



THOMAS TOWNSHIP
DOWNTOWN DEVELOPMENT AUTHORITY
8215 Shields Drive, Saginaw, MI 48609
February 22, 2011
8:00 a.m. Michigan Time

- 1. The Board Meeting was called to order at 8:00 a.m. by Chairperson Radewahn.
2. MEMBERS PRESENT: Radewahn, Martin, Doyle, Weise, Gray, Duclos and Streeter.
ABSENT: Ryder-Petre and Burns.
ALSO PRESENT: Dan Sika, Director of Community Development and Susan Coggin, Planning Assistant/Code Enforcement Officer.
3. The Pledge of Allegiance was recited.
4. Motion was made by Weise, seconded by Martin to approve the agenda as presented. Motion carried unanimously.

AGENDA
THOMAS TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY MEETING
8215 Shields Drive, Saginaw, MI 48609
8:00 AM, February 22, 2011

- 1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
A. Approve the minutes of the January 25, 2011 meeting.
6. Approval of Expenditures – February, 2011.
7. Communications-Petitions-Citizen Comments
It is requested that you state your name and address for the record.
8. Public Hearing – None.
9. Unfinished Business – None.
10. New Business
A. Financing of Gratiot Road Streetlights.
11. Discussion
A. Gratiot Road Streetlights – Updated Request for Proposals.
B. Over the Street Banner Project.
12. Reports
A. Chairperson D. Board Members
B. Vice-Chairperson E. Staff
C. Secretary
13. Adjournment

5. Consent Agenda

A. Motion by Streeter, seconded by Weise to approve the minutes of January 25, 2011 as presented. Motion carried unanimously.

6. Approval of Expenditures

Motion by Weise, supported by Martin to approve the expenditures as presented. Motion carried unanimously.

7. Communications-Petitions-Citizen Comments – None.

8. Public Hearing – None.

9. Unfinished Business – None.

10. New Business

A. Financing of Gratiot Road Streetlights.

Mr. Sika presented the DDA members with a memo from Russ Taylor, Township Manager, regarding the financing of the Gratiot Road streetlights. The Finance Committee met two weeks ago and based upon the Committee's direction, a Request for Proposal (RFP) will be mailed out to all financial institutions within the DDA District. The list includes Community State Bank, Citizens Bank, Chase Bank, First Area Credit Union, Team One Credit Union, Wanigas Credit Union. Mr. Sika further stated that some research has been completed regarding laws applicable to the short term borrowing; however, the Township Attorney will be submitting a formal opinion. Once this opinion is received, the RFP's will be prepared for the Committee to review and approve. The goal is to have the loan agreement approved by the DDA Board at the April meeting.

11. Discussion

A. Gratiot Road Streetlights – Updated Request for Proposals.

Mr. Sika presented the DDA members with updated copies of the proposed Request for Proposals (RFP) for the Gratiot Road streetlights. The project is being divided into two parts. The first is for forty-six (46) streetlights. The second part is for another forty-five (45) streetlights. Mr. Sika stated that the reasoning for doing it this way is to determine if there is enough funding to do the entire project. The other RFP is to solicit quotes for the installation of the bases and forty-five (45) streetlights. Again, if the price comes in within the DDA's ability to fund the entire project, all of the streetlights would be installed.

B. Over the Street Banner Project.

Mr. Sika stated that because over the street banners are not common, it has been difficult to find a company that could supply the poles and the necessary hardware to hang the banners as we would like them. One of the reasons it has been difficult was because we wanted to match the streetlight pole color (black) and height, around twenty-five (25') feet, and make the pole very much like a streetlight pole in terms of looks. Mr. Sika presented the DDA members with a quote and photograph from U S Flag and

Flagpole Supply out of Beaumont, Texas. The photograph is custom poles that this company made for the Village of Milford in Michigan. At this time, we are continuing to look for other sources for the over the street banner project and will keep the DDA updated on our progress.

12. Reports

- A. Chairperson – None.
- B. Vice-Chairperson – None.
- C. Secretary – None.
- D. Board Members – None.
- E. Staff - None.

13. It was moved by Doyle, supported by Gray to adjourn the meeting at 8:21 a.m. Motion carried unanimously.

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David Duclos, Secretary