



AGENDA
THOMAS TOWNSHIP REGULAR BOARD MEETING
8215 Shields Drive, Saginaw, MI 48609
February 3, 2020
7:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
 - A. Approve the January 6, 2020 Regular Board Minutes.
 - B. Approval of the Expenditures.
 - C. Approve operational changes at the Thomas Township Roethke Pool.
 - D. Approve changes to Thomas Township's Drug and Alcohol Policy #818.
6. Communications-Petitions-Citizen Comments

It is requested that you state your name and address for the record.
7. Public Hearing
 - A. Receive comments pertaining to the IFT application from Saginaw Control and Engineering.
8. Unfinished Business
 - A. None.
9. New Business
 - A. Approve Resolution 19-27 approving the Industrial Facilities Exemption Certificate for Saginaw Control and Engineering.
 - B. Authorize the proposed Future Fest Committee to use the Roberts Park property July 17-19, 2020 for hosting the first annual Future Fest.
 - C. Approve the low bid of \$14,898.95 by Barrett Sign for a digital LED marquee sign for Roberts Park.
 - D. Approve Rohde Brothers Excavating as Thomas Township DPW's primary contractor for water service connections through April 1, 2021.
10. Reports

A. Supervisor	E. Community Development	I. Police Dept.
B. Clerk	F. DPW	J. Parks & Recreation
C. Treasurer	G. Finance	K. Board Members
D. Manager	H. Fire Dept.	
11. Executive Session
None
12. Adjournment

Thomas Township will provide necessary reasonable auxiliary aids and services to any individuals with disabilities who plan to attend this public meeting. Persons interested in such services need to contact the Thomas Township Manager's offices at 249 N. Miller Road, Saginaw, Michigan 48609, by phone at 989-781-0150, or by fax at 989-781-0290 at least five (5) working days prior to the meeting. In the case that advanced notice for accommodations is not possible, every reasonable effort will be made to accommodate the disabled.



THOMAS TOWNSHIP
REGULAR BOARD MEETING MINUTES
8215 Shields Drive, Saginaw, MI 48609
January 6, 2020
7:00 o'clock p.m.

1. The Regular Board Meeting was called to order at 7:00 p.m. by Supervisor Weise.
2. PRESENT: Weise, Weber, Brosofski, Thayer, Sommers, Monahan and DeLine
ABSENT: None

ALSO PRESENT: Township Manager, Russ Taylor; Finance Director, Deidre Frolo; DPW Director, Rick Hopper; DPW Assistant Director, Trevor Schultz; Parks and Recreation Director, John Corriveau; Director of Community Development, Dan Sika; Police Chief, Al Fong; Fire Chief, Mike Cousins; Deputy Clerk, Darci Seamon; Township Attorney, Otto Brandt and two interested parties.

3. The Pledge of Allegiance was recited.
4. Motion was made by Brosofski, seconded by Thayer to approve the agenda as presented. Motion carried unanimously.

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THOMAS TOWNSHIP REGULAR BOARD MEETING
8215 Shields Drive, Saginaw, MI 48609
January 6, 2020
7:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
 - A. Approve the December 2, 2019 Regular Board Minutes.
 - B. Approval of the Expenditures.
 - C. Approve the reappointment of Lauren Husen to the Downtown Development Authority with the term of 01/01/2020 to 01/01/2024.
6. Communications-Petitions-Citizen Comments
It is requested that you state your name and address for the record.
7. Public Hearing
 - A. Receive comments pertaining to the Revised Parks and Recreation 5 Year Plan for 2020 to 2025.
8. Unfinished Business
 - A. None.
9. New Business
 - A. Approve Resolution 19-30 approving the Five Year Parks and Recreation Plan for 2020 to 2025.
 - B. Authorize the cost to transition water meter billing software from Readcenter to Beacon in the total amount not to exceed \$13,366.08.
 - C. Approve the 2020 Agreement for Services with Saginaw Future, Inc. in the amount of \$6,000.00.
10. Reports

- C. It was moved by Weber seconded by Thayer to approve the 2020 Agreement for Services with Saginaw Future, Inc. in the amount of \$6,000.00. Motion carried unanimously.
10. Report of Officers and Staff:
- A. Supervisor's Report – None.
 - B. Clerk's Report – None.
 - C. Treasurer's Report – None.
 - D. Manager's Report – None.
 - E. Receive and file Community Development Reports.
 - F. Receive and file the DPW Report. Rick reported that Jason and Tyler passed their Advanced Water Certification Distribution Operator 3 exams.
 - H. Receive and file the Fire Department Report. Chief Cousins informed those present that the Fire Department received a grant to help cover the cost of an additional AED.
 - I. Receive and file the Police Department Report.
 - J. Receive and file the Parks and Recreation Report. The train generated near record revenue this year despite cancellations due to weather. Clinics have started as well as archery classes and basketball games.
 - K. Board Member Reports – None.
11. Executive Session:
- A. None
12. It was moved by Brosowski, seconded by Weber to adjourn the meeting at 7:22 p.m. Motion carried unanimously.

Edward Brosowski, Clerk

Dated



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** February 3, 2020
- **PERSON SUBMITTING:** Deidre Frollo, Fiscal Services Director
- **AGENDA TOPIC:** Approval of Expenditures
- **EXPLANATION OF TOPIC FOR BOARD MEMBERS:**
The Appropriations Act passed in March Appropriated total funds for the 2019/2020 fiscal year for operating the budgets of the various finds. Monthly the board needs to approve the total expenditures in each fund for the month.

In addition to the fund expenditures listed in the motion, Library Fund expenditures were \$17,799.92. Township Board approval is not required for Library expenditures. Payroll expenditures are not required to be included in this motion.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:**
Invoice approval list by fund
Cash balances report
- **POSSIBLE COURSES OF ACTION:**
Approval/not approve expenditures
- **SUGGESTED/REQUESTED MOTION:**
Motion by _____, supported by _____ to approve the expenditures totaling \$5,871,908.21 with individual fund totals as follows:

Clearing Fund	6,500.32
General Fund.....	90,635.13
Public Safety - Fire Department.....	19,299.16
Fire Apparatus	79.00
Public Safety - Police Department	28,098.53
Public Safety - Drug Law Enforcement	0.00
Downtown Development Authority.....	391.25
Road Revolving Fund.....	0.00
Sewer Fund	33,016.01
Water Fund	301,459.81
Municipal Refuse	118,634.27
Tax.....	5,273,794.73

As shown on checks #61421-61597

GL Number GL Desc Vendor Invoice Desc. Invoice Chk Date Amount Check

Fund 101 GENERAL OPERATING FUND
 Dept 191 ELECTIONS
 Total For Dept 191 ELECTIONS 1,903.71

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Dept 215 CLERK			Total For Dept 191 ELECTIONS			1,903.71	
101-215-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH INSURANCE	0002-01/20-02/1	01/02/20	17.40	61425
101-215-716.100	VISION/SHORT TERM DISAB/	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	JANUARY 2020	01/02/20	53.62	61438
101-215-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH INSURANCE	0002-02/20-03/1	01/28/20	17.40	61541
101-215-716.100	VISION/SHORT TERM DISAB/	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2020	01/28/20	53.62	61560
101-215-716.200	DENTAL INSURANCE	DELTA DENTAL	FEBRUARY 2020 PREMIUM	RIS0002572360	01/02/20	144.13	61431
101-215-716.300	INSURANCE LONG TERM DISA	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	RIS0002609870	01/28/20	144.13	61551
101-215-740.000	OPERATING SUPPLIES	STATE BANK	AMAZN/TIM HORTON/STANS/AXON/HOME D	JANUARY 2020	01/02/20	13.56	61438
101-215-745.000	OPERATING SUPPLIES OFFIC	STAPLES ADVANTAGE	OFFICE SUPPLIES	DECEMBER 2019	01/14/20	134.29	61517
101-215-804.000	MEMBERSHIP & DUES	SAGINAW CO AREA CLERK	2020 MEMBERSHIP DUES - SEAMON	8057002876	01/14/20	52.38	61516
101-215-804.000	MEMBERSHIP & DUES	STATE BANK	AMAZN/TIM HORTON/STANS/AXON/HOME D	2020	01/14/20	25.00	61504
101-215-960.000	EDUCATION & TRAINING	TT GENERAL FUND PETTY	SALTA MTG/ELECTION/ASSESSING/COURT	DECEMBER 2019	01/14/20	60.00	61517
			Total For Dept 215 CLERK	JANUARY 2020	01/28/20	11.00	61593
			Total For Dept 215 CLERK			740.09	

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Dept 253 TREASURER-FINANCE DEPARTMENT			Total For Dept 253 TREASURER-FINANCE DEPARTMENT			20,245.32	
101-253-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-01/20-02/1	01/02/20	1,412.86	61426
101-253-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-02/20-03/1	01/28/20	1,412.84	61542
101-253-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH INSURANCE	0002-01/20-02/1	01/02/20	18.57	61425
101-253-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-01/20-02/1	01/02/20	22.13	61426
101-253-716.100	VISION/SHORT TERM DISAB/	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	JANUARY 2020	01/02/20	117.63	61438
101-253-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH INSURANCE	0002-02/20-03/1	01/28/20	18.57	61541
101-253-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-02/20-03/1	01/28/20	22.13	61542
101-253-716.200	DENTAL INSURANCE	DELTA DENTAL	JANUARY 2020 PREMIUM	FEBRUARY 2020	01/28/20	117.63	61560
101-253-716.300	INSURANCE LONG TERM DISA	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	RIS0002572360	01/02/20	158.91	61431
101-253-716.300	INSURANCE LONG TERM DISA	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	RIS0002609870	01/28/20	158.90	61551
101-253-740.000	OPERATING SUPPLIES	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	JANUARY 2020	01/02/20	31.16	61438
101-253-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	FEBRUARY 2020	01/28/20	31.16	61560
101-253-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8056884045	01/14/20	442.68	61516
101-253-740.000	OPERATING SUPPLIES	STATE BANK	AMAZN/TIM HORTON/STANS/AXON/HOME D	8057002876	01/14/20	127.98	61516
101-253-740.000	OPERATING SUPPLIES	STATE BANK	OFFICE SUPPLIES	DECEMBER 2019	01/14/20	59.99	61517
101-253-745.000	OPERATING SUPPLIES OFFIC	NATIONAL BUSINESS FUR	MTG/STAMPS/AMZN/MEIJER/ESRI/ARCHER	8057173615	01/28/20	47.37	61581
101-253-745.000	OPERATING SUPPLIES OFFIC	STATE BANK	OFFICE TABLE - TAXES	JANUARY 2020	01/02/20	202.81	61582
101-253-830.000	TAX ROLL PREPARATION	MAIL ROOM SERVICE CEN	AMAZN/TIM HORTON/STANS/AXON/HOME D	OFFICE TABLE - TAXES	01/02/20	744.00	61440
101-253-830.000	TAX ROLL PREPARATION	SAGINAW COUNTY TREASU	POSTAGE/MAILINGS/WINTER TAX RECEIP	ZK073401-TDQ	01/14/20	228.94	61440
101-253-830.000	EDUCATION & TRAINING	MI MUNICIPAL TREASURE	2019 EQUALIZATION TAX ROLL	DECEMBER 2019	01/14/20	329.36	61482
101-253-960.000	EDUCATION & TRAINING	TT GENERAL FUND PETTY	MMTA 2020 ADVANCE INSTITTUTE - 5-18	0897	01/28/20	14,199.71	61574
101-253-960.000	EDUCATION & TRAINING	TT GENERAL FUND PETTY	SALTA MTG/ELECTION/ASSESSING/COURT	2269	01/28/20	325.00	61561
			Total For Dept 253 TREASURER-FINANCE DEPARTMENT	JANUARY 2020	01/28/20	15.00	61593
			Total For Dept 253 TREASURER-FINANCE DEPARTMENT			20,245.32	

