.92	59657
703-000-225.071	ACCOUNTS PAYABLE	FREELAND SCHOOL DISTR	TAX PAYMENTS - 12/12/18-12/26/18	WINTER 2018		01/02/19	63,548.29	59657
703-000-225.071	ACCOUNTS PAYABLE	FREELAND SCHOOL DISTR	TAX PAYMENTS - 12/27/18-01/10/19	WINTER 2018		01/15/19	17,667.41	59787
703-000-225.071	ACCOUNTS PAYABLE	FREELAND SCHOOL DISTR	TAX PAYMENTS - 01/11/19-01/25/19	WINTER 2018		01/02/19	19,138.02	59700
703-000-225.072	ACCOUNTS PAYABLE	FREELAND SCHOOL DISTR	TAX PAYMENTS - 12/03/18-12/11/18	WINTER 2018		01/02/19	9,229.26	59657
703-000-225.072	ACCOUNTS PAYABLE	FREELAND SCHOOL DISTR	TAX PAYMENTS - 12/12/18-12/26/18	WINTER 2018		01/02/19	24,428.59	59657
703-000-225.072	ACCOUNTS PAYABLE	FREELAND SCHOOL DISTR	TAX PAYMENTS - 12/27/18-01/10/19	WINTER 2018		01/15/19	7,356.83	59700
703-000-225.072	ACCOUNTS PAYABLE	FREELAND SCHOOL DISTR	TAX PAYMENTS - 01/11/19-01/25/19	WINTER 2018		01/29/19	6,791.49	59787
703-000-225.080	ACCOUNTS PAYABLE	HEMLOCK SCHOOL DISTRI	TAX PAYMENTS - 12/03/18-12/11/18	WINTER 2018		01/02/19	4,050.15	59658

Fund 703 TAX FUND	Dept 000	GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Invoice	Chk Date	Amount	Check
703-000-225.080			DUE TO HEMLOCK SCHOOLS O	HEMLOCK SCHOOL DISTRI	TAX PAYMENTS - 12/12/18-12/26/18	WINTER 2018		01/02/19	46,941.56	59658
703-000-225.080			DUE TO HEMLOCK SCHOOLS O	HEMLOCK SCHOOL DISTRI	TAX PAYMENTS - 12/27/18-01/10/19	WINTER 2018		01/15/19	14,033.77	59703
703-000-225.080			DUE TO HEMLOCK SCHOOLS O	HEMLOCK SCHOOL DISTRI	TAX PAYMENTS - 01/11/19-01/25/19	WINTER 2018		01/29/19	19,860.89	59793
703-000-225.081			DUE TO HEMLOCK SCHOOL DE	HEMLOCK SCHOOL DISTRI	TAX PAYMENTS - 12/03/18-12/11/18	WINTER 2018		01/02/19	38,904.79	59658
703-000-225.081			DUE TO HEMLOCK SCHOOL DE	HEMLOCK SCHOOL DISTRI	TAX PAYMENTS - 12/12/18-12/26/18	WINTER 2018		01/02/19	166,141.04	59658
703-000-225.081			DUE TO HEMLOCK SCHOOL DE	HEMLOCK SCHOOL DISTRI	TAX PAYMENTS - 12/27/18-01/10/19	WINTER 2018		01/15/19	51,709.49	59703
703-000-225.130			DUE TO HEMLOCK SCHOOL DE	HEMLOCK SCHOOL DISTRI	TAX PAYMENTS - 01/11/19-01/25/19	WINTER 2018		01/29/19	27,901.24	59793
703-000-225.130			DUE TO SWAN VALLEY OPERA	SWAN VALLEY SCHOOL DI	TAX PAYMENTS - 12/03/18-12/11/18	WINTER 2018		01/02/19	43,531.67	59676
703-000-225.130			DUE TO SWAN VALLEY OPERA	SWAN VALLEY SCHOOL DI	TAX PAYMENTS - 12/12/18-12/26/18	WINTER 2018		01/02/19	183,856.31	59676
703-000-225.130			DUE TO SWAN VALLEY OPERA	SWAN VALLEY SCHOOL DI	TAX PAYMENTS - 12/27/18-01/10/19	WINTER 2018		01/15/19	55,283.41	59744
703-000-225.130			DUE TO SWAN VALLEY OPERA	SWAN VALLEY SCHOOL DI	TAX PAYMENTS - 01/11/19-01/25/19	WINTER 2018		01/29/19	88,476.95	59825
703-000-225.131			DUE TO SWAN VALLEY DEBT	SWAN VALLEY SCHOOL DI	TAX PAYMENTS - 12/12/18-12/26/18	WINTER 2018		01/02/19	136,717.89	59675
703-000-225.131			DUE TO SWAN VALLEY DEBT	SWAN VALLEY SCHOOL DI	TAX PAYMENTS - 12/27/18-01/10/19	WINTER 2018		01/15/19	573,290.51	59675
703-000-225.131			DUE TO SWAN VALLEY DEBT	SWAN VALLEY SCHOOL DI	TAX PAYMENTS - 01/11/19-01/25/19	WINTER 2018		01/29/19	153,264.84	59743
703-000-225.131			DUE TO SWAN VALLEY DEBT	SWAN VALLEY SCHOOL DI	TAX PAYMENTS - 12/03/18-12/11/18	WINTER 2018		01/02/19	135,673.46	59824
703-000-225.132			DUE TO SWAN VALLEY SINKI	SWAN VALLEY SCHOOL DI	TAX PAYMENTS - 12/12/18-12/26/18	WINTER 2018		01/02/19	29,295.61	59676
703-000-225.132			DUE TO SWAN VALLEY SINKI	SWAN VALLEY SCHOOL DI	TAX PAYMENTS - 12/27/18-01/10/19	WINTER 2018		01/15/19	122,844.41	59676
703-000-225.132			DUE TO SWAN VALLEY SINKI	SWAN VALLEY SCHOOL DI	TAX PAYMENTS - 01/11/19-01/25/19	WINTER 2018		01/29/19	32,841.46	59744
703-000-225.132			DUE TO SWAN VALLEY SINKI	SWAN VALLEY SCHOOL DI	TAX PAYMENTS - 12/12/18-12/26/18	WINTER 2018		01/02/19	79,134.02	59653
703-000-225.000			DUE TO DELTA COLLEGE	DELTA COLLEGE	TAX PAYMENTS - 12/12/18-12/26/18	WINTER 2018		01/02/19	304,233.70	59653
703-000-225.000			DUE TO DELTA COLLEGE	DELTA COLLEGE	TAX PAYMENTS - 12/27/18-01/10/19	WINTER 2018		01/15/19	86,842.56	59698
703-000-225.000			DUE TO DELTA COLLEGE	DELTA COLLEGE	TAX PAYMENTS - 01/11/19-01/25/19	WINTER 2018		01/29/19	68,084.00	59783
703-000-236.000			DUE TO SAGINAW ISD/SPECT	SAGINAW ISD	TAX PAYMENTS - 12/03/18-12/11/18	WINTER 2018		01/02/19	119,594.44	59672
703-000-236.000			DUE TO SAGINAW ISD/SPECT	SAGINAW ISD	TAX PAYMENTS - 12/12/18-12/26/18	WINTER 2018		01/02/19	459,786.24	59672
703-000-236.000			DUE TO SAGINAW ISD/SPECT	SAGINAW ISD	TAX PAYMENTS - 12/27/18-01/10/19	WINTER 2018		01/15/19	131,244.50	59734
703-000-236.000			DUE TO SAGINAW ISD/SPECT	SAGINAW ISD	TAX PAYMENTS - 01/11/19-01/25/19	WINTER 2018		01/29/19	102,895.21	59817