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Dept 257 ASSESSING			Total For Dept 257 ASSESSING			1,46	61425
101-257-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH INSURANCE	0002-01/20-02/1	01/02/20	1.46	61425
101-257-716.100	VISION/SHORT TERM DISAB/	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	JANUARY 2020	01/02/20	7.60	61438
101-257-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH INSURANCE	0002-02/20-03/1	01/28/20	1.46	61541
101-257-716.100	VISION/SHORT TERM DISAB/	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2020	01/28/20	7.60	61560
101-257-716.200	DENTAL INSURANCE	DELTA DENTAL	JANUARY 2020 PREMIUM	RIS0002572360	01/02/20	14.41	61431
101-257-716.300	INSURANCE LONG TERM DISA	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	RIS0002609870	01/28/20	14.41	61551
101-257-716.300	INSURANCE LONG TERM DISA	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	JANUARY 2020	01/02/20	1.84	61438
101-257-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	FEBRUARY 2020	01/28/20	1.84	61560
			Total For Dept 257 ASSESSING	JANUARY 2020	01/02/20	76.56	61446

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 101 GENERAL OPERATING FUND							
Dept 371 COMMUNITY DEVELOPMENT							
101-371-716.100	VISION/SHORT TERM DISAB/	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2020	01/28/20	79.73	61560
101-371-716.200	DENTAL INSURANCE	DELTA DENTAL	JANUARY 2020 PREMIUM	RIS0002572360	01/02/20	245.02	61431
101-371-716.200	DENTAL INSURANCE	DELTA DENTAL	FEBRUARY 2020 PREMIUM	RIS0002609870	01/28/20	245.02	61551
101-371-716.300	INSURANCE LONG TERM DISA	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2020	01/02/20	22.49	61438
101-371-716.300	INSURANCE LONG TERM DISA	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2020	01/28/20	22.49	61560
101-371-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8056805220	01/02/20	85.93	61446
101-371-740.000	OPERATING SUPPLIES	PRINT EXPRESS OFFICE	NAME HOLDERS - HOLTMAN/CECH	0089523-001	01/14/20	20.29	61496
101-371-740.000	OPERATING SUPPLIES	SAGINAW CO REGISTER O	SIDEMALK AGREEMENTS	DECEMBER 18,201	01/14/20	180.00	61505
101-371-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8057086723	01/14/20	238.50	61516
101-371-740.000	OPERATING SUPPLIES	PRINT EXPRESS OFFICE	OFFICE SUPPLIES - COMM DEV	0089736-001	01/28/20	24.00	61568
101-371-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8057173615	01/28/20	41.04	61581
101-371-740.000	OPERATING SUPPLIES	TT GENERAL FUND PETTY	SALTA MTG/ELECTION/ASSESSING/COURT	JANUARY 2020	01/28/20	1.75	61593
101-371-802.000	LEGAL SERVICES	OTTO BRANDT	LEGAL SERVICES	JANUARY 2020	01/14/20	350.00	61493
101-371-804.000	MEMBERSHIP & DUES	SAGINAW FUTURE INC	2020 ANNUAL MEMBERSHIP	2020	01/14/20	2,000.00	61510
101-371-804.000	MEMBERSHIP & DUES	FINE HOMEBUILDING	SUBSCRIPTION - 2 YR - 2020-2022	2020	01/28/20	37.95	61552
101-371-850.100	WIRELESS COMMUNICATIONS	CHASE-MASTERCARD SVCS	VERIZON WIRELESS	11/27-12/26/19	01/02/20	39.26	61428
101-371-850.100	WIRELESS COMMUNICATIONS	CHASE-MASTERCARD SVCS	VERIZON WIRELESS	12/27/19-01/26/	01/28/20	39.26	61544
101-371-938.100	GAS & DIESEL FUEL	WEX INC	GAS/DIESEL FUEL	63102390	01/14/20	13.78	61532
101-371-960.000	EDUCATION & TRAINING	STATE BANK	MTG/STAMPS/AMZN/MEIJER/ESRT/ARCHER	JANUARY 2020	01/28/20	20.60	61582
Total For Dept 371 COMMUNITY DEVELOPMENT						6,763.10	
Dept 421 CONSTRUCTION							
101-421-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-01/20-02/1	01/02/20	1,190.45	61426
101-421-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-02/20-03/1	01/28/20	1,190.45	61542
101-421-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH INSURANCE	0002-01/20-02/1	01/02/20	2.91	61425
101-421-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-01/20-02/1	01/02/20	11.96	61426
101-421-716.100	VISION/SHORT TERM DISAB/	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	JANUARY 2020	01/02/20	48.50	61438
101-421-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH INSURANCE	0002-02/20-03/1	01/28/20	2.91	61541
101-421-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH INSURANCE	0003-02/20-03/1	01/28/20	11.96	61542
101-421-716.100	VISION/SHORT TERM DISAB/	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2020	01/28/20	48.50	61560
101-421-716.200	DENTAL INSURANCE	DELTA DENTAL	HEALTH/VISION	RIS0002572360	01/02/20	172.96	61431
101-421-716.200	DENTAL INSURANCE	DELTA DENTAL	FEBRUARY 2020 PREMIUM	RIS0002609870	01/28/20	172.96	61551
101-421-716.300	INSURANCE LONG TERM DISA	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	JANUARY 2020	01/02/20	13.29	61438
101-421-716.300	INSURANCE LONG TERM DISA	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2020	01/28/20	13.29	61560
101-421-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8056928397	01/14/20	70.16	61516
101-421-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8057086723	01/14/20	34.79	61517
101-421-740.000	OPERATING SUPPLIES	STATE BANK	AMAZN/TIM HORTON/STANS/AXON/HOME D	DECEMBER 2019	01/14/20	49.37	61516
101-421-745.000	OPERATING SUPPLIES	STATE BANK	MTG/STAMPS/AMZN/MEIJER/ESRT/ARCHER	JANUARY 2020	01/28/20	174.99	61582
101-421-804.000	MEMBERSHIP & DUES	SAG VALLEY CHAPTER IC	2020 MADCAD USER GROUP FEE	2020	01/14/20	271.00	61502
101-421-850.100	WIRELESS COMMUNICATIONS	CHASE-MASTERCARD SVCS	VERIZON WIRELESS	11/27-12/26/19	01/02/20	14.42	61428
101-421-850.100	WIRELESS COMMUNICATIONS	CHASE-MASTERCARD SVCS	VERIZON WIRELESS	12/27/19-01/26/	01/28/20	14.42	61544
101-421-938.100	GAS & DIESEL FUEL	WEX INC	GAS/DIESEL FUEL	63102390	01/14/20	29.02	61532
Total For Dept 421 CONSTRUCTION						3,538.31	
Dept 444 STORM WATER MANAGEMENT							
101-444-817.000 PROFESSIONAL SERVICES							
SAGINAW AREA STORM WA							
Total For Dept 444 STORM WATER MANAGEMENT						1,723.33	61503
Dept 448 STREET LIGHTING							
101-448-920.000 UTILITIES							
CONSUMERS ENERGY CO							
Total For Dept 448 STREET LIGHTING						5,760.41	61466

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 101 GENERAL OPERATING FUND							
Dept 770 OPERATIONS & MAINTENANCE							
101-770-920.000	UTILITIES	THOMAS TWP WATER	UTILITY BILL - 605 S MILLER RD	10/01/19-01/01/	01/14/20	167.15	61524
101-770-920.000	UTILITIES	THOMAS TWP WATER	UTILITY BILL - ROBERT MILLER NO	10/01/19-01/01/	01/14/20	288.54	61524
101-770-920.000	UTILITIES	THOMAS TWP WATER	UTILITY BILL - ROBERT MILLER SO	10/01/19-01/01/	01/14/20	182.05	61524
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 455 S MILLER RD	206968183127	01/28/20	436.34	61545
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 700 S RIVER RD	206434395522	01/28/20	46.53	61545
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 755 BACON ST	205277695721	01/28/20	38.14	61545
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 400 LEDDY RD	204832768150	01/28/20	42.67	61545
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 400 LEDDY RD - POOL	204832768149	01/28/20	111.97	61545
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 9635 GRATIOT RD	202340985999	01/28/20	8.57	61545
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 300 LEDDY RD	201718037496	01/28/20	205.49	61545
101-770-930.000	REPAIRS/MAINTENANCE	TSC STORES	MAINTENANCE/REPAIRS	DECEMBER 2019	01/02/20	8.99	61451
101-770-930.000	REPAIRS/MAINTENANCE	HOME DEPOT	REPAIRS/MAINTENANCE	JANUARY 2020	01/14/20	11.74	61476
101-770-930.000	REPAIRS/MAINTENANCE	NAPA AUTO PARTS OF SH	VEHICLE/TRAIN MAINTENANCE	DECEMBER 2019	01/14/20	13.39	61490
101-770-930.000	REPAIRS/MAINTENANCE	SHERWIN-WILLIAMS	PAINT - PARKS	DECEMBER 2019	01/14/20	8.10	61513
101-770-930.000	REPAIRS/MAINTENANCE	STAN S BONDED LOCKSMI	LOCK/KEYS	NOVEMBER 2019	01/14/20	27.50	61515
101-770-930.000	REPAIRS/MAINTENANCE	STATE BANK	AMAZN/TIM HORTON/STANS/AXON/HOME D	DECEMBER 2019	01/14/20	368.42	61517
101-770-930.000	REPAIRS/MAINTENANCE	MICHIGAN PIPE & VALVE	MAINTENANCE SUPPLIES - PARKS - TRA	NOVEMBER 2019	01/28/20	1,073.00	61562
101-770-930.000	REPAIRS/MAINTENANCE	STATE S BONDED LOCKSMI	KEY	37437	01/28/20	6.00	61580
101-770-930.000	REPAIRS/MAINTENANCE	STATE BANK	MFG/STAMPS/AMZN/MEIJER/ESRI/ARCHER	JANUARY 2020	01/28/20	118.48	61582
101-770-930.000	REPAIRS/MAINTENANCE	TSC STORES	REPAIRS/MAINTENANCE	JANUARY 2020	01/28/20	24.96	61592
101-770-938.100	GAS & DIESEL FUEL	WEX INC	GAS/DIESEL FUEL	63102390	01/14/20	301.42	61532
Total For Dept 770 OPERATIONS & MAINTENANCE						4,559.70	
Dept 774 SPECIAL EVENTS							
101-774-740.000	OPERATING SUPPLIES	TSC STORES	MAINTENANCE/REPAIRS	DECEMBER 2019	01/02/20	36.50	61451
101-774-740.000	OPERATING SUPPLIES	STATE BANK	AMAZN/TIM HORTON/STANS/AXON/HOME D	DECEMBER 2019	01/14/20	637.34	61517
101-774-740.000	OPERATING SUPPLIES	RENT RITE	PORTA JOHNS - CHRISTMAS TRAIN	266735-3 - CLOS	01/28/20	440.13	61569
Total For Dept 774 SPECIAL EVENTS						1,113.97	
Dept 776 TRAIN							
101-776-930.000	REPAIRS/MAINTENANCE	SAFETY KLEEN	MAINTENANCE SERVICE	81766818	01/28/20	136.00	61571
101-776-938.100	GAS & DIESEL FUEL	WEX INC	GAS/DIESEL FUEL	63102390	01/14/20	135.28	61532
101-776-970.000	CAPITAL OUTLAY	NAPA AUTO PARTS OF SH	VEHICLE/TRAIN MAINTENANCE	DECEMBER 2019	01/14/20	26.06	61490
Total For Dept 776 TRAIN						297.34	
Fund 205 PUBLIC SAFETY-FIRE DEPARTMENT						90,635.13	
Dept 000							
205-000-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-01/20-02/1	01/02/20	1,450.55	61426
205-000-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-02/20-03/1	01/28/20	1,638.74	61542
205-000-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-01/20-02/1	01/02/20	25.19	61426
205-000-716.100	VISION/SHORT TERM DISAB/	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	JANUARY 2020	01/02/20	102.27	61438
205-000-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-02/20-03/1	01/28/20	25.19	61542
205-000-716.100	VISION/SHORT TERM DISAB/	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2020	01/28/20	102.27	61560
205-000-716.200	DENTAL INSURANCE	DELTA DENTAL	LIFE/DISABILITY/AD&D	RIS0002572360	01/02/20	144.50	61431
205-000-716.200	DENTAL INSURANCE	DELTA DENTAL	LIFE/DISABILITY/AD&D	RIS0002609870	01/28/20	144.50	61551
205-000-716.300	INSURANCE LONG TERM DISA	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	JANUARY 2020	01/02/20	29.86	61438
205-000-716.300	INSURANCE LONG TERM DISA	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2020	01/28/20	29.86	61560
205-000-740.000	OPERATING SUPPLIES	MCKESSON/MOORE MEDICA	OPERATING SUPPLIES - FIRE	72324769	01/14/20	41.70	61483
205-000-740.000	OPERATING SUPPLIES	MCKESSON/MOORE MEDICA	OPERATING SUPPLIES - FIRE	72324826	01/14/20	25.01	61483
205-000-740.000	OPERATING SUPPLIES	MCKESSON/MOORE MEDICA	OPERATING SUPPLIES - FIRE	72358740	01/14/20	41.70	61483
205-000-740.000	OPERATING SUPPLIES	MERCY SALES INCORPORA	ZOLL AED PLUS PKG	0000373-IN	01/14/20	712.50	61484

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Fund 205 PUBLIC SAFETY-FIRE DEPARTMENT							
Dept 000							
205-000-938.000	VEHICLE EXPENSE	FRONT LINE SERVICES I	FIREMEN'S FRIEND CHAMMOIS/TOOL BRAC	33342	01/28/20	123.70	61554
205-000-938.100	GAS & DIESEL FUEL	WEX INC	GAS/DIESEL FUEL	63102390	01/14/20	452.47	61532
205-000-960.000	EDUCATION & TRAINING	SAGINAW COUNTY FIRE C	2020 FIRE ACADEMY	2020-08	01/14/20	1,600.00	61507
205-000-960.000	EDUCATION & TRAINING	STATE BANK	AMAZN/TIM HORTON/STANS/AXON/HOME D	DECEMBER 2019	01/14/20	215.49	61517
205-000-960.000	EDUCATION & TRAINING	TWO FHE RESCUE, LLC	CAREER SURVIVAL & EMOTIONAL WELLNE	20-15P	01/14/20	1,100.00	61528
205-000-960.000	EDUCATION & TRAINING	GRATIOT COUNTY FIRE C	THE EVOLVING FIRE GROUND - PARENT	JANUARY 25, 202	01/28/20	30.00	61556
205-000-960.000	EDUCATION & TRAINING	STATE BANK	MTG/STAMPS/AMZN/MEIJER/ESRI/ARCHER	JANUARY 2020	01/28/20	250.00	61582
						19,299.16	
Total For Dept 000							
Total For Fund 205 PUBLIC SAFETY-FIRE DEPARTMENT						19,299.16	

Fund 206 FIRE APPARATUS							
Dept 000							
206-000-970.000	CAPITAL OUTLAY	PHOENIX SAFETY OUTFIT	FIRE EQUIPMENT - GLOVES	SI-101917	01/28/20	79.00	61567
						79.00	
Total For Dept 000							
Total For Fund 206 FIRE APPARATUS						79.00	

Fund 207 PUBLIC SAFETY-POLICE							
Dept 000							
207-000-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-01/20-02/1	01/02/20	7,065.23	61426
207-000-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH INSURANCE	0004-02/01-/02/	01/14/20	856.62	61460
207-000-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-02/20-03/1	01/28/20	7,249.75	61542
207-000-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH INSURANCE	0002-01/20-02/1	01/02/20	40.19	61425
207-000-716.100	VISION/SHORT TERM DISAB/	MADISON NATIONAL LIFE	HEALTH/VISION	0003-01/20-02/1	01/02/20	114.35	61426
207-000-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	LIFE/DISABILITY/AD&D	JANUARY 2020	01/02/20	403.85	61438
207-000-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH INSURANCE	0002-02/20-03/1	01/28/20	40.19	61541
207-000-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-02/20-03/1	01/28/20	114.35	61542
207-000-716.200	DENTAL INSURANCE	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2020 PREMIUM	01/28/20	403.85	61560
207-000-716.200	DENTAL INSURANCE	DELTA DENTAL	JANUARY 2020 PREMIUM	RIS0002572360	01/02/20	1,157.00	61431
207-000-716.300	INSURANCE LONG TERM DISA	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	RIS0002609870	01/28/20	1,157.00	61551
207-000-716.300	INSURANCE LONG TERM DISA	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2020	01/02/20	126.97	61438
207-000-740.000	OPERATING SUPPLIES	MIDLAND PAPER COMPANY	OPERATING SUPPLIES - PB SAFETY	082066	01/28/20	126.97	61560
207-000-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8056884045	01/14/20	32.00	61487
207-000-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8057002876	01/14/20	31.59	61516
207-000-740.000	OPERATING SUPPLIES	STATE BANK	AMAZN/TIM HORTON/STANS/AXON/HOME D	DECEMBER 2019	01/14/20	100.59	61517
207-000-742.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8057173615	01/28/20	48.43	61581
207-000-742.000	UNIFORMS	NYE UNIFORM COMPANY	UNIFORMS - POLICE EXPLORER	718697	01/14/20	233.00	61492
207-000-742.000	UNIFORMS	NYE UNIFORM COMPANY	UNIFORMS - POLICE EXPLORER	718705	01/14/20	235.45	61492
207-000-742.000	UNIFORMS	NYE UNIFORM COMPANY	UNIFORMS - POLICE EXPLORER	726685	01/28/20	114.80	61566
207-000-742.000	UNIFORMS	NYE UNIFORM COMPANY	CREDIT FRM INV #719494	728730	01/28/20	(18.75)	61566
207-000-745.000	OPERATING SUPPLIES OFFIC	STAPLES ADVANTAGE	OFFICE SUPPLIES	8056884045	01/14/20	103.19	61516
207-000-745.000	OPERATING SUPPLIES OFFIC	STAPLES ADVANTAGE	OFFICE SUPPLIES	8056928397	01/14/20	199.95	61516
207-000-745.000	OPERATING SUPPLIES OFFIC	STAPLES ADVANTAGE	OFFICE SUPPLIES	8057086723	01/14/20	(103.19)	61516
207-000-802.000	LEGAL SERVICES	OTTO BRANDT	LEGAL SERVICES	JANUARY 2020	01/14/20	800.00	61493
207-000-810.100	CONTRACTED SERVICES	BOSS BUSINESS SOLUTIO	CS - CS307CI - PB SAFETY	ARS2232	01/14/20	53.18	61461
207-000-810.100	CONTRACTED SERVICES	SAGINAW COUNTY TREASU	ARRANGMENTS DECEMBER 2019	00797	01/14/20	249.90	61508
207-000-810.100	CONTRACTED SERVICES	SAGINAW COUNTY TREASU	ARRANGMENTS DECEMBER 2019	0781	01/14/20	107.10	61508
207-000-810.100	CONTRACTED SERVICES	MICHIGAN STATE POLICE	SRMS ANNUAL FEE - 10/01/2019-09/30	551-554316	01/28/20	1,600.00	61563
207-000-810.100	CONTRACTED SERVICES	SAGINAW COUNTY	MONTH END REPORTS	OCT-NOV-DEC	01/28/20	15.00	61572
207-000-810.100	CONTRACTED SERVICES	THOMAS TWP GENERAL FU	IT REIMBURSEMENTS - POLICE	5236	01/28/20	667.50	61590
207-000-850.000	TELEPHONE	123.NET	TELEPHONE SERVICE	452370	01/14/20	116.97	61457

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Fund 271 LIBRARY FUND							
Dept 000	REPAIRS/MAINTENANCE	B&B LAWN MAINTENANCE	FLOW & SALT - LIBRARY	NOVEMBER 2019	01/02/20	452.00	61422
271-000-930.000	REPAIRS/MAINTENANCE	BRANDLE ROOFING & SHE	ROOF REPAIRS - LIBRARY	0061760--IN	01/02/20	100.00	61427
271-000-930.000	REPAIRS/MAINTENANCE	TRUGREEN CHEMLAWN	2020 LAWN MAINTENANCE - LIBRARY	8113	01/02/20	524.45	61450
271-000-930.000	REPAIRS/MAINTENANCE	WILDFIRE CREDIT UNION	STONEQUEST/METJER/SPECTRUM	DECEMBER 2019	01/02/20	139.82	61456
271-000-930.000	REPAIRS/MAINTENANCE	B&B LAWN MAINTENANCE	SALT & FLOW - LIBRARY	DECEMBER 2019	01/28/20	174.00	61539
271-000-930.000	REPAIRS/MAINTENANCE	WILDFIRE CREDIT UNION	METJER/SPECTRUM	JANUARY 2020	01/28/20	9.62	61597
271-000-936.000	MAINTENANCE AGREEMENTS	FOLLETT SOFTWARE COMP	HOSTED SVC RENEW	1386736	01/14/20	1,042.50	61470
271-000-956.000	MISCELLANEOUS	PROQUEST LLC	2020 ANCESTRY LIBRARY - 8118	70605860	01/02/20	1,352.00	61443
Total For Dept 000						17,799.92	
Total For Fund 271 LIBRARY FUND						17,799.92	

Fund 590 SEWER FUND							
Dept 000	ACCOUNTS PAYABLE	THOMAS TOWNSHIP	UB refund for account: RIVN-000925	01/28/2020	01/28/20	38.47	61589
590-000-202.000							
Total For Dept 000						38.47	

Dept 536 ADMINISTRATION	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
590-536-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHEL	HEALTH/VISION	0003-01/20-02/1	01/02/20	1,551.70	61426
590-536-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHEL	HEALTH/VISION	0003-02/20-03/1	01/28/20	1,551.70	61542
590-536-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHEL	HEALTH/VISION	0003-01/20-02/1	01/02/20	19.57	61426
590-536-716.100	VISION/SHORT TERM DISAB/	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	JANUARY 2020	01/02/20	70.62	61438
590-536-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHEL	HEALTH/VISION	0003-02/20-03/1	01/28/20	19.57	61542
590-536-716.200	DENTAL INSURANCE	DELTA DENTAL	JANUARY 2020 PREMIUM	FEBRUARY 2020	01/28/20	70.62	61560
590-536-716.300	INSURANCE LONG TERM DISA	DELTA DENTAL	FEBRUARY 2020 PREMIUM	RIS0002572360	01/02/20	173.05	61431
590-536-716.300	INSURANCE LONG TERM DISA	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	RIS0002609870	01/28/20	173.05	61551
590-536-740.000	OPERATING SUPPLIES	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	JANUARY 2020	01/02/20	21.78	61438
590-536-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	FEBRUARY 2020	01/28/20	21.78	61560
590-536-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8056928397	01/14/20	80.26	61516
590-536-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8057002876	01/14/20	13.15	61516
590-536-804.000	MEMBERSHIP & DUES	SAGINAW FUTURE INC	OFFICE SUPPLIES	8057173615	01/28/20	23.54	61581
590-536-810.000	CONTRACTED SERVICES	STATE BANK	2020 ANNUAL MEMBERSHIP	2020	01/14/20	2,000.00	61510
590-536-810.000	CONTRACTED SERVICES	STATE BANK	MTG/STAMPS/AMZN/METJER/ESRI/ARCHER	JANUARY 2020	01/28/20	350.00	61582
590-536-960.000	EDUCATION & TRAINING	STATE OF MICHIGAN	2020 RENWAL APP - HOPPER	MUNICIPAL WASTE	01/02/20	95.00	61448
Total For Dept 536 ADMINISTRATION						6,235.39	