Total For Dept 000 4,827,875.82
 Total For Fund 703 TAX FUND 4,827,875.82

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund Totals:							
	Fund 101	GENERAL OPERATING FUND				110,088.82	
	Fund 205	PUBLIC SAFETY-FIRE DEPARTME				22,974.86	
	Fund 206	FIRE APPARATUS				6.48	
	Fund 207	PUBLIC SAFETY-POLICE				28,707.58	
	Fund 246	ROAD REVOLVING FUND				261,000.00	
	Fund 248	Downtown Development	Author			1,627.77	
	Fund 271	LIBRARY FUND				10,524.82	
	Fund 390	SEWER FUND				28,982.66	
	Fund 591	WATER FUND				235,036.60	
	Fund 596	MUNICIPAL REFUSE FUND				62,374.52	
	Fund 703	TAX FUND				4,827,875.82	
Total For All Funds:						5,589,199.93	

CASH SUMMARY BY ACCOUNT FOR THOMAS TOWNSHIP
 FROM 04/01/2018 TO 01/31/2019
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 04/01/2018	Total Debits	Total Credits	Ending Balance 01/31/2019
Fund 100	CLEARING FUND				
001.000	59	22,574.18	18,746,663.72	18,863,454.10	(94,216.20)
002.000	CASH THE STATE BANK	0.00	2,363,833.44	2,262,493.70	101,339.74
	CLEARING FUND	<u>22,574.18</u>	<u>21,110,497.16</u>	<u>21,125,947.80</u>	<u>7,123.54</u>
Fund 101	GENERAL OPERATING FUND				
002.000	CASH THE STATE BANK	1,710,933.88	1,655,874.99	2,716,368.43	650,440.44
002.350	CASH CHASE BANK	240,556.91	195.45	230,000.00	10,752.36
002.385	CASH CHEMICAL BANK	66,083.21	20,613.04	0.00	86,696.25
003.175	Certificate of Deposit Chemic	2,017,928.38	1,604.47	1,019,532.85	1,000,000.00
003.375	CHERTIFICATE OF DEPOSITS HUNTINGT	0.00	1,000,000.00	0.00	1,000,000.00
003.400	CERTIFICATE OF DEP CHASE BANK	0.00	230,000.00	0.00	230,000.00
	GENERAL OPERATING FUND	<u>4,035,502.38</u>	<u>2,908,287.95</u>	<u>3,965,901.28</u>	<u>2,977,889.05</u>
Fund 103	CHRISTOPHER THOMPSON FAMILY FUND				
002.000	CASH THE STATE BANK	256,298.03	1,117.57	0.00	257,415.60
Fund 205	PUBLIC SAFETY-FIRE DEPARTMENT				
002.000	CASH THE STATE BANK	892,220.14	155,045.02	670,648.39	376,616.77
Fund 206	FIRE APPARATUS				
002.000	CASH THE STATE BANK	584,057.77	361.14	1,091.28	583,327.63
Fund 207	PUBLIC SAFETY-POLICE				
002.000	CASH THE STATE BANK	1,125,004.29	160,194.46	848,730.48	436,468.27
Fund 246	ROAD REVOLVING FUND				
002.000	CASH THE STATE BANK	101,560.11	232,867.50	261,000.00	73,427.61
003.175	Certificate of Deposit Chemic	807,782.20	3,184.27	200,000.00	610,966.47
	ROAD REVOLVING FUND	<u>909,342.31</u>	<u>236,051.77</u>	<u>461,000.00</u>	<u>684,394.08</u>
Fund 248	Downtown Development Authority				
002.000	CASH THE STATE BANK	81,521.08	17,335.99	94,571.22	4,285.85
Fund 265	P.S. DRUG LAW ENFORCEMENT				
002.000	CASH THE STATE BANK	10,357.04	261,000.00	261,000.00	10,357.04
Fund 271	LIBRARY FUND				
002.000	CASH THE STATE BANK	628,752.67	65,956.97	251,451.52	443,258.12
003.271	CD LIBRARY 08/2016 .50	205,340.00	0.00	0.00	205,340.00
	LIBRARY FUND	<u>834,092.67</u>	<u>65,956.97</u>	<u>251,451.52</u>	<u>648,598.12</u>
Fund 590	SEWER FUND				
002.000	CASH THE STATE BANK	893,988.80	1,163,537.91	895,884.09	1,161,642.62
002.200	RESERVED CASH SYSTEM EXPANSIO	28,000.23	3,500.00	0.00	31,500.23
002.350	CASH CHASE BANK	191,733.40	0.00	191,733.40	0.00
002.385	CASH CHEMICAL BANK	404,480.84	20,655.78	22.88	425,113.74
002.386	CHEMICAL BANK SYSTEM EXPANSIO	117,933.00	0.00	0.00	117,933.00
003.175	Certificate of Deposit Chemic	2,017,928.38	1,604.47	19,532.85	2,000,000.00
	SEWER FUND	<u>3,654,064.65</u>	<u>1,189,298.16</u>	<u>1,107,173.22</u>	<u>3,736,189.59</u>
Fund 591	WATER FUND				
001.100	CLEARING CASH	2,000.00	0.00	0.00	2,000.00
002.000	CASH THE STATE BANK	739,352.84	3,115,063.72	2,962,346.42	892,070.14
002.200	RESERVED CASH SYSTEM EXPANSIO	38,268.99	13,075.00	0.00	51,343.99
002.350	CASH CHASE BANK	(191,733.40)	191,733.40	0.00	0.00
002.375	CASH HUNTINGTON BANK	249,768.07	13,259.94	5,045.00	257,983.01

CASH SUMMARY BY ACCOUNT FOR THOMAS TOWNSHIP
 FROM 04/01/2018 TO 01/31/2019
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 04/01/2018	Total Debits	Total Credits	Ending Balance 01/31/2019
002.385	CASH CHEMICAL BANK	272,747.93	330,814.89	600,000.00	3,562.82
002.386	CHEMICAL BANK SYSTEM EXPANSIO	266,176.00	0.00	0.00	266,176.00
002.387	CHEMICAL BANK BUSINESS CHECKING	498,643.43	301,508.19	330,000.00	470,151.62
002.390	CASH FIRST STATE BANK	248,889.91	551.03	5,020.00	244,420.94
003.175	Certificate of Deposit Chemic	1,564,159.91	0.00	12,646.06	1,551,513.85
	WATER FUND	3,688,273.68	3,966,006.17	3,915,057.48	3,739,222.37
Fund 596	MUNICIPAL REFUSE FUND				
002.000	CASH THE STATE BANK	651,156.91	2,223,039.18	2,747,400.89	126,795.20
002.385	CASH CHEMICAL BANK	301,098.60	595.14	0.00	301,693.74
	MUNICIPAL REFUSE FUND	952,255.51	2,223,634.32	2,747,400.89	428,488.94
Fund 610	CONSTRUCTION WATER/SEWER/MISC				
002.000	CASH THE STATE BANK	25,178.20	0.00	0.00	25,178.20
Fund 703	TAX FUND				
002.000	CASH THE STATE BANK	0.00	14,881,649.24	13,000,470.08	1,881,179.16
002.400	CASH (CSB) DOG LICENSE	0.00	0.00	481.00	(481.00)
	TAX FUND	0.00	14,881,649.24	13,000,951.08	1,880,698.16
	TOTAL - ALL FUNDS	17,070,741.93	47,176,435.92	48,450,924.64	15,796,253.21



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** February 4, 2019
- **SUBMITTED BY:** Russ Taylor, Township Manager
Al Fong, Deputy Police Chief
- **AGENDA TOPIC:** Approve the promotion of Officer Eric Cowles to Sergeant effective May 5, 2019.
- **EXPLANATION OF TOPIC:** In light of Chief Kocsis' retirement at the end of June, the Board promoted Sergeant Fong to Deputy Chief for the purpose of positioning him to assume the Chief's responsibilities. Consequently, the Sergeant position needs to be filled. We therefore opened up the application process to the Township's current pool of officers. We received two applications from our officers. Both of them went through the written test and interview process. As a result of the test and interview, Officer Eric Cowles received the highest score. Deputy Chief Fong has spoken with Officer Cowles and he has affirmed his desire to assume the duties of Sergeant. We are delaying the effective date until May 5th simply to avoid unnecessary challenges with scheduling patrol coverage until we are able to replace Officer Cowles with a new officer. Both Deputy Chief Fong and I are excited to have Eric take on this new leadership role in the Township.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** None
- **POSSIBLE COURSES OF ACTION:** Approve, Amend, Deny or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to approve the promotion of Officer Eric Cowles to Sergeant effective May 5, 2019.
- **ROLL CALL VOTE REQUIRED:** No.



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** February 4, 2019
- **SUBMITTED BY:** Russ Taylor, Township Manager
- **AGENDA TOPIC:** Selection of Township's Architect.
- **EXPLANATION OF TOPIC:** Annually, the Township selects and Architectural firm to serve as its provider of general services for the upcoming fiscal year. Rick Keith of Wolgast Design Group, LLC has served Thomas Township in this capacity for several years and has done an exceptional job. Often times Rick provides pro bono work for the Parks and Recreation Department. I would recommend continuing to use Rick Keith of Wolgast Design Group, LLC for this next fiscal year.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Letter of Interest.
- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to select Rick Keith of Wolgast Design Group, LLC as the Township's Architect for the 2019/2020 fiscal year.
- **ROLL CALL VOTE REQUIRED?** No.



1494 North Graham Road
Freeland, MI 48623

Phone: (989) 790-9120
Fax: (989) 781-1394

www.wolgast.com

December 26, 2018

Russell Taylor
Thomas Township Manager
249 N. Miller Road
Saginaw, MI 48609

RE: Architectural Services

Dear Russ,

Thank you for considering us to provide architectural services for Thomas Township. We appreciate and accept your offer upon Township Board approval. I have attached our hourly rate schedule as requested.

If you have any questions or require any additional information, please contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Richard D. Keith". The signature is written in a cursive style with a horizontal line crossing through the middle of the letters.

Richard D. Keith, Architect
LEED Accredited Professional



Hourly Rates

January 2019

Principle/Architect	\$110.00 HR
Project Architect	85.00 HR
Project Coordinator	75.00 HR
AutoCAD Technician 3	65.00 HR
AutoCAD Technician 2	60.00 HR
AutoCAD Technician 1	50.00 HR
Clerical	35.00 HR

Consultants provided at cost + 15%.

Includes:

1. Professional renderings
2. Site engineering and surveys
3. Soil borings and analysis
4. Structural engineering
5. Mechanical engineering
6. Electrical engineering

Reimbursables provided at cost + 10%.

Includes:

1. Specification and plan reproduction
2. Mailing
3. Mileage is invoiced at 54.5¢ /mile



TOWNSHIP BOARD AGENDA

- **MEETING DATE:** February 4, 2019
- **SUBMITTED BY:** Russ Taylor, Township Manager
- **AGENDA TOPIC:** Selection of Township's Computer Services Firm for 2019/2020
- **EXPLANATION OF TOPIC:** The Township has used the services of Vector Tech Group for several years now with satisfactory service. They will continue to service the Township's network and individual personal computers in the main offices, Parks and Recreation, Department of Public Works and Public Safety buildings. We will continue to buy blocks of time at a reduced cost which will be spread amongst all of the departmental budgets. We are also requesting the approval to purchase a 100 hour block of time for 2019/2020, when needed.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Letter of Interest.
- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to select Vector Tech Group as the Township's computer and network services consultant for the 2019/2020 fiscal year, and to purchase a 100 hour block of time, when needed for 2019/2020.
- **ROLL CALL VOTE REQUIRED?** No



Info@VectorTechGroup.com
VectorTechGroup.com
989.965.9661



Russel P. Taylor
Thomas Township
249 Miller Rd
Saginaw, MI 48609

Monday, January 7th, 2019

Dear Mr. Taylor:

We are very interested in the opportunity to provide technical services and recommendations for Thomas Township in the upcoming year. Vector Tech Group, appreciates the partnership that has formed as a result of the contracts awarded to us in the recent past. Vector Tech Group is one of the few full-service technology firms in the area. Our Goal is to provide prompt, accurate, service and advice, to our customers. We have a good track record of success at Thomas Township.

We would hope that Thomas Township will continue to Vector Tech Group as their technology servicer. We will provide our premium support package at the discounted rates outlined below. Customers who purchase block time receive priority service scheduling. Enclosed is our current pricing for our On-Site Support Packages. Please review.

At the present time, the Thomas Township Office has 53 hours remaining from last year's agreement.

Blocks of Service may be purchased at the following rates:

40 hours at \$96.00 per hour	\$3,840.00
80 hours at \$91.00 per hour	\$7,280.00
100 hours at \$89.00 per hour	\$8,900.00

Please feel free to contact me with any questions at my direct line, 989-573-6028

Thank you again for the opportunity to continue the partnership. We look forward to serving Thomas Township for another year.

Sincerely,

Cody Ludlum
Technology Consultant
E-mail: codyludlum@vectortechgroup.com

Flint
5085 Miller Rd.
Flint, MI 48507

Freeland
9364 W. Freeland Rd.
Freeland, MI 48623

Holland
170 Veterans Dr.
Holland, MI 49423



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** February 4, 2019
- **SUBMITTED BY:** Russ Taylor, Township Manager
- **AGENDA TOPIC:** Selection of Labor Law Attorney for 2019/2020
- **EXPLANATION OF TOPIC:** Annually, the Township selects its providers of professional services for the coming fiscal year. Masud Labor Law Group has served in the past as the Township's labor law firm for all employment related issues including collective bargaining. With the retirement of Elizabeth Peters, Masud Labor Group has assigned Joshua Leadford as her replacement and has indicated an interest in continuing to serve us. Fees will increase this year from \$190.00 per hour to \$200.00 per hour. This is the first increase imposed in over ten years. I would recommend continuing to use Masud Labor Law Group as its labor law attorney for the 2019/2020 fiscal year.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Letter of Interest.
- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to select Masud Labor Law Group as the Township's Labor Law Attorney for the 2019/2020 fiscal year.
- **ROLL CALL VOTE REQUIRED?** No



SCHUTTER | PETERS | VARY | SWANSON | LEADFORD
LABOR LAW GROUP

January 9, 2019

Mr. Russell P. Taylor
Township Manager
Thomas Township Manager
249 North Miller Road
Saginaw, MI 48609-4896

RE: Legal Services

Dear Mr. Taylor:

In response to your recent correspondence, it is my understanding that the Thomas Township Board will be designating labor and employment counsel for the 2019 fiscal year at its February 4, 2019, Board meeting. Please consider this correspondence as Masud Labor Law Group's request to continue to serve as Thomas Township's labor and employment attorneys for the 2019 fiscal year.

We propose an hourly rate of \$200.00 for all legal services to the Township during the 2019 fiscal year. This is the hourly rate that we will be providing to our municipal clients. Please note that *this is the first rate increase for the Township in over ten years*. Also note that although our firm's municipal rate was increased to \$200.00 in 2018, we maintained our preexisting rate for Thomas Township. The proposed hourly rate includes all advice, counseling, and representation required, as well as clerical services and other miscellaneous expenses. Excluded from this hourly rate are expenses such as court costs, deposition costs, witness fees, arbitration fees, filing fees, mileage, photocopies, and other expenses required by statute or court rule. We would further propose the same billing arrangements that have been utilized in the past. Each month a detailed and itemized billing statement is sent describing the legal services performed, and the time spent to perform each particular service.