Dept 540 OPERATIONS & MAINTENANCE	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
590-540-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHEL	HEALTH/VISION	0003-01/20-02/1	01/02/20	2,598.47	61426
590-540-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHEL	HEALTH/VISION	0003-02/20-03/1	01/28/20	2,115.87	61542
590-540-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHEL	HEALTH/VISION	0002-01/20-02/1	01/02/20	1.90	61425
590-540-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHEL	HEALTH/VISION	0003-01/20-02/1	01/02/20	24.16	61426
590-540-716.100	VISION/SHORT TERM DISAB/	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	JANUARY 2020	01/02/20	98.54	61438
590-540-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHEL	HEALTH/VISION	0002-02/20-03/1	01/28/20	1.90	61541
590-540-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHEL	HEALTH/VISION	0003-02/20-03/1	01/28/20	24.16	61542
590-540-716.200	DENTAL INSURANCE	DELTA DENTAL	JANUARY 2020 PREMIUM	FEBRUARY 2020	01/28/20	102.70	61560
590-540-716.200	DENTAL INSURANCE	DELTA DENTAL	FEBRUARY 2020 PREMIUM	RIS0002572360	01/02/20	199.58	61431
590-540-716.300	INSURANCE LONG TERM DISA	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	RIS0002609870	01/28/20	199.59	61551
590-540-716.300	INSURANCE LONG TERM DISA	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	JANUARY 2020	01/02/20	28.23	61438
590-540-716.300	INSURANCE LONG TERM DISA	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2020	01/28/20	30.05	61560
590-540-742.000	UNIFORMS	TSC STORES	MAINTENANCE/REPAIRS	DECEMBER 2019	01/02/20	125.83	61451
590-540-742.000	UNIFORMS	J&B BOOTS	SAFETY TOE BOOTS	FTPM-121919	01/14/20	81.00	61477
590-540-817.000	PROFESSIONAL SERVICES	SPICER GROUP INC.	THOMAS TWP - TITTABAWASSEE RIVER L	199814	01/28/20	202.50	61579
590-540-836.000	EMPLOYMENT PHYSICALS	FIRST ADVANTAGE OCCUP	CLINIC COLLECTION/MISC CHARGES	2505117911	01/02/20	96.11	61433

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Fund 590 SEWER FUND	MAINTENANCE						
Dept 540 OPERATIONS & MAINTENANCE							
590-540-936.000	MAINTENANCE AGREEMENTS	WV WILLIAMS	REPAIR - STATION 14	5765746-00	01/14/20	481.50	61534
590-540-938.000	VEHICLE EXPENSE	H&B EQUIPMENT & RENTA	REPAIRS/MAINTENANCE - DPW	DECEMBER 2019	01/14/20	337.43	61474
590-540-938.000	VEHICLE EXPENSE	NAPA AUTO PARTS OF SH	VEHICLE/TRAIN MAINTENANCE	DECEMBER 2019	01/14/20	67.11	61490
590-540-938.000	VEHICLE EXPENSE	SCIENTIFIC BRAKE & EQ	LED LIGHT BAR - DPW	010235873	01/14/20	196.33	61512
590-540-938.000	VEHICLE EXPENSE	TRI-CITY KUSTOMZ	GRAPHICS - DPW	2591	01/14/20	112.00	61527
590-540-938.000	VEHICLE EXPENSE	VERSALIFT MIDWEST LLC	SCUFFPAD WITH STEP	51828	01/14/20	91.04	61530
590-540-938.000	VEHICLE EXPENSE	DALE STROBEL S AUTO	VEHICLE MAINTENANCE - DPW	31062	01/28/20	166.23	61548
590-540-938.000	VEHICLE EXPENSE	TOTTEN TIRE NORTHWEST	VEHICLE MAINTENANCE - BOBCAT - DPW	185809	01/28/20	334.64	61591
590-540-938.100	GAS & DIESEL FUEL	WEX INC	GAS/DIESEL FUEL	631023390	01/14/20	564.94	61532
			Total For Dept 540 OPERATIONS & MAINTENANCE			25,468.40	
Dept 900 CAPITAL CONTROL							
590-900-974.000	CAPITAL IMPROVEMENTS	AKT PEEKLESS	PROJ 12149S00 - 3955 NORTH RIVER R	57328	01/28/20	1,273.75	61536
			Total For Dept 900 CAPITAL CONTROL			1,273.75	
Fund 591 WATER FUND							
Dept 000							
591-000-202.000	ACCOUNTS PAYABLE	THOMAS TOWNSHIP	UB refund for account: RIVN-000925	01/28/2020	01/28/20	33.25	61589
			Total For Fund 590 SEWER FUND			33,016.01	
			Total For Dept 000			33.25	
Dept 536 ADMINISTRATION							
591-536-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-01/20-02/1	01/02/20	1,551.70	61426
591-536-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-02/20-03/1	01/28/20	1,551.70	61542
591-536-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-01/20-02/1	01/02/20	19.57	61426
591-536-716.100	VISION/SHORT TERM DISAB/	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	JANUARY 2020	01/02/20	70.62	61438
591-536-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-02/20-03/1	01/28/20	19.57	61542
591-536-716.200	VISION/SHORT TERM DISAB/	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2020	01/28/20	70.62	61560
591-536-716.200	DENTAL INSURANCE	DELTA DENTAL	DELTA DENTAL	JANUARY 2020 PREMIUM	01/02/20	173.05	61431
591-536-716.300	INSURANCE LONG TERM DISA	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2020 PREMIUM	01/28/20	173.05	61551
591-536-716.300	INSURANCE LONG TERM DISA	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	JANUARY 2020	01/02/20	21.78	61438
591-536-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	FEBRUARY 2020	01/28/20	21.78	61560
591-536-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	0857002876	01/14/20	80.26	61516
591-536-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8057002876	01/14/20	13.15	61516
591-536-804.000	MEMBERSHIP & DUES	SAGINAW FUTURE INC	OFFICE SUPPLIES	8057173615	01/28/20	23.54	61581
591-536-810.000	CONTRACTED SERVICES	STATE BANK	2020 ANNUAL MEMBERSHIP	2020	01/14/20	2,000.00	61510
591-536-960.000	EDUCATION & TRAINING	STATE BANK	MTCG/STAMPS/AMZN/MEIJER/ESRI/ARCHER	JANUARY 2020	01/28/20	350.00	61582
			AMAZN/TIM HORTON/STANS/AXON/HOME D	DECEMBER 2019	01/14/20	95.00	61517
			Total For Dept 536 ADMINISTRATION			6,235.39	
Dept 540 OPERATIONS & MAINTENANCE							
591-540-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-01/20-02/1	01/02/20	2,598.47	61426
591-540-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-02/20-03/1	01/28/20	2,115.87	61542
591-540-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH INSURANCE	0002-01/20-02/1	01/02/20	1.90	61425
591-540-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-01/20-02/1	01/02/20	24.16	61426
591-540-716.100	VISION/SHORT TERM DISAB/	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	JANUARY 2020	01/02/20	98.54	61438
591-540-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH INSURANCE	0002-02/20-03/1	01/28/20	1.90	61541
591-540-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-02/20-03/1	01/28/20	24.16	61542
591-540-716.200	VISION/SHORT TERM DISAB/	MADISON NATIONAL LIFE	LIFE/DISABILITY/AD&D	FEBRUARY 2020	01/28/20	102.70	61560
591-540-716.200	DENTAL INSURANCE	DELTA DENTAL	DELTA DENTAL	JANUARY 2020 PREMIUM	01/02/20	199.58	61431
591-540-716.300	DENTAL INSURANCE	DELTA DENTAL	FEBRUARY 2020 PREMIUM	RIS0002609870	01/28/20	199.59	61551
			INSURANCE LONG TERM DISA	JANUARY 2020	01/02/20	28.23	61438

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 591 WATER FUND	MAINTENANCE						
Dept 540 OPERATIONS	CONTRACTED CONNECTIONS	ROHDE BROTHERS EXCAVA	INSTALL WATER SVC - N THOMAS	117427	01/14/20	941.25	61501
591-540-939.000	CONTRACTED CONNECTIONS	ROHDE BROTHERS EXCAVA	INSTALL WATER SVC - 845 S ORR RD	117484	01/28/20	5,252.28	61570
591-540-939.000			Total For Dept 540 OPERATIONS & MAINTENANCE			295,191.17	
			Total For Fund 591 WATER FUND			301,459.81	
Fund 596 MUNICIPAL REFUSE FUND							
Dept 000	OPERATING SUPPLIES	MID MICHIGAN WASTE AU	DECEMBER SOLID WASTE SERVICES	DECEMBER 2019	01/28/20	4,526.25	61564
596-000-740.000	REFUSE CONTRACT	MID MICHIGAN WASTE AU	NOVEMBER SOLID WASTE SERVICES	NOVEMBER 2019	01/02/20	64,435.32	61439
596-000-808.000	REFUSE CONTRACT	MID MICHIGAN WASTE AU	DECEMBER SOLID WASTE SERVICES	DECEMBER 2019	01/28/20	49,672.70	61564
596-000-808.000			Total For Dept 000			118,634.27	
			Total For Fund 596 MUNICIPAL REFUSE FUND			118,634.27	