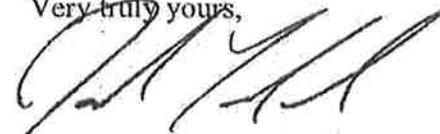
Consistent with our law firm's policy, we do not obligate clients to continue to utilize our legal services. If reappointed by the Township Board as labor and employment attorneys, Masud Labor Law Group will only work at the pleasure of the Township Board, and only so long as you and your Board are satisfied with our services. Therefore, nothing in this correspondence should be interpreted to suggest a contractual obligation on behalf of the Township to continue the attorney/client relationship for any definite period.

Mr. Russell P. Taylor
Page 2
January 9, 2019

As Thomas Township is a valued client, we would be honored to continue our labor and employment representation. I would, therefore, like to thank the Board of Trustees and yourself in advance for considering our proposal.

Please do not hesitate to contact me should you have any questions or desire my courtesy attendance at the Board meeting to reintroduce myself and our firm's services.

Very truly yours,



JOSHUA J. LEADFORD

JJL/baw



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** February 4, 2019
- **SUBMITTED BY:** Russ Taylor, Township Manager
- **AGENDA TOPIC:** Selection of Municipal Law Attorney for 2019/2020
- **EXPLANATION OF TOPIC:** Annually, the Township selects its providers of professional services for the coming fiscal year; Otto Brandt has served Thomas Township very well for many years as our Municipal Law Attorney. As such, we are requesting your support to select Otto for another year. Otto will provide legal services to Thomas Township at the rate of \$100.00 per hour plus \$500.00 per month general retainer. These fees have remained the same since 2009.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Letter of Interest.
- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to select Otto Brandt as the Township's Municipal Law Attorney for the 2019/2020 fiscal year.
- **ROLL CALL VOTE REQUIRED?** No

MAHLBERG, BRANDT, GILBERT, & THOMPSON

THE LAWYERS BUILDING
715 COURT STREET
SAGINAW, MICHIGAN 48602

www.lawyersbuilding.org

MARK T. MAHLBERG
OTTO W. BRANDT
DONALD A. GILBERT
DIANE L. THOMPSON

OF COUNSEL
KEITH L. LEAK

OTTO W. BRANDT
Telephone (989) 793-4740
Facsimile (989) 790-2880
ottobrandt@yahoo.com

January 2, 2019

Mr. Russell P. Taylor
Thomas Township Manager
249 N. Miller Road
Saginaw, Michigan 48609

Re: Legal Services

Dear Mr. Taylor:

In response to your December 19, 2018 request, please be advised that I propose to provide legal services to Thomas Township at the rate of \$100.00 per hour plus \$500.00 per month general retainer. The hourly rate has not changed since 2009. The monthly retainer is intended to encourage Township inquiries and to cover incidental costs for minor amounts of time and other services responding to them. Please call if you have any questions regarding this matter.

Very truly yours,



OTTO W. BRANDT

OWB/cw



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** February 4, 2019
- **SUBMITTED BY:** Russ Taylor, Township Manager
- **AGENDA TOPIC:** Selection of Township's Engineering Firm for 2019/2020.
- **EXPLANATION OF TOPIC:** Annually, the Township selects an engineering firm to serve as its provider of general engineering series for the upcoming fiscal year. Spicer Group has served as the Township's engineering firm for most its water and sewer system work. I would recommend continuing to use them for this next fiscal year. This year's fees will see about an average increase of 4.5% on services.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Letter of Interest and Fee Comparison Report.
- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to select Spicer Group as the Township's engineering firm for the 2019/2020 fiscal year.
- **ROLL CALL VOTE REQUIRED?** No

January 3, 2019

Russell Taylor, Manager
Thomas Township
249 N. Miller Road
Saginaw, MI 48609

RE: Engineering Services
Thomas Township, Saginaw County, Michigan

Russ:

We truly value our relationship with Thomas Township and welcome the opportunity to be once again selected as your primary provider for engineering services. Attached are our Standard Hourly Rates.

Again, thank you for the opportunity to serve you and your Township!

Sincerely,



Robert Eggers, AICP
President

SPICER GROUP, INC.
230 S. Washington Avenue
Saginaw, MI 48607
Phone: (989) 754-4717 ext. 5568
Fax: (989) 754-4440
mailto: robe@spicergroup.com

SGI File: X1002

R:\Client Files\1002 Thomas Township\2019\20190103_2019 Engineering Services.docx

SPICER GROUP, INC.
STANDARD HOURLY RATES
Effective January 2019

Administrative Assistant.....	\$68.00	Technician III	\$93.00
Project Assistant	\$88.00	Technician IV	\$102.00
Construction Services Technician I	\$105.00	Technician V	\$112.00
Construction Services Technician II	\$120.00	Technician VI	\$119.00
Construction Services Technician III.....	\$131.00	Project Architect I.....	\$115.00
Construction Manager.....	\$150.00	Project Architect II.....	\$165.00
Senior Construction Manager	\$205.00	Landscape Architect	\$138.00
Survey Technician I	\$80.00	Planner I.....	\$106.00
Survey Technician II.....	\$90.00	Planner II	\$117.00
Crew Chief.....	\$120.00	Senior Project Planner I.....	\$155.00
Staff Surveyor I.....	\$130.00	Senior Project Planner II.....	\$205.00
Staff Surveyor II	\$140.00	Design Engineer I	\$120.00
Staff Surveyor III.....	\$150.00	Design Engineer II.....	\$125.00
Survey Project Manager.....	\$160.00	Design Engineer III	\$130.00
Project Surveyor I	\$170.00	Project Engineer I.....	\$141.00
Project Surveyor II	\$192.00	Project Engineer II.....	\$145.00
Senior Project Surveyor	\$205.00	Project Manager I	\$155.00
Designer I.....	\$115.00	Project Manager II	\$170.00
Designer II	\$130.00	Project Manager III.....	\$178.00
Designer III.....	\$135.00	Project Manager IV	\$186.00
Senior Designer.....	\$140.00	Senior Project Manager I.....	\$195.00
Technician I.....	\$70.00	Senior Project Manager II.....	\$205.00
Technician II	\$85.00	Senior Project Manager III	\$225.00

*Overtime rates for hourly workers will be charged at 1-1/2 times the above rates.
Standard Hourly Rates are subject to change on an annual basis.*





TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** February 4, 2019
- **SUBMITTED BY:** Chief, Michael Cousins
- **AGENDA TOPIC:** Accept retirement of Assistant Fire Chief, Lyle Cousins from the Fire Department.
- **EXPLANATION OF TOPIC:**
Lyle Cousins has submitted a letter of retirement from the Fire Department. He has served the Thomas Township Fire Department on active duty for 50 years. During his tenure, he has served in many capacities including Lieutenant, Captain, Training Officer, Assistant Chief and Interim Chief. His level of commitment and contributions to the Fire Department go above and beyond what is expected of an officer and fire fighter. The Fire Department is a major part of him and who he is. He has been vested in this organization and will be missed by everyone. Lyle has helped train all of our current members and several past members. He has taught many fire fighters outside of our Department as well as built relationships with all mutual aid partners. He was also a State Certified Fire Instructor teaching and testing new recruits in the fire academy.

Since he has reached all of his goals within the Fire Department, he feels it is time to step back from the active duty role. He will continue to serve in the capacity of a Fire Corp member where he will handle the maintenance issues. I am attaching his letter of resignation. The Personnel Committee recommends acceptance.
- **SUPPORTING DOCUMENTAION:** Resignation letter.
- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to accept the retirement of Assistant Fire Chief, Lyle Cousins from the Fire Department.
- **ROLL CALL VOTE REQUIRED?** No

January 30, 2019

Thomas Township Board, Manager and Fire Chief;

I joined the fire department in January 1969. Therefore January 2019 will make it 50 years of service. It has been a journey of challenges, learning, experiences, patience, rewarding and fun. I have gained a lot of life time friends over the years. With this said, I feel it is time to retire effective February 1, 2019.

Assistant Chief

Lyle Cousins

Lyle Cousins



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** February 4, 2019
- **SUBMITTED BY:** Russ Taylor, Township Manager
- **AGENDA TOPIC:** Approve the updated contract with the Township Manager.
- **EXPLANATION OF TOPIC:** It has been seventeen years, since I began working for the Township. During that time, I have continued to serve at the direction of the Board in accordance with the original employment agreement. However, over that same time period some of the responsibilities, policies and practices have evolved such that several sections of the original agreement were not relevant or have changed. The proposed agreement has been reviewed and approved by the Personnel Committee. While the large majority of the document remains the same, especially the manager's responsibilities, the updates to the new agreement are reflective of my current salary and benefits as offered by the Township versus seventeen years ago.

This is a great job and a great community. I sincerely value the excellent working relationship, respect and trust that we have formed both individually and as a team. Together, we have made many positive strides that I believe have made Thomas Township a premiere location to live, work and play in the State of Michigan. I still love my job and I continue to look forward to serving the Board and our community for many more years. Thank you for the awesome opportunity to serve and for trusting me to continue implementing the Board's policies and directives.

- **POSSIBLE COURSES OF ACTION:** Approve, Amend, Deny or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to approve the updated contract with the Township Manager.
- **ROLL CALL VOTE REQUIRED:** No.



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** February 4, 2019
- **SUBMITTED BY:** Russ Taylor, Township Manager
- **AGENDA TOPIC:** Approve Proclamation 19-05 recognizing Assistant Fire Chief, Lyle Cousins for his 50 years of service to the Fire Department.
- **EXPLANATION OF TOPIC:** Lyle Cousins has been an exemplary fire fighter and leader during his 50 years of active duty. He has served in many capacities including Lieutenant, Captain, Training Officer, Assistant Chief and Interim Chief. He has put his life on the line to save the lives of others and trained others to do the same. Lyle is a man of integrity and dedication of an immeasurable level. He has built relationships with mutual aid partners that will benefit the Township for years to come. Although Lyle will be retiring, he has decided to serve in the capacity of a Fire Corp member to continue to offer his maintenance and leadership skills. We wish him well and graciously thank him for his 50 years of service to the Thomas Township Fire Department.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Proclamation 19-05
- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to approve proclamation 19-05 recognizing Assistant Fire Chief, Lyle Cousins for his 50 years of service to the Thomas Township Fire Department.
- **ROLL CALL VOTE REQUIRED?** Yes

PROCLAMATION 19-05
RECOGNIZING LYLE COUSINS
FOR 50 YEARS OF SERVICE TO THOMAS TOWNSHIP
February 4, 2019

WHEREAS, Mr. Lyle Cousins, of Thomas Township has served the Thomas Township Fire Department for 50 years; and

WHEREAS, Mr. Cousins began his active duty service to Thomas Township on January 27, 1969 previously having served on the Departments Auxiliary program; and

WHEREAS, Mr. Cousins has served with loyalty, honor, passion and dedication to the department, its residents and the Township. He exemplifies the character and moral standing with which we as a Community want to be known; and

WHEREAS, Mr. Cousins has served in a leadership role for the far majority of his years having served in the capacity of Lieutenant, Captain, Training Officer, Fire Prevention Officer, Assistant Chief and Interim Fire Chief; and

WHEREAS, Mr. Cousins has positively represented the Township in other roles throughout the County as President of the Saginaw County Fire Fighters Association, participation in a county-wide fire prevention effort, programs within James Township, participation on several committees and work groups, as well as serving as a State Certified Fire Instructor; and

WHEREAS, Lyle's current role of ensuring that equipment remains in a state of readiness has proven valuable over his years of experience. He has avoided equipment being taken out of service on many occasions by repairing it with parts from his supply room. He continues to utilize the "fix it versus toss it" method and has saved our Township many dollars over the years.

NOW THEREFORE BE IT RESOLVED, that the Thomas Township Board of Trustees, along with the Township Manager and Fire Chief, do hereby express their deepest appreciation to Mr. Lyle Cousins for the past 50 years of active, dedicated service rendered to Thomas Township and its residents.

BE IT FURTHER RESOLVED, that this expression of recognition be documented in the minutes of this meeting as a permanent record and duly inscribed upon parchment as a Proclamation and presented to him.

Dated: February 4, 2019

Robert Weise, Township Supervisor

Russell Taylor, Township Manager



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** February 4, 2019
- **SUBMITTED BY:** Chief Cousins
- **AGENDA TOPIC:** Labor to upgrade the Light Emitting Diode (LED) lighting in the parking lots.
- **EXPLANATION OF TOPIC:** In our Capital Improvement Plan, we budgeted for the upgrade in lighting at the Public Safety Building and the Fire Stations. The Municipal Building was added to take advantage of the rebate and to make all of the outdoor lights the same. The lighting and labor were paid for separately to save money. Within these projects, we were able to save enough money to propose having the parking lot lights upgraded to LED Lighting. The savings from both the purchases and the Consumers Energy rebate offer make this purchase not only possible but timed perfectly as we are still eligible for the Consumers Energy rebate offer. Attached is a map indicating the lights we are proposing to be upgraded and the amount for each of the buildings identified. The proposal is for the Public Safety Building, Township Library, Fire Station #1 and the Municipal Building. Mr. Taylor has already spoken to the Library who supports this initiative. I am requesting approval for the labor to remove and dispose of the old lights, and the installation of the new LED lights. We bid this project out to our vendor list based on the purchasing policy. Six electrical contractors were contacted and given the opportunity to bid on this project. Of those six, three submitted sealed bids for this project. See the attached bid tabulation for details.

We are requesting to award the bid to the lowest bidder, A&B Electric with a bid at \$1,720.00. This amount is available within our budgets.

- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table.
- **SUPPORTING DOCUMENTATION:** Bid Tabulation worksheet, map indicating the light replacement locations.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to award the contract for the parking lot lighting replacement to A&B Electric for the labor to upgrade the LED Lighting in the parking lots in the amount of \$1,720.00 contingent upon validating the insurance, references and verification of the contractor's understanding of the project details.
- **ROLL CALL VOTE REQUIRED:** No

BID TABULATION WORK SHEET
BID PROJECT: Remove old and Install new LED
Lighting in the Parking Lots at Public Safety Building,
Library, Municipal Building and Fire Station #1
DATE: January 30, 2019 TIME: 09:00 am EST

THOSE ATTENDING BID OPENING:

<u>NAME</u>	<u>COMPANY REPRESENTING</u>
Joe Giacoletti	Thomas Township Fire Dept
Sherri Simerson	Thomas Township Fire Dept