Fund 703 TAX FUND	Dept 000	Account	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
703-000-202.000	ACCOUNTS PAYABLE	CORELOGIC CENTRALIZED	2019 Win Tax Refund 28-12-3-08-300	01/02/2020	01/02/20	175.41	61430	
703-000-202.000	ACCOUNTS PAYABLE	CORELOGIC CENTRALIZED	2019 Win Tax Refund 28-12-3-25-117	01/02/2020	01/02/20	1,199.91	61430	
703-000-202.000	ACCOUNTS PAYABLE	CORELOGIC CENTRALIZED	2019 Win Tax Refund 28-12-3-24-200	01/02/2020	01/02/20	2,973.96	61430	
703-000-202.000	ACCOUNTS PAYABLE	CORELOGIC CENTRALIZED	2019 Sum Tax Refund 28-12-3-24-200	01/02/2020	01/02/20	1,481.27	61430	
703-000-202.000	ACCOUNTS PAYABLE	CORELOGIC CENTRALIZED	2019 Win Tax Refund 28-12-3-35-100	01/02/2020	01/02/20	589.96	61430	
703-000-202.000	ACCOUNTS PAYABLE	CORELOGIC CENTRALIZED	2019 Sum Tax Refund 28-12-3-35-100	01/02/2020	01/02/20	293.85	61430	
703-000-202.000	ACCOUNTS PAYABLE	CORELOGIC CENTRALIZED	2019 Win Tax Refund 28-12-3-26-441	01/02/2020	01/02/20	1,041.72	61430	
703-000-202.000	ACCOUNTS PAYABLE	CORELOGIC CENTRALIZED	2019 Win Tax Refund 28-12-3-27-132	01/02/2020	01/02/20	670.56	61430	
703-000-202.000	ACCOUNTS PAYABLE	CORELOGIC CENTRALIZED	2019 Win Tax Refund 28-12-3-08-101	01/02/2020	01/02/20	1,567.58	61430	
703-000-202.000	ACCOUNTS PAYABLE	CORELOGIC CENTRALIZED	2019 Win Tax Refund 28-12-3-26-103	01/02/2020	01/02/20	182.05	61430	
703-000-202.000	ACCOUNTS PAYABLE	CORELOGIC CENTRALIZED	2019 Win Tax Refund 28-12-3-16-300	01/02/2020	01/02/20	1,581.05	61430	
703-000-202.000	ACCOUNTS PAYABLE	CORELOGIC CENTRALIZED	2019 Win Tax Refund 28-12-3-17-300	01/02/2020	01/02/20	2,504.36	61430	
703-000-202.000	ACCOUNTS PAYABLE	CORELOGIC CENTRALIZED	2019 Win Tax Refund 28-12-3-27-131	01/02/2020	01/02/20	1,531.91	61430	
703-000-202.000	ACCOUNTS PAYABLE	DOW SILICONES CORPORA	2019 Win Tax Refund 28-12-3-17-300	01/02/2020	01/02/20	800.93	61432	
703-000-202.000	ACCOUNTS PAYABLE	IERETA	2019 Win Tax Refund 28-12-3-06-100	01/02/2020	01/02/20	1,766.24	61437	
703-000-202.000	ACCOUNTS PAYABLE	WELLS FARGO FINANCIAL	2019 Sum Tax Refund 28-99-9-99-060	01/02/2020	01/02/20	123.89	61453	
703-000-202.000	ACCOUNTS PAYABLE	WILDFIRE CREDIT UNION	2019 Sum Tax Refund 28-12-3-30-221	01/02/2020	01/02/20	413.35	61455	
703-000-202.000	ACCOUNTS PAYABLE	WILDFIRE CREDIT UNION	2019 Win Tax Refund 28-12-3-30-221	01/02/2020	01/02/20	654.72	61455	
703-000-202.000	ACCOUNTS PAYABLE	CAPITAL REAL ESTATE T	2019 Win Tax Refund 28-12-3-26-210	01/14/2020	01/14/20	969.35	61463	
703-000-202.000	ACCOUNTS PAYABLE	APPLE RANCH DEVELOPME	2019 Win Tax Refund 28-12-3-03-232	01/28/2020	01/28/20	1,187.28	61537	
703-000-222.000	ACCOUNTS PAYABLE	SAGINAW COUNTY TR	TAX PAYMENTS - 12/13/19-01/05/20	SUMMER 2019	01/14/20	6,653.79	61508	
703-000-222.000	ACCOUNTS PAYABLE	SAGINAW COUNTY TR	TAX PAYMENTS - 12/13/19-01/05/20	WINTER 2019	01/14/20	1,056,059.62	61508	
703-000-222.000	ACCOUNTS PAYABLE	SAGINAW COUNTY TR	TAX PAYMENTS - 01/06/20-01/22/20	SUMMER 2019	01/28/20	3,925.55	61574	
703-000-222.000	ACCOUNTS PAYABLE	SAGINAW COUNTY TR	TAX PAYMENTS - 01/06/20-01/22/20	WINTER 2019	01/28/20	133,425.55	61574	
703-000-222.000	ACCOUNTS PAYABLE	SAGINAW COUNTY TR	TAX PAYMENTS - 12/13/19-01/05/20	WINTER 2019	01/14/20	93,761.62	61508	
703-000-222.300	ACCOUNTS PAYABLE	SAGINAW COUNTY TREASU	DRAINS - 12/13/19-01/05/20	WINTER 2019	01/14/20	11,456.01	61574	
703-000-222.300	ACCOUNTS PAYABLE	SAGINAW COUNTY TREASU	DRAINS - 01/06/20-01/22/20	WINTER 2019	01/28/20	11,456.01	61574	
703-000-222.400	ACCOUNTS PAYABLE	SAGINAW COUNTY SE	TAX PAYMENTS 12/13/19-01/05/20	SUMMER 2019	01/14/20	8,221.77	61509	
703-000-222.400	ACCOUNTS PAYABLE	SAGINAW COUNTY SE	TAX PAYMENTS - 01/06/20-01/22/20	SUMMER 2019	01/28/20	4,850.42	61575	
703-000-225.070	ACCOUNTS PAYABLE	FREELAND SCHOOL O	TAX PAYMENTS - 12/13/19-01/05/20	WINTER 2019	01/14/20	44,117.68	61471	
703-000-225.070	ACCOUNTS PAYABLE	FREELAND SCHOOL O	TAX PAYMENTS - 01/06/20-01/22/20	WINTER 2019	01/28/20	31,202.97	61553	
703-000-225.071	ACCOUNTS PAYABLE	FREELAND SCHOOL D	TAX PAYMENTS - 12/13/19-01/05/20	WINTER 2019	01/14/20	80,411.38	61471	
703-000-225.071	ACCOUNTS PAYABLE	FREELAND SCHOOL D	TAX PAYMENTS - 01/06/20-01/22/20	WINTER 2019	01/28/20	16,697.88	61553	
703-000-225.072	ACCOUNTS PAYABLE	FREELAND SCHOOL S	TAX PAYMENTS - 12/13/19-01/05/20	WINTER 2019	01/14/20	30,910.63	61471	
703-000-225.080	ACCOUNTS PAYABLE	FREELAND SCHOOL S	TAX PAYMENTS - 01/06/20-01/22/20	WINTER 2019	01/28/20	6,418.74	61553	
703-000-225.080	ACCOUNTS PAYABLE	HEMLOCK SCHOOL DISTRI	TAX PAYMENTS - 12/13/19-01/05/20	WINTER 2019	01/14/20	148,477.78	61475	
703-000-225.080	ACCOUNTS PAYABLE	HEMLOCK SCHOOL DISTRI	TAX PAYMENTS - 01/06/20-01/22/20	WINTER 2019	01/28/20	12,351.58	61557	

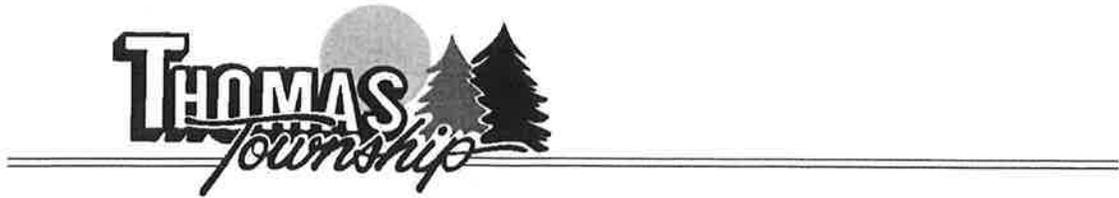
GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount Check
Fund Totals:						
		Fund 100	CLEARING FUND			6,500.32
		Fund 101	GENERAL OPERATING FUND			90,635.13
		Fund 205	PUBLIC SAFETY-FIRE DEPARTME			19,299.16
		Fund 206	FIRE APPARATUS			79.00
		Fund 207	PUBLIC SAFETY-POLICE			28,098.53
		Fund 248	Downtown Development Author			391.25
		Fund 271	LIBRARY FUND			17,799.92
		Fund 590	SEWER FUND			33,016.01
		Fund 591	WATER FUND			301,459.81
		Fund 596	MUNICIPAL REFUSE FUND			118,634.27
		Fund 703	TAX FUND			5,273,794.73
Total For All Funds:						5,889,708.13

FROM 04/01/2019 TO 01/30/2020

FUND: 100 101 103 150 205 206 207 246 248 265 271 590 591 596 703

CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 04/01/2019	Total Debits	Total Credits	Ending Balance 01/30/2020
003.175	Certificate of Deposit Chemic	1,249,999.50	12,646.06	1,262,645.56	0.00
003.375	CHERTIFICATE OF DEPOSITS HUNTINGT	250,000.00	0.00	0.00	250,000.00
	WATER FUND	<u>4,046,891.30</u>	<u>4,375,413.89</u>	<u>4,969,941.36</u>	<u>3,452,363.83</u>
Fund 596	MUNICIPAL REFUSE FUND				
002.000	CASH THE STATE BANK	678,175.10	1,008,253.07	1,676,807.09	9,621.08
002.385	CASH CHEMICAL BANK	302,943.93	2,290.11	0.00	305,234.04
	MUNICIPAL REFUSE FUND	<u>981,119.03</u>	<u>1,010,543.18</u>	<u>1,676,807.09</u>	<u>314,855.12</u>
Fund 703	TAX FUND				
002.000	CASH THE STATE BANK	0.00	13,553,524.34	11,264,367.09	2,289,157.25
002.400	CASH (CSB) DOG LICENSE	0.00	0.00	631.00	(631.00)
	TAX FUND	<u>0.00</u>	<u>13,553,524.34</u>	<u>11,264,998.09</u>	<u>2,288,526.25</u>
	TOTAL - ALL FUNDS	<u>16,925,918.00</u>	<u>49,385,807.77</u>	<u>49,604,688.29</u>	<u>16,707,037.48</u>



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** January 27th 2020
- **SUBMITTED BY:** John Corriveau, Parks and Recreation Director
- **AGENDA TOPIC:** Approval for Roethke Pool Operational Changes
- **EXPLANATION OF TOPIC:**

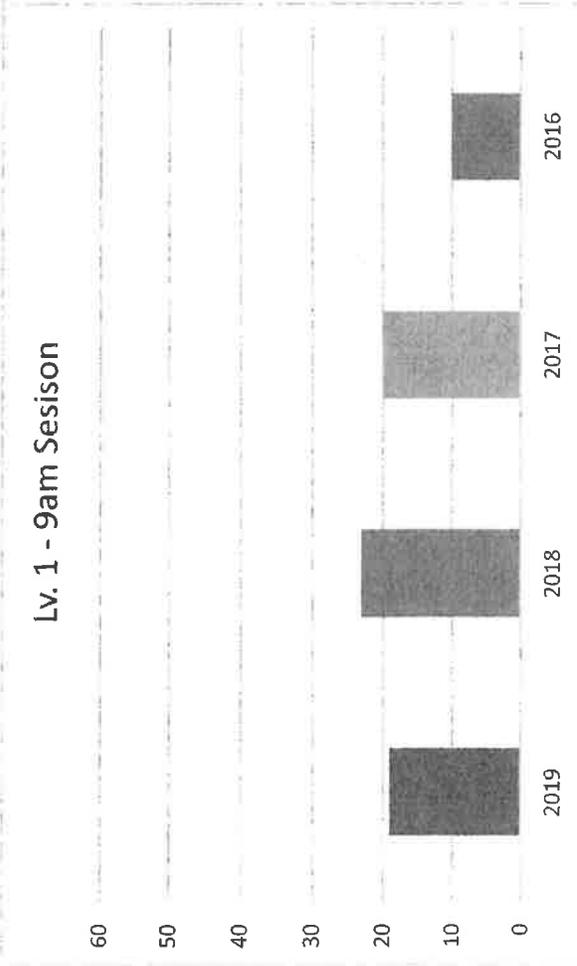
Throughout the 2019 Roethke pool season we collected data from pool users based on where they reside, the time of day they used the pool, groups, season passes, swim lessons and took a look at the Roethke Pool Revenues and Expenses. Based on the results from the analysis we came up with changes we would like to implement for the 2020 season. We brought our recommendations to the Thomas Township Policy committee in which they approved the recommendations to bring to our Parks Commission for approval.

Below is a summary of the information presented to the Policy Committee.

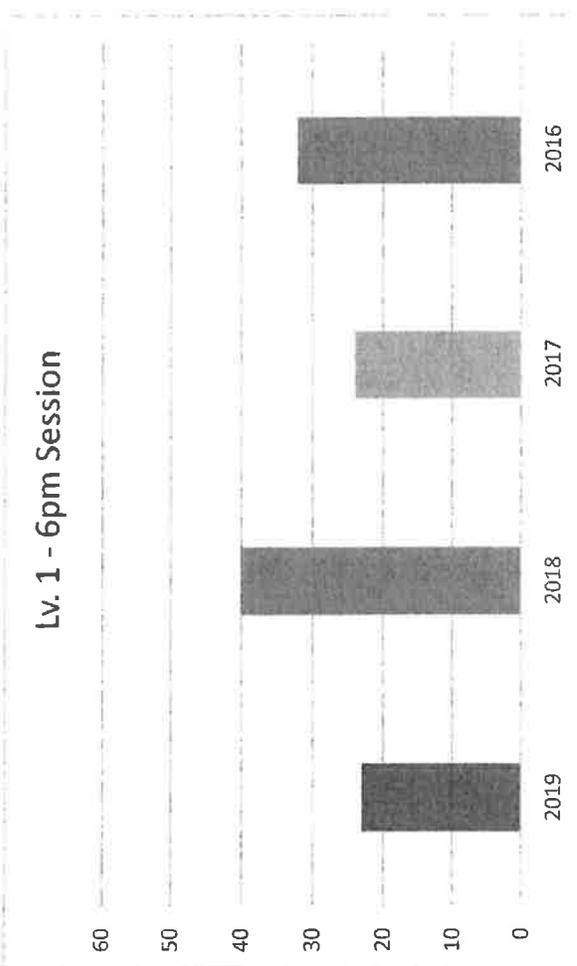
In 2019 we tried to gather pool user data in a few categories; where our users reside, passes purchased/used, swim lesson registrations and expenses and revenues. We took a look at the times of the day the pool was seeing the most and least use and came up with a few recommendations to help raise Revenues at the Roethke Pool. The pool saw just shy of 3200 guests (open swim and swim lessons). 2/3rd of those users were residents of Thomas Township with the total users coming from 9 different zip codes. 51% of those users purchased season passes with 95% being family passes allowing for 5 family members to use the pool.

The revenue generated from the pool in 2019 was \$18,945 slightly lower than that of \$20,084 in 2018. Over half of the pools' revenue comes from swim lessons and only 28% comes from open swim users without a season pass. Even though we raised prices for Non-Residents to use the pool in 2019 with the thought that we would raise more revenue off of non-residents using the pool. In reality, our numbers were pretty much even, but with far less issues at the pool. We succeeded in keeping out most of the problem users, but we failed at bringing in more revenue. Our wages and expenses are pretty even throughout the years, with wages going up due to the rise in minimum raise each year. The pool on average is losing \$4000 - \$5000 a year varying each year depending on major maintenance repairs that may occur every couple of years.