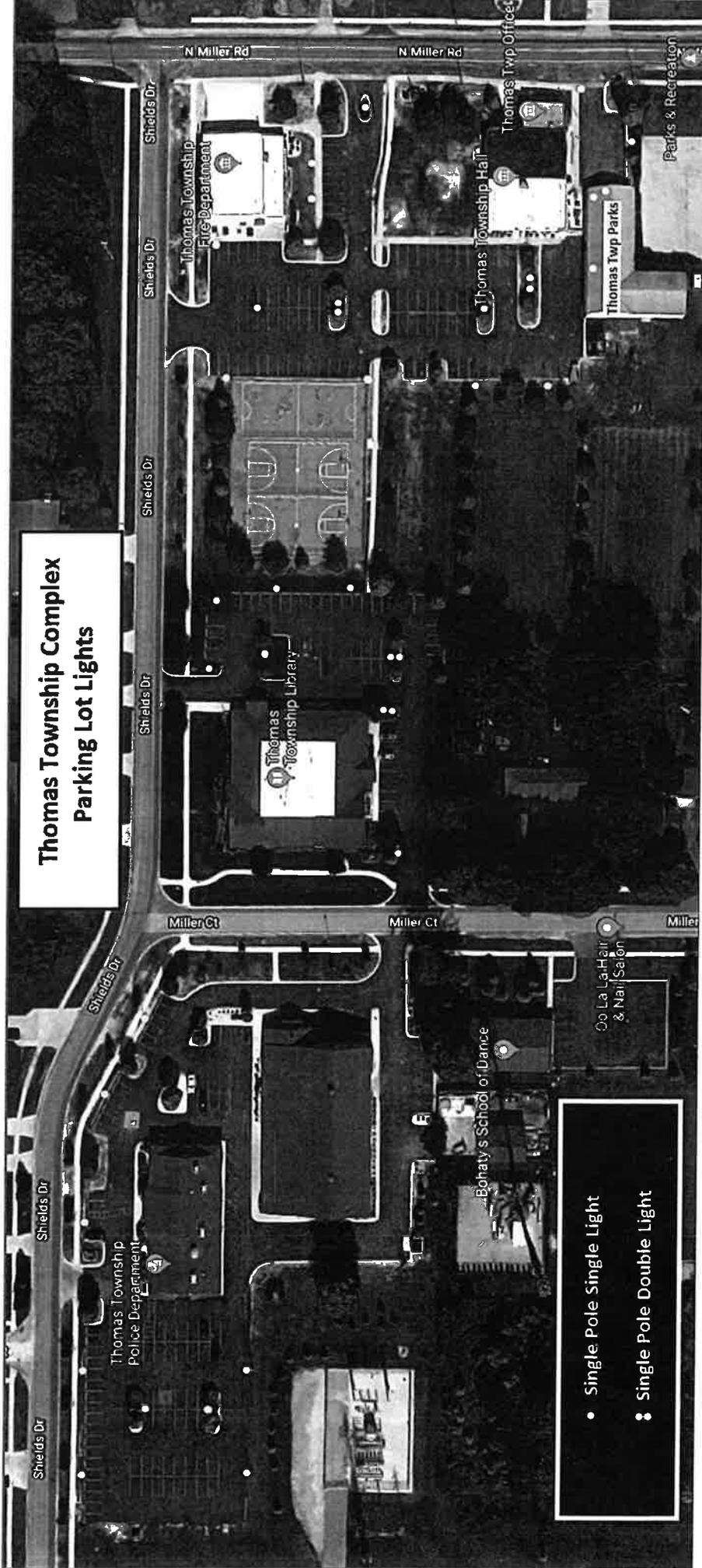
BID TABULATION WORK SHEET
DETAILS

<u>COMPANY NAME</u>	<u>BID PRICE</u>
A & B Electric	\$1,720.00
Helm Electric	\$3,440.00
Leddy Electric	\$5,775.00

Low bid and the company we recommended is:

A & B Electric @ \$1,720.00

Thomas Township Complex Parking Lot Lights



- Single Pole Single Light
- Single Pole Double Light



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** February 4, 2019
- **SUBMITTED BY:** Russ Taylor, Township Manager
- **AGENDA TOPIC:** Approve the proposal from Spicer Group to design the proposed parking lot between the library and main offices parking lots in the amount of \$7,500.
- **EXPLANATION OF TOPIC:** Back in 2001-02, the Township undertook some significant improvements to the campus that included new signage, a new parking lot, new entry drive and other improvements to the buildings. Part of the plan was to build a drive connecting the library and municipal building, along with another 22 parking spaces. Due to cost overruns, the connecting drive and parking was eliminated from the project. The proposal from Spicer consists of a design phase for \$7,500 and a construction phase. We are only requesting approval of the design phase at this time in order to have it ready for bid in the early spring. This was not in the current budget, but is being proposed for the next fiscal year starting in April. We will have to amend the building & grounds contracted services line item to offset the cost; however, in order to get it built in 2019 and to make our best effort at getting competitive bids, we are asking for your approval to move forward with the design work.

Ultimately, the proposed project will make the entire campus interconnected through driveways and parking areas with the minor exception of Miller Court, a minimally travelled local road. Further, it will provide much needed parking during key events on the campus from elections to pancake breakfasts.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Spicer Proposal.
- **POSSIBLE COURSES OF ACTION:** Approve, Amend, Deny or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to approve the proposal from Spicer Group to design the proposed parking lot between the library and main offices parking lots in the amount of \$7,500.
- **ROLL CALL VOTE REQUIRED:** No.



January 11, 2019

Russ Taylor, Manager
Thomas Township
249 N. Miller Road
Saginaw, MI 48609

RE: Thomas Township Complex Improvements – Phase II
Thomas Township

Russ:

In response to your request, this document contains Spicer Group's proposal to you for the Final Design and Construction Administration for the Thomas Township Complex Improvements – Phase II project.

Project Background

In 2000/2001 extensive improvements were made to the Thomas Township Complex including a new parking lot layout, lighting, and storm water improvements. A portion of the proposed improvements were not constructed at that time, including additional parking and a throughway between the Township offices and the library. The Township would now like to complete the design and construction of these Phase II improvements.

Scope of Professional Services

Spicer Group's scope of professional services for this project follows. They are phased to reflect that orderly and reasonable progress of the project. This proposal will remain valid for 90 days.

1. During the Final Design phase we will:
 - Perform a topographic survey of the area to gather the information necessary to design the project. We have the information from the original project in 2000/2001, but have included four (4) hours in this proposal to have a field crew verify today's conditions.
 - Design the parking lot plan sheets in accordance with the Township, local, and state requirements. There is a design from the 2000/2001 project that we will use as a basis. These plans will need to be modified and updated to today's standards.
 - Review the storm water detention requirements for the site and verify the design complies with the Township's current Storm Water Management Plan.
 - Prepare contract-bidding documents including specifications.
 - Submit plans and specifications for your review and comment.
 - Submit plans to the local utility companies for review and coordination of future utilities.
 - Prepare the Soil Erosion and Sedimentation Control Plan for the contractor to submit to the local enforcement agency for review and permit.

Stronger. Safer. Smarter. **Spicer.**

WWW.SPICERGROUP.COM

- Deliver two (2) hard copies and an electronic .pdf copy of the final plans and bidding documents to you.
- It is our understanding that Thomas Township will be handling all of the bidding for the project including: advertising the project, supplying plans and bidding documents to contractors, preparing any necessary addenda, and opening bids.

2. During the Construction Administration phase we will:

- Review the bids, prepare the tabulation of bids and prepare a letter of recommendation of award of the construction contract to you. It is our understanding that Thomas Township will be researching the qualifications and references of the low bidder(s) if you or we are not familiar with them.
- Prepare the Contract Documents and distribute them to the Contractor.
- Review the completed Contract Documents, the insurance certificates, and bonds.
- Provide construction staking necessary to construct the project.
- Verify the Soil Erosion and Sedimentation Control (SESC) measures are installed per the approved plan.
- Provide general oversight of the project, monitoring progress and quality, reviewing any necessary shop drawings, preparing progress payments for your approval and representing the Township on the site.
- Schedule and host the preconstruction meeting.
- Provide daily on site inspection to over see the work, when necessary, to verify the work is completed in conformance with the plans and specifications. We have included 5 inspection days in this proposal.
- Provide construction materials testing, such as sand subbase, aggregate base, concrete, and hot mix asphalt (HMA) testing, to ensure materials used during construction are as specified.
- Perform the soil erosion and sedimentation control inspection and reports while our inspector is actively on the site. These duties will be turned over to you upon the Contractor's Substantial Completion, when we are not actively on the site. We would be happy to continue to provide this service as additional services upon your request.
- Prepare any necessary Change Orders and Progress Payments.
- Prepare the punch list.
- Close out the construction project.

- Revise the plans to reflect the revisions made during the construction and furnish a set to the Township. We will provide both a hard copy and an electronic .pdf file of the as-built plans.

Additional Services

Other additional services related to this project will be furnished by us after you authorize the work. Our fee for the additional services will be determined at the time they are agreed and rendered.

Fee Schedule

Our proposed fee schedule follows. We will submit monthly invoices to you for our professional services, any additional authorized services and any reimbursable expenses.

1. Final Design Phase:
 - A lump sum in the amount of \$7,500.00.
2. Construction Administration Phase:
 - Standard hourly rates with the total amount estimated to be about \$12,000.00.

We have calculated these fees based on our understanding of what you want us to do and what you have told us.

Our general conditions to our services are incorporated into and made part of this letter. Any changes to the agreement in this letter must be agreed to by both parties.

If this proposal meets with your approval, please acknowledge this approval with an authorized signature below and return the enclosed copy to us.

We deeply appreciate your confidence in Spicer, and we look forward to working with you and for you on your project.

Sincerely,

Darrick W. Huff, P.E.
Principal

John E. Olson, P.E.
LEED® Accredited Professional
Project Manager/Senior Associate

SPICER GROUP, INC
230 S. Washington Avenue
Saginaw, MI 48607
Phone: (989) 754-4717 ext. 5544
Fax: (989) 754-4440
mailto: johno@spicergroup.com

cc: SGI File P015443P2017
KAJ/ACCTG

Q:\Proj2018\P016222P2018 - Thomas Twp Complex Phase
II\Proposal\2019010411\thomas Complex Phase II_Ltragr_v2.doc

Above proposal accepted and approved
by Owner.

THOMAS TOWNSHIP

By: _____
Authorized Signature

Date: _____



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** February 4, 2019
- **SUBMITTED BY:** Rick Hopper, Director of Public Works
- **AGENDA TOPIC:** To Approve the Proposal for the Owen Cemetery Entrance Arch by Bill's Custom Fab, Inc. for the amount of \$7,025.00

EXPLANATION OF TOPIC: We have been trying to find a suitable project to use the balance of the Owen Trust Fund for some time and have landed on reconfiguring the existing entrance to the cemetery. The overall improvements will consist of a couple of specific phases; however, the initial project will include installing an arch across the entrance. The Parks Department has used Bill's Custom Fab from Mt. Pleasant on two like projects and their design, workmanship and end-product have been outstanding. To stay consistent with the overall Township theme, I contacted Bill's for a proposal to design and fabricate the cemetery arched sign and they have quoted \$7,025.00 to complete this work. We have budgeted \$10,000 in this fiscal year's cemetery budget to have this sign constructed. This request is to seek your authorization to accept this proposal and begin the process of having the arched sign built.

Our overall idea is to install the unused 20-foot tall poles (that had originally served as the Gratiot Road over-the-road banner posts) to a position on either side of the cemetery entrance, atop the current drive. DPW staff will install the foundations for the poles, erect the posts and install the arched sign once completed. Eventually, a new, simulated wrought iron fence gate would be installed between the poles. The project if approved, would be funded through the Capital Improvement line item under the Cemetery's current, fiscal year's budget.

As stated above, the arched entrance is one of the projects we are trying to complete to enhance the entrance and make the exit from the cemetery safer for visitors.

Additional work that is planned and budgeted for in the near future includes relocating and straightening the retaining wall (that is located on the north side of the entrance), removing and possibly relocating a section of the existing stone retention wall, and regrading and terra-scaping the north entrance to enhance the clear view area for motorists leaving the cemetery. This work will be completed in FY 2019/2020 with the assistance of the Saginaw County Road Commission. Finally, we will install a new,

simulated wrought iron gate across the entrance. I have included a GIS based concept drawing showing the improvements with this request.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:**
 - GIS concept map
 - Bill's custom Fab Proposal # 19-025

- **POSSIBLE COURSES OF ACTION:** Approve, not approve, amend or table.

- **SUGGESTED/REQUESTED MOTION:** Motion by _____, supported by _____ to authorize the fabrication of the Owen Cemetery Arch sign from Bill's Custom Fab, Inc. in the amount of \$ 7,025.00.

- **ROLL CALL VOTE REQUIRED?** No.



BILL'S CUSTOM FAB, INC.

1836 Gover Parkway Mt. Pleasant, MI 48858
Ph. (989) 772-5817 Fx. (989) 773-7704
estimator@billscustomfab.com
www.billscustomfab.com

January 28, 2019

Proposal #19-025

Thomas Township
249 N Miller Rd
Saginaw, MI 48609

Attn: Rick Hopper

Phone: 989-781-6438
Email: dpwdirector@thomastwp.org
Fax: 989-781-0352

RE: Owen's Cemetery

Proposal to provide material to fabricate and powder coat one (1) arched sign per sketch from a Thomas Township trail sign previously fabricated by Bill's Custom Fab, Inc. This new sign will say "Owen's Cemetery". Price includes fasteners.

Proposal: \$7,025.00

EXCEPTIONS:

- 1) No install
- 2) No delivery
- 3) No tax

This proposal is based on current steel industry prices. Due to current market conditions, our suppliers will only hold their prices for 24 hours. We reserve the right to adjust material prices upon receipt of your order. This may result in an increase or decrease in material prices. Labor prices will remain unaffected. If approved, please sign and fax/email a copy to Bill's Custom Fab, Inc. Thank you for the opportunity to quote this project. We look forward to working with you.