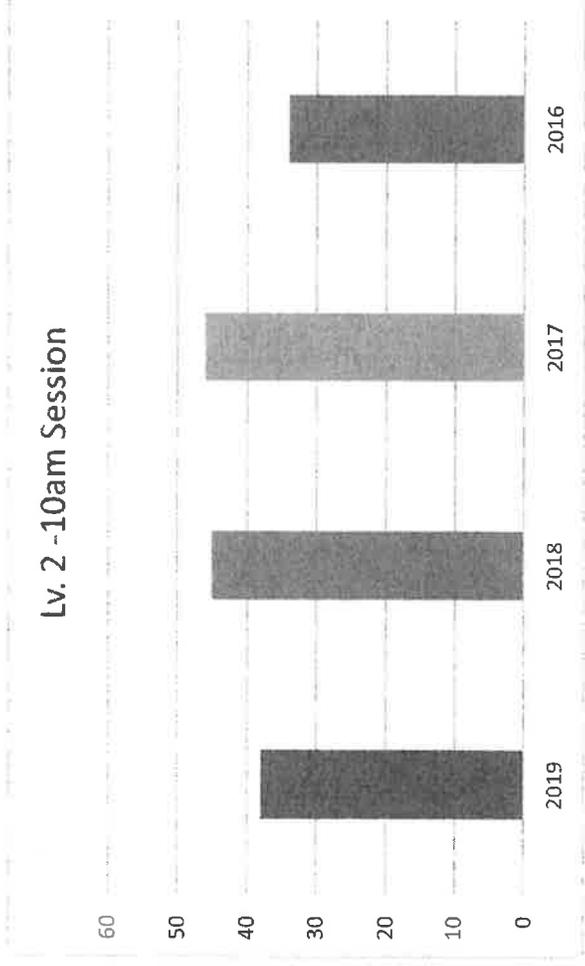
Roethke Pool User Analysis 2019



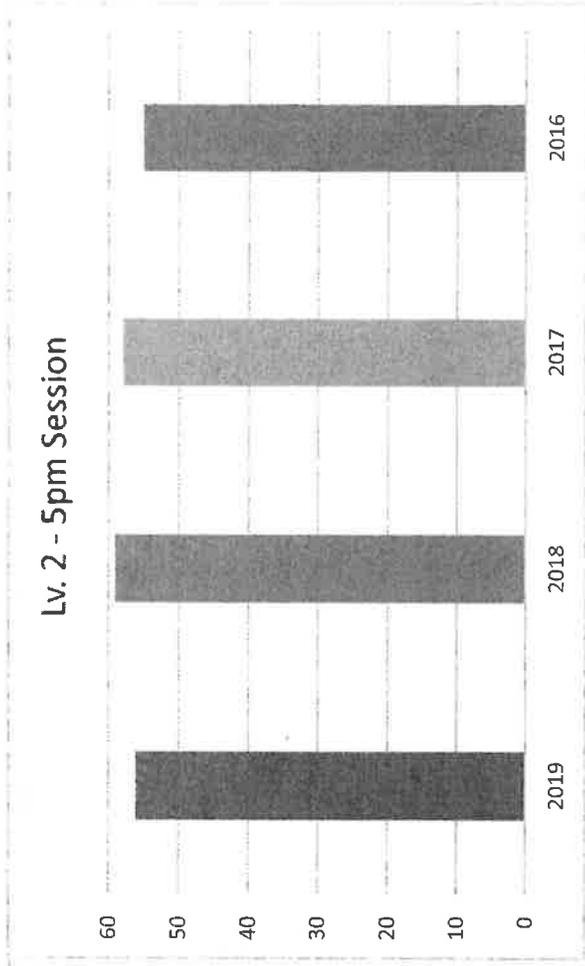
Graphic #17



Graphic #18

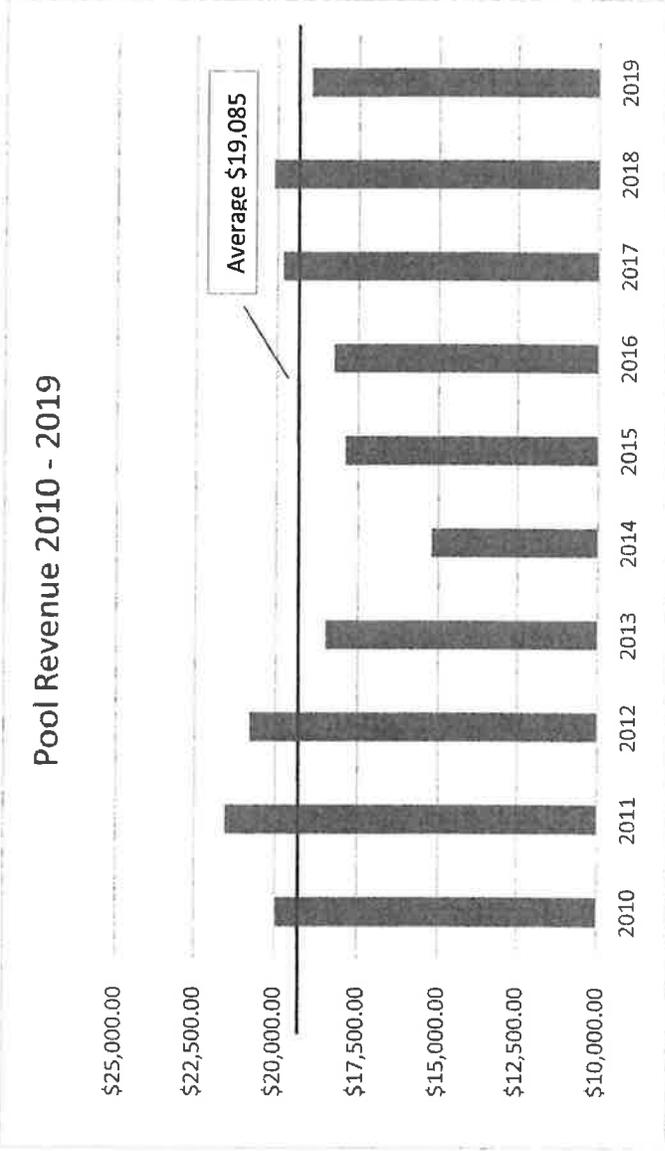


Graphic #19

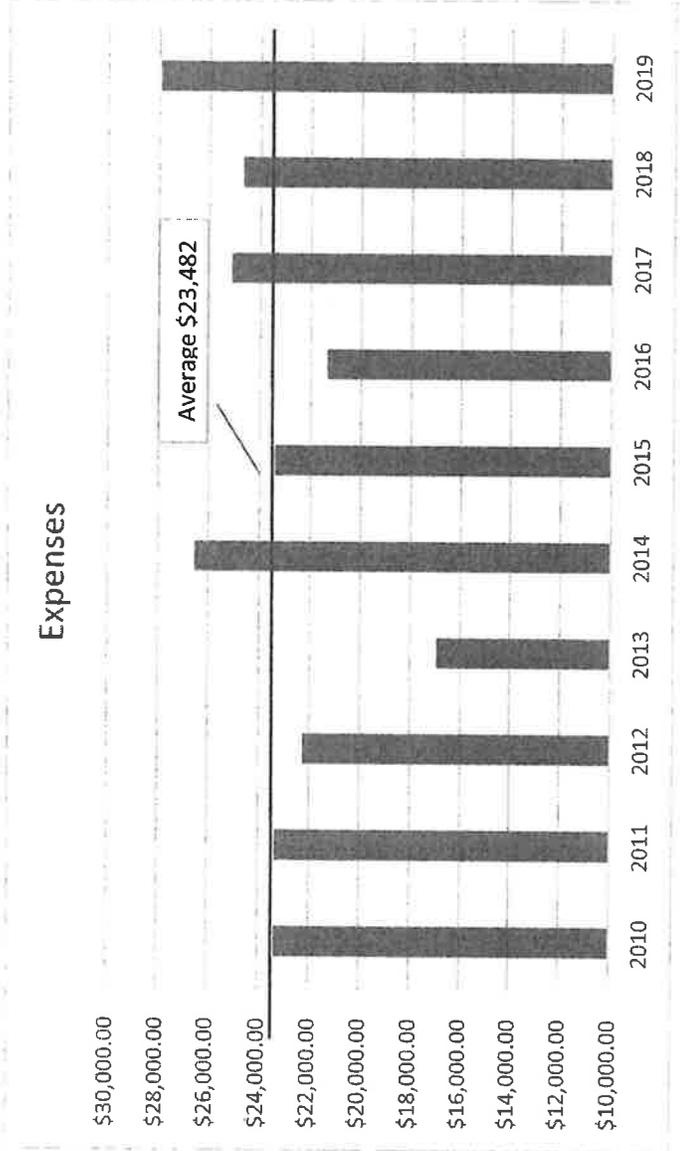


Graphic #20

Roethke Pool User Analysis 2019



Graphic #25



Graphic #26



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** February 3, 2020
- **SUBMITTED BY:** Al Fong, Police Chief
- **AGENDA TOPIC:** Approve additional changes to the Thomas Township Alcohol and Drug Policy # 818. The changes will guide the supervisors in what steps should be taken if an employee is suspected of being under the influence of alcohol and/or drugs.
- **EXPLANATION OF TOPIC:** The current language did not give any guidance on what steps are to be taken if an employee is suspected of being under the influence of alcohol and/or drugs. The additional change adds the definition of **Reasonable Suspicion**. It also outlines that if an employee is suspected of being under the influence of alcohol and/or drugs, a supervisor shall be notified of the suspicion. The supervisor will then notify the Township Manager. The employee, for their privacy, will be taken into a private room and arrangements will be made for the employee to be transported to an appropriate testing facility by the supervisor. Once the employee has been tested, the supervisor will transport the employee home, unless other transportation arrangements have been made which are approved by the Township.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Copy of the Alcohol and Drug Policy with the proposed changes in bold print.
- **POSSIBLE COURSES OF ACTION:** Approve, Amend, Deny or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to approve the changes to the Thomas Township Alcohol and Drug Policy #818.
- **ROLL CALL VOTE REQUIRED:** No.

operating, Township equipment or other property, or (4) responsible for the safety of others in connection with Township business.

In furtherance of its zero-tolerance policy, unless otherwise noted herein, the Township strictly prohibits:

1. The use, possession, solicitation, sale, dispensation, concealment, or conveyance of any illegal drugs, marijuana, or alcohol while on Township property, using Township property, or while performing any duties or actions on behalf of the Township.

2. The use or possession of any prescription drugs or medications without a prescription, the use of any prescription or over the counter drugs in any way other than the manner in which they were prescribed, or in which their use is detailed on a product label, or the use of prescription drugs in excess of therapeutic levels, while on Township property, using Township property, or while performing any duties or actions on behalf of the Township.

3. The sharing, sale, or conveyance of any prescription drugs or medications while on Township property, using Township property, or while performing any duties or actions on behalf of the Township.

4. The storage of any illegal drugs, open alcohol, or marijuana in a vehicle on Township property.

5. Reporting to work under the influence of, or impaired at work by, illegal drugs, marijuana, prescription drugs in excess of therapeutic levels, or alcohol.

6. While on call, consuming any alcohol or using any illegal drugs, using marijuana, or using any prescribed or other medications in a manner not consistent with the prescription or instructions.

7. Reporting to work, if called to do so outside normal working hours, if an employee has consumed any amount of alcohol within the four (4) hours prior to being called in.

8. Being impaired because of, or under the influence of, any illegal drug, marijuana, or alcohol while on Township property, using Township property, or while performing any duties or actions on behalf of the Township.

9. Being impaired because of, or under the influence of illegal drugs, marijuana, or alcohol while off-duty, if such impairment or influence adversely affects the employee's work performance, the safety of the employee or others, or puts the Township's reputation at risk.

10. The failure of any employee to adhere to the requirements of any drug or alcohol treatment program in which the employee is participating.