Eric Quakenbush

Bill's Custom Fab, Inc. -- signature

Customer - signature

Eric Quakenbush/ maq

Bill's Custom Fab, Inc. -- printed name

Customer -- printed name

January 28, 2019

Date

Date

Owen Cemetery Entrance Improvements

- Regrading Area
- Relocate and restore area
- Current paved entrance



Current Cemetery Entrance Configuration

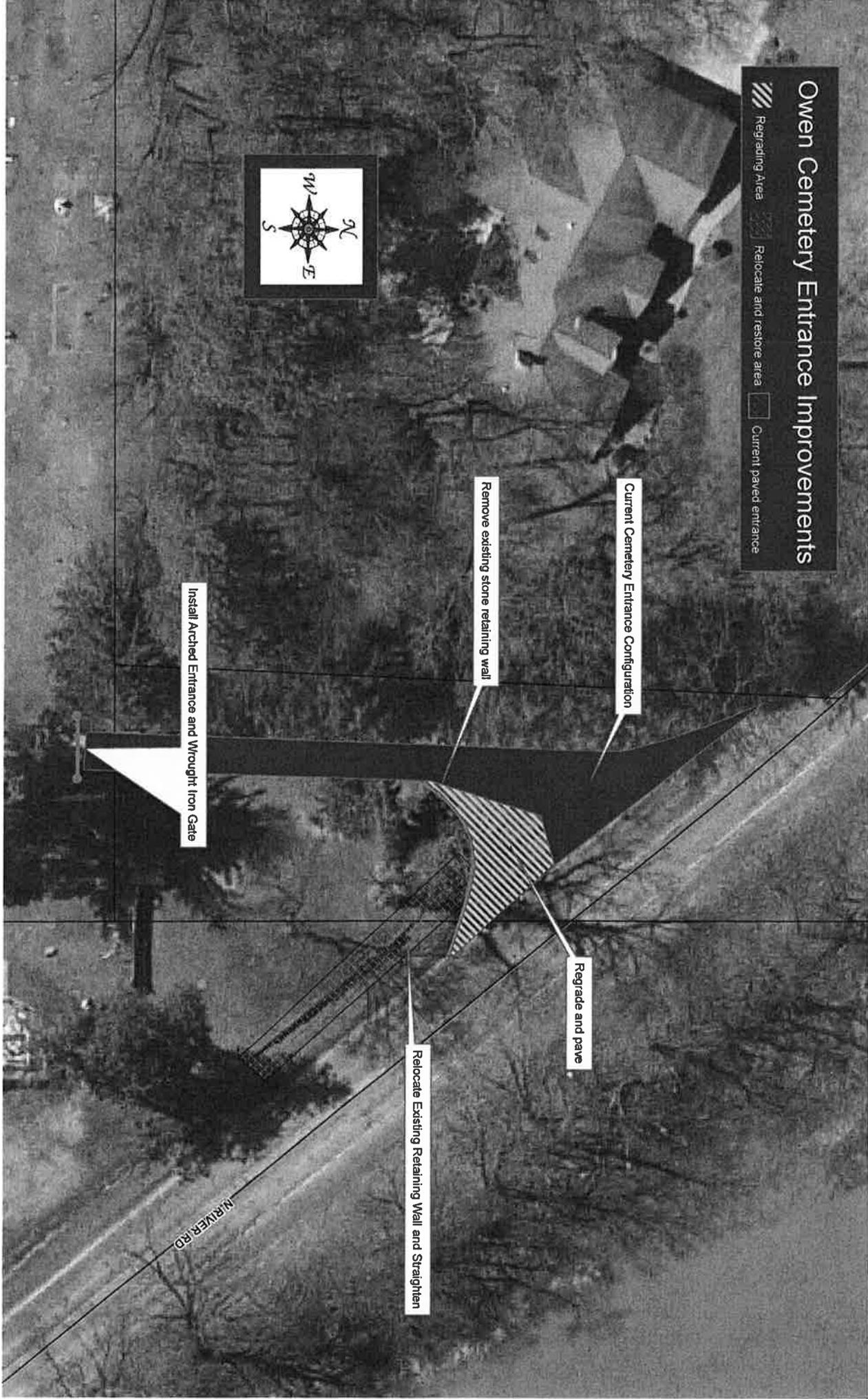
Remove existing stone retaining wall

Regrade and pave

Relocate Existing Retaining Wall and Straighten

Install Arched Entrance and Wrought Iron Gate

N. RIVER RD





TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** February 4, 2019
- **AGENDA TOPIC:** Approval of agreement with Spicer Group for the applications of the Michigan Land and Water Conservation Fund Grant and a Michigan Trust Fund Grant.
- **EXPLANATION OF TOPIC:** We applied for a Michigan Natural Resources Trust Fund Grant in 2018 but did not get enough points to receive the grant. In past years the points we had would have qualified for the grant but this year the required points was much higher than previous years due to less money being available for grants. We feel 2018 was just an off year and we should qualify for grant funding in 2019/20 if we submit them. You cannot receive two grants in the same year so if we did get both grants we would have to choose which one we wanted to accept.

The Land and Water Conservation Fund Grant is a \$600,000 grant request. The Township match would be \$300,000 and the DNR would contribute \$300,000 for a total of \$600,000.

The Michigan Natural Resources Trust Fund Grant is a \$600,000 grant request. The Township match would be \$300,000 and the DNR would contribute \$300,000 for a total of \$600,000.

The proposed agreement is for Spicer Group to update the Michigan Natural Resources Grant we submitted last year and submit a new Michigan Land and Water Conservation Grant both for the renovations of the Nature Center Building.

- Fee to complete the resubmittal of the Michigan Department of Natural Resources Trust Fund Grant application is \$1,000.
 - Fee to complete the submittal of the Land and Water Conservation Fund Grant application is \$2,000.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:**
Copy of letter agreement from Spicer Group.

January 23, 2019

Russell Taylor, Manager
Thomas Township
249 North Miller Road
Saginaw, MI 48609

RE: Thomas Township Nature Center Grants
Thomas Township, Saginaw County Michigan
Letter Agreement for Professional Services

Russ,

At your request, we are furnishing you with a letter agreement to write two Michigan Department of Natural Resources (MDNR) grant applications for development of the new nature center in Thomas Township. The grant proposal will need to be completed by the grant submittal due date of April 1, 2018.

BACKGROUND

Thomas Township is in the process of acquiring a building adjacent to the Nature Park along the Tittabawassee River. The vision for this building is to be an entry point into the nature park and also serve as an interpretive nature center. This may include exhibits, taxidermy, displays, and nature viewing information.

In 2018, Spicer Group completed work for the Township to apply for a Michigan Natural Resources Trust Fund (MNRTF) Grant. The project included a new driveway, parking lot improvements, a walkway through the existing building, a short nature trail and other amenities. That grant was not funded. It is our understanding that the Township would like to resubmit the project for consideration for two grants in 2019, a MNRTF grant and a Land and Water Conservation Fund (LWCF) grant.

Listed below is our proposed scope of work to develop the grant applications. **Please note that this scope is developed based upon using the same application materials as were used in 2018. This includes the concept plan, photos, cost estimate, match percentage, and environmental report.**

MNRTF GRANT APPLICATION – SPICER GROUP

1. Relabel exhibits to reflect the 2019 Grant Application and MNRTF number.
2. Upload all required documents in the MDNR's MIRecGrants system. This includes concept plan, project photos, letters of support, location map, resolution, advertisement, meeting minutes, and other resources to support the grant.
3. Provide sample advertisement and resolution.
4. Include grant narrative text.

LWCF GRANT APPLICATION – SPICER GROUP

1. Relabel exhibits to reflect the 2019 Grant Application and LWCF number.

STRONGER. SAFER. SMARTER. SPICER.

WWW.SPICERGROUP.COM

2. Upload all required documents in the MDNR's MiRecGrants system. This includes concept plan, project photos, letters of support, location map, resolution, advertisement, meeting minutes, and other resources to support the grant.
3. Completion of the Environmental Screening Form required for the LWCF grant.
4. Provide sample advertisement and resolution.
5. Writing grant narrative text to meet the LWCF grant criteria.

THOMAS TOWNSHIP

The Township's role in the application process shall be as follows:

1. Initiate a MNRTF Development Grant and a LWCF grant in the MiRecGrants System.
2. Include the application as an agenda item, open to discussion at a regular public meeting prior to the Township's approval of a resolution supporting the grant and committing the funds.
3. Produce signed public meeting minutes and obtain copy of advertisement.
4. Certify two resolutions from Thomas Township, regarding the application, committing the matching funds prior. This is needed by March 28, 2019.
5. Obtain updated letters of support where required.
6. Submit the grant through the MiRecGrants System.

ADDITIONAL SERVICES

Additional services related to this project will be furnished by us after you authorize the work. Our fee for the additional services will be determined at the time they are agreed to and rendered.

FEE SCHEDULE

- Our fee to complete the resubmittal of the MNRTF recreation grant application is **\$1,000**.
- Our fee to complete the submittal of the LWCF recreation grant application is **\$2,000**.

We will bill you hourly based upon our effort completed during the billing period. We will submit monthly invoices to you for our professional services, any additional authorized services, and any reimbursable expenses.

If this proposal meets with your approval, please acknowledge this approval with an authorized signature below and return one of the enclosed copies to us.

January 28, 2019
Page 3 of 3

We deeply appreciate your confidence in Spicer, and we look forward to working with you and for you on your project.

Sincerely,



Robert Eggers, AICP
Senior Planner / President



Lori Ettema
Planner

SPICER GROUP, INC.
230 S. Washington Avenue
Saginaw, MI 48607
Phone: (989) 754-4717
Fax: (989) 754-4440
mailto: lorie@spicergroup.com

Cc: SGI File 126760SG2019
ALE, Acctg.

Above proposal accepted and approved by Owner.

THOMAS TOWNSHIP

By: _____

Authorized Signature

Printed Name

Title

Date: _____