11. Failure to submit to a drug or alcohol test at the request of the Township.

The authorized use of prescribed drugs or medications by the employee to whom they were prescribed, and in a manner that is consistent with the prescription and accompanying instructions, is permissible. However, if an employee is prescribed a medication or drug that is mind or mood altering or lists other side effects that may impair an employee's ability to perform their job duties, such as drowsiness or lethargy, the employee must consult with his or her physician to determine if he or she can perform his or her job duties without unreasonably putting themselves or another person at risk of physical harm.

If the employee's physician indicates that the employee cannot perform their job duties during the treatment period without unreasonably putting themselves or another person at risk of physical harm, the employee must take steps to avoid placing themselves or others at risk. An employee may, for instance, request to use sick leave for the duration of the treatment period. Alternatively, an employee may notify their supervisor of the situation in order for the supervisor to determine if the employee may be assigned to alternative duties that can be safely performed during the pendency of treatment. In such cases, an employee is not required to disclose the drug or medication in question, or the reason it is being taken, and, the Township, will not make such inquiries except as may be allowed by law.

In cases where an employee's use of a prescription drug or medication that impairs their ability to safely perform their job is long-term or of an indefinite duration, the Township will conduct an individualized assessment to determine whether, if appropriate, a reasonable accommodation is available that will not impose an undue hardship on the Township or place the employee in a position where he or she could pose a direct threat to themselves or to others.

The illegal or unauthorized use of prescription drugs is prohibited. It is a violation of the Township's drug-free workplace policy to intentionally misuse or abuse prescription drugs or medications. Misuse or abuse of prescription drugs or medications may result in discipline up to and including termination.

2. Policy for Employees in Safety Sensitive Positions, Including Police Officers, Firefighters, and Employees Who Operate Heavy Machinery

Police officers and firefighters for the Township are employees who occupy positions that directly affect public safety. Due to the additional risk posed to public safety in the event that a police officer's or firefighter's ability to perform his or her job is affected by a prescription medication, police officers and firefighters must report to their supervisor any prescription medications they are taking that may affect their ability to safely perform their essential job functions. Examples of such prescription medications include, but are not limited to, prescribed controlled substances such as benzodiazepines, opioid pain medications, or any medication that may have mind-or mood-altering side effects.

In cases where a police officer or firefighter is taking a prescription medication that may affect their ability to safely perform their job duties, the Township will conduct an individualized assessment to determine the appropriate course of action, which may include removing the employee from the performance of job duties that directly affect public safety. An

individualized assessment to determine whether the person can perform the essential functions of the job with or without a reasonable accommodation.

2. Reasonable Suspicion

The Township may require employees to submit to a drug or alcohol test when it has a reasonable suspicion to believe that this Policy has been violated or that an employee's possible use of illegal drugs, marijuana, or alcohol is impairing their ability to perform their essential job duties or posing a direct safety threat. Reasonable suspicion must consist of a supervisor's direct observation of drug use or alcohol use on the job, a credible report of such use, observation by the supervisor of abnormal or erratic behavior that tends to indicate impairment, observed deficiencies in job performance that reasonably suggest a violation of this Policy, **or any other objective basis, supported by specific and articulable facts, resulting in suspension an employee may be under the influence of alcohol and/or drugs.**

If an employee suspects that another employee is under the influence of alcohol and/or drugs, the suspected employee's supervisor shall be notified. If the suspected employee's supervisor is not available, then another supervisor shall be notified. The supervisor shall call the suspected employee and his/her union representative, if applicable, into a private room out of sight of other employees. The Township Manager shall also be notified by the supervisor and informed of the situation.

3. Post-Accident

The Township will test for illegal drugs, marijuana, and alcohol after any on-the-job accident that:

- Resulted in or could have resulted in injury to an employee;
- Resulted in the death of a human being;
- Resulted in bodily injury to a person who, as a result of the injury, immediately received medical treatment away from the scene of the accident;
or
- Resulted in one or more motor vehicles incurring disabling damage as a result of the accident, requiring the vehicle to be transported away from the scene by a tow truck or other vehicle;
- Resulted under circumstances indicating that the exercise of due care could have prevented the accident from occurring.

Unless medical attention is needed, an employee must remain available for testing after an accident. If an employee does not make himself or herself readily available for testing, he or she will be deemed to have refused to be tested and will be subject to discipline, up to and including termination.

results. If the test results are negative, the employee will be compensated at the applicable rate of pay for all hours that he would have been scheduled to work.

Testing will be conducted with concern for the personal privacy of each employee. Results of urine and blood tests performed hereunder will be considered medical records and held confidential to the extent permitted by law. Furthermore, testing information will be disseminated only on a "need-to-know" basis to persons directly responsible for the initial or continued employment decisions not to exceed executive level management. The testing program of the Township will avoid, to the fullest extent possible, acts which may contribute to injuring the reputation of the tested individuals.

In cases where reasonable suspicion exists to conclude an employee is under the influence of alcohol or drugs, a supervisor will transport the suspected employee to an appropriate testing facility. Once testing have been completed, the supervisor shall transport the suspected employee home, unless other transportation arrangements have been made which are approved by the Township.

J. CONSEQUENCES FOR REFUSING A TEST OR A POSITIVE TEST

1. Refusal to Take Test

Any employee who refuses to submit to a drug or alcohol test will be terminated from employment.

2. Testing Positive

In general, an employee who tests positive for alcohol, marijuana, or prescribed controlled substances in excess of therapeutic levels, will be suspended without pay, provided that the positive test is the employee's first. An employee testing positive for illegal drugs (other than marijuana or prescribed controlled substances in excess of therapeutic levels) will be terminated.

The Township reserves the right in its discretion to impose lesser or greater discipline (up to termination) for first time positive tests when circumstances warrant. As a general rule, evidence showing that an employee was impaired at work, or used a prohibited substance at work, will result in discharge even for a first-time positive test. In addition, employees in safety sensitive positions who test positive may face stricter discipline up to and including termination.

If an employee is suspended for a positive test, he or she is expected to seek appropriate rehabilitative assistance. Prior to returning the work, the employee must be tested with negative results. Failure to test negative at this point will result in termination.

For any employee who tests positive for the first time and is suspended, upon completion of the suspension and subsequent negative testing, the employee shall be offered the opportunity to return to work at the position they held when suspended, if available, or an alternate position,

NOTICE OF PUBLIC HEARING
THOMAS TOWNSHIP
8215 SHIELDS DRIVE
SAGINAW, MI 48609
(989) 781-0150

PLEASE TAKE NOTICE that a regular meeting of the Township of Thomas Board of Trustees, will be held on Monday, February 3, at 7:00 p.m. Michigan Time, at 8215 Shields Drive, Saginaw, Michigan, 48609, at which time and place a public hearing will be held on the following: Saginaw Control and Engineering, 11122 Sunshine Drive, Saginaw, MI 48609, requests that the Thomas Township Board approve an Industrial Facilities Exemption (IFT) for Real Property with a construction value of \$12,354,122.00. This investment will create thirty-five (35) jobs.

COMMON LOCATION

Saginaw Control and Engineering
11122 Sunshine Drive, Great Lakes Tech Park
Saginaw, MI 48609
Parcel 28-12-3-29-1001-002

LEGAL DESCRIPTION

A parcel of land in the Northeast 1/4 of the Northeast 1/4 of Section 29, T.12 N.- R.3 E., Thomas Township, Saginaw County, Michigan, described as follows: Beginning the Northeast corner of said Section; thence S.00°-23'-31"E., on the East line of said Section, 1258.10 feet to the Easterly extension of the North line of "Sunshine Drive (so called); thence N.89°-14'-23"W., of said Easterly extension of the North line of Sunshine Drive (so-called), said North line being a line which is parallel with and 50.00 feet measured at right angles, North of the South line of said Northeast 1/4 of the Northeast 1/4 of the Northeast 1/4 of said Section, 1022.08 feet to the point of curvature of a 250.00 foot radius curve; thence Northwesterly on the arc of said curve, 387.80 feet, said curve being subtended by a chord bearing N.44°-48'-05"W., a distance of 350.07 feet to the point of tangency; thence N.00°-21'-47"., continuing on the East line of said Sunshine Drive (so-called), said East line being a line which is parallel with and 50.00 feet, measured at right angles, East of the West line of said Northeast 1/4 of the Northeast 1/4, 934.31 feet to a point on a 100.00foot radium cul-de-sac on said Sunshine Drive (so-called); thence Northeasterly on the arc of said cul-de-sac, 102.23 fee, said arc being subtended by a chord bearing N.30°-20'-53"E., a distance Of 97.83 feet to a point on the North line of said Section, said point being 100.00 feet, S.88°-56'-08"E., of the Northwest corner of the Northeast 1/4 of the Northeast 1/4 of said Section; thence S.88°-56'-08"E., on said North Section line, 1216.76 feet to the point of beginning, containing 36.32 acres of land.

Written and/or oral comments will also be received at the Thomas Township Office through the date of the hearing

This notice is posted in compliance the Public Act 267 of 1976, as amended, the Open Meeting Act, MCL 15.261 et seq. and the American With Disabilities Act.

Thomas Township will provide necessary reasonable auxiliary aids and services to any individuals with disabilities who plan to attend this public meeting. Persons interested in such services need to contact the Thomas Township Manager's offices at 249 N. Miller Road, Saginaw, Michigan 48609, by phone at 989-781-0150, or by fax at 989-781-0290 at least five (5) working days prior to the meeting. In the case that advanced notice for accommodations is not possible, every reasonable effort will be made to accommodate the disabled.

Edward Brosowski
Thomas Township Clerk



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** February 3, 2020
- **SUBMITTED BY:** Russ Taylor, Township Manager
- **AGENDA TOPIC:** Consider approval of Resolution 19-27 to grant Saginaw Control & Engineering, 11122 Sunshine Dr., Great Lakes Tech Park, Saginaw, MI 48609, a twelve (12) year Industrial Facilities Tax Exemption (IFT), on 50% of \$12,354,122.00 in real property.
- **EXPLANATION OF TOPIC:** In accordance with Public Act 198 of 1974, the Township has the ability to approve requests for twelve (12) year tax abatements to industrial facilities for 50% of the property's taxes on new real and personal property. For many years now, the Township has granted these requests consistently to support the industrial businesses of our community and the jobs that they provide to the entire area. This specific proposal is for a new construction facility totaling \$12,354,122.00 of real property. This new construction will create approximately 35 permanent jobs.

The Township Board Policy and Ordinance Committee scored the request in accordance with the Township's IFT Policy. Based upon the scoring the Committee recommends granting the full twelve (12) years.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Application, Resolution 19-27.
- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____ supported by _____ to approve Resolution 19-27 approving the Industrial Facilities Exemption Certificate for Saginaw Control and Engineering.
- **ROLL CALL VOTE REQUIRED?** Yes

Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

INSTRUCTIONS: File the original and one copy of this form and the required attachments (two complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires one complete set (one original). One copy is retained by the clerk. If you have any questions regarding the completion of this form, call 517-335-7460.

To be completed by Clerk of Local Government Unit	
Signature of Clerk	▶ Date Received by Local Unit
STC Use Only	
▶ Application Number	▶ Date Received by STC

APPLICANT INFORMATION

All boxes must be completed.

▶ 1a. Company Name (Applicant must be the occupant/operator of the facility) Saginaw Control & Engineering, Inc.	▶ 1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code) 3444	
▶ 1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) 11122 Sunshine Drive, Saginaw, MI 48609	▶ 1d. City/Township/Village (indicate which) Thomas Township	▶ 1e. County Saginaw
▶ 2. Type of Approval Requested <input checked="" type="checkbox"/> New (Sec. 2(5)) <input type="checkbox"/> Transfer <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Rehabilitation (Sec. 3(6)) <input type="checkbox"/> Research and Development (Sec. 2(10)) <input type="checkbox"/> Increase/Amendment	▶ 3a. School District where facility is located Hemlock	▶ 3b. School Code 73210
▶ 4. Amount of years requested for exemption (1-12 Years) 12		

5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed.

The facility is a 144,000 sq ft facility that

6a. Cost of land and building improvements (excluding cost of land)	▶ <u>12,354,122.00</u>
* Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.	Real Property Costs
6b. Cost of machinery, equipment, furniture and fixtures	▶ _____
* Attach itemized listing with month, day and year of beginning of installation, plus total	Personal Property Costs
6c. Total Project Costs	▶ <u>12,354,122.00</u>
* Round Costs to Nearest Dollar	Total of Real & Personal Costs

7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.

	<u>Begin Date (M/D/Y)</u>	<u>End Date (M/D/Y)</u>	
Real Property Improvements ▶	02/09/2019	12/31/2019	▶ <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased
Personal Property Improvements ▶	_____	_____	▶ <input type="checkbox"/> Owned <input type="checkbox"/> Leased

▶ 8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. Yes No

▶ 9. No. of existing jobs at this facility that will be retained as a result of this project. 350	▶ 10. No. of new jobs at this facility expected to create within 2 years of completion. 35
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11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.

a. TV of Real Property (excluding land)	_____
b. TV of Personal Property (excluding inventory)	_____
c. Total TV	_____

▶ 12a. Check the type of District the facility is located in:

Industrial Development District Plant Rehabilitation District

▶ 12b. Date district was established by local government unit (contact local unit) 01/05/2015	▶ 12c. Is this application for a speculative building (Sec. 3(8))? <input type="checkbox"/> Yes <input type="checkbox"/> No
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Saginaw Control & Engineering, Inc.
Complete List Of Real Property Improvements Which Will Be Constructed In
The Great Lakes Tech Park of Thomas Township

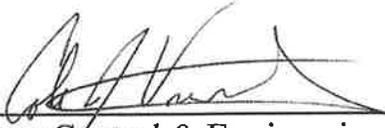
<u>Work Activity</u>	<u>Amount</u>
Site Work	\$1,800,750
Concrete	\$1,657,693
Masonry	\$356,806
Steel	\$2,378,301
Carpentry	\$167,437
Moisture Protection	\$1,049,951
Doors and Windows	\$487,415
Finishes	\$708,591
Building Specialties	\$268,430
Mechanical & Electrical	\$2,839,012
Permits & Fees Allowance	\$355,396
Design & Engineering	\$284,340
Total	\$12,354,122.00

**INDUSTRIAL FACILITIES
EXEMPTION CERTIFICATE
LETTER OF AGREEMENT**

This Agreement between Saginaw Control & Engineering, Inc. and Thomas Township is for the purpose of fulfilling the requirements of P.A. 198, as amended in P.A. 334, Section 22. In consideration of approval of this exemption certificate, Saginaw Control & Engineering, Inc. understands that through its investment of \$ 12,354,122.00 and Thomas Township, by its investment of the IFT, are mutually investing in and benefiting from this economic development project, and furthermore, agree to the following:

- 1) The applicant will remain within Thomas Township during the period of time for which the abatement has been approved.
- 2) 35 jobs are expected to be created over the next two years as a result of this project.

This agreement is assignable and transferable by either party with advance written consent. This agreement may only be altered upon mutual consent of both parties.



Saginaw Control & Engineering, Inc.

6/10/2019

Date

Thomas Township

Date

RESOLUTION 19-27
RESOLUTION FOR APPROVING
INDUSTRIAL FACILITIES TAX EXEMPTION CERTIFICATE

At a regular meeting of the Board of Trustees of the Township of Thomas, held on the 6th day of January, 2020 at 7 o'clock p.m. Michigan Time.

PRESENT:

ABSENT:

The following preamble and resolution were offered by _____ and supported by _____.

RESOLUTION APPROVING AN APPLICATION (1) FROM SAGINAW CONTROL AND ENGINEERING 11122 SUNSHINE DRIVE, GREAT LAKES TECH PARK, SAGINAW, MI 48609 AN INDUSTRIAL FACILITIES TAX EXEMPTION CERTIFICATE FOR A NEW FACILITY FOR REAL PROPERTY \$12,354,122.00

WHEREAS, Saginaw Control and Engineering, 11122 Sunshine Drive; and Great Lakes Tech Park, Saginaw, MI 48609, has filed an application for an Industrial Facilities Tax Exemption Certificate with respect to a new facility to be acquired and installed within the Industrial Development District, which was created by Board approval on January 5, 2015.

WHEREAS, before acting on said application, the Thomas Township Board held a public hearing on February 3, 2020, at the Thomas Township Office, at the Public Safety Building, 8215 Shields Drive, Saginaw, MI 48609, at 7:00 p.m., at which hearing the Applicant, the Assessor and a representative of the affected taxing units were given written notice and were afforded an opportunity to be heard on said application; and

WHEREAS, construction of the facility and installation of new machinery and equipment has begun at the time of the acceptance of the application for the Industrial Facilities Tax Exemption Certificate; and

WHEREAS, completion of the facility is calculated to and will at the time of issuance of the certificate have the reasonable likelihood to create thirty five (35) new jobs in Thomas Township; and

WHEREAS, the aggregate SEV of real and personal property exempt from ad valorem taxes within Thomas Township, after granting this certificate, *will exceed 5%* of an amount equal to the sum of the SEV of the unit, plus the SEV of personal and real property thus exempted.

Be and the same is hereby approved.

3. The Industrial Facilities Exemption Certificate when issued shall be and remain in force and effect for a period of 12 years after completion.
4. The amounts of the IFT will be as follows: Real Property, \$12,354,122.00.

AYES:

NAYS:

ABSTAINED:

ABSENT:

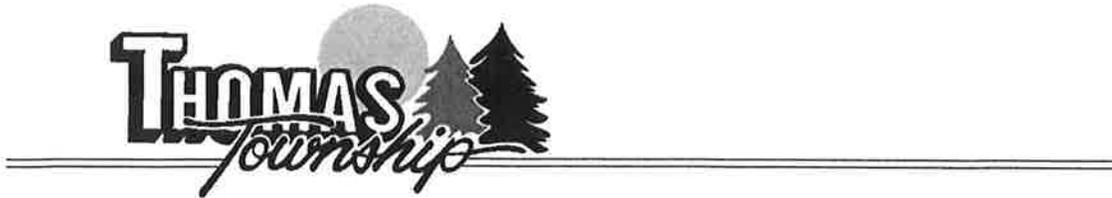
The Supervisor declared the resolution adopted.

Robert Weise, Supervisor

CERTIFICATE

I, Edward Brosowski, the duly elected and acting Clerk of Thomas Township, hereby, certify that the foregoing resolution was adopted by the Township Board of said Township at the regular meeting of said Board held on February 3, 2020, at which meeting a quorum was present, by a roll call vote of said members as hereinbefore set forth; that said resolution was ordered to take immediate effect.

Edward Brosowski, Clerk



TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** February 3, 2020
- **SUBMITTED BY:** Russ Taylor, Township Manager
- **AGENDA TOPIC:** Authorize the proposed Future Fest Committee to use the Roberts Park property July 17-19, 2020 for hosting the first annual Future Fest.
- **EXPLANATION OF TOPIC:** Since the end of the Shields Festival, there has been a lot of discussion about starting a new festival or other similar event in our community. The Shields Festival was run solely by the Shields Men's Club, which disbanded a few years ago at which time it sold its property to the Township. We purchased the property in part to be able to offer larger events to the community. Without the Men's Club parcel, there was both a shortage of parking and event staging areas for large-scale events. We have now successfully hosted the Rebel Magnolia events several times using both the onsite parking on the Men's Club field and offsite parking that is bused in.

At the end of last year I invited several groups and individuals to meet as a sort of brainstorming effort for festival ideas and to gauge the level of interest in supporting such an event. We have met several times now. The interest and energy of the group has continued to grow. We have settled on naming the festival "Future Fest" with the intent of trying to pull in concepts relating to technology and innovative ideas. There will also be many of the old activities that make festivals of any kind so popular such as a parade, bingo, raffles, car show, variety of games, music and beer tent. We do not plan to have the carnival rides; rather, we will have the inflatable rides and games as the midway. We are also hopeful that we can really involve the robotics teams from the area and possibly the State in a competition and exhibition of their robots.

I would like to see the festival operate with a wide base of community support; rather, than functioning as a Township event. For this reason, we are suing the committee system of assigning specific tasks to small groups. Township resident, Tim Morningstar has volunteered to chair the group and is doing a fine job thus far. We have either commitments from several businesses, Lions, Kiwanis, TTBA and others to participate.



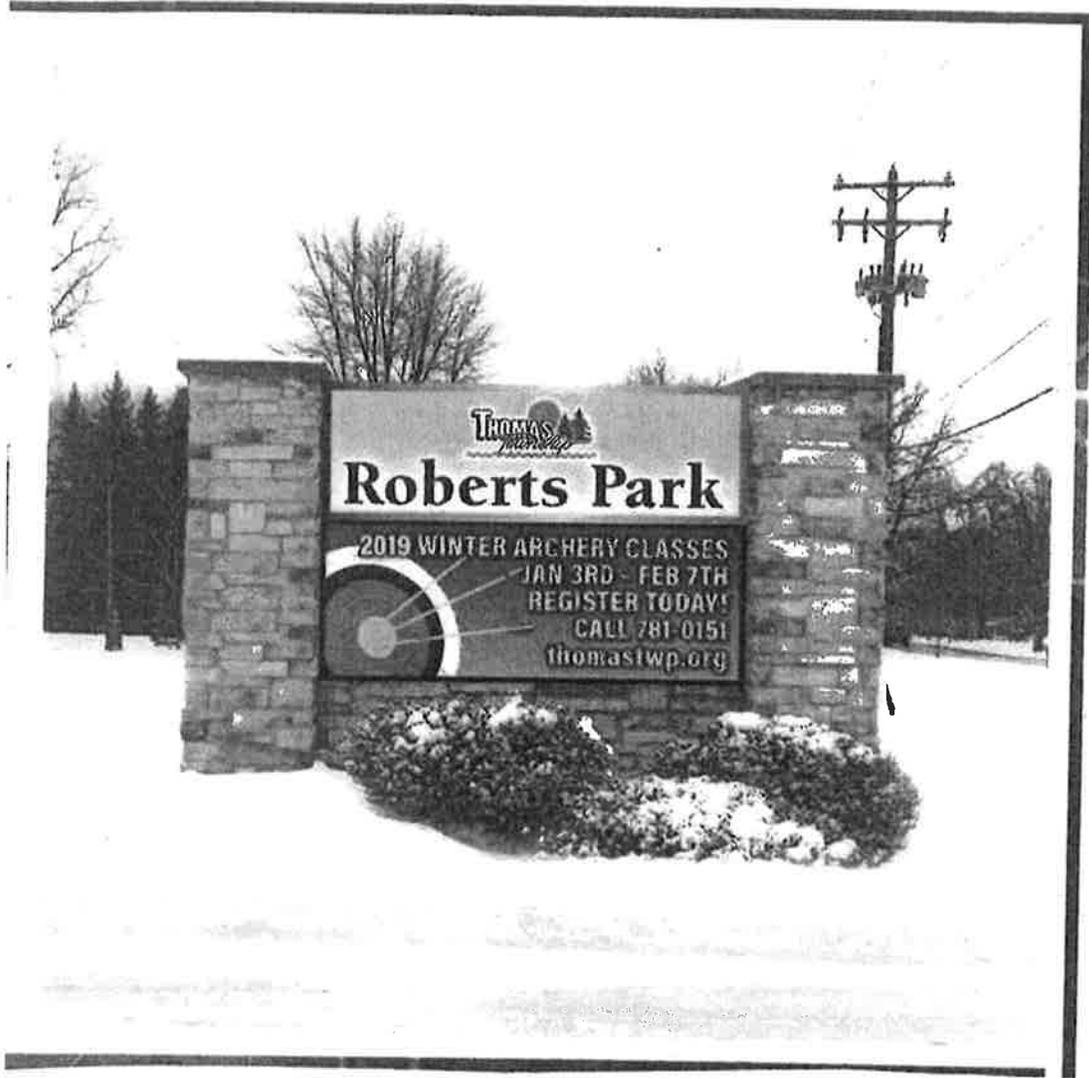
TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** February 3, 2020
- **SUBMITTED BY:** John Corriveau, Parks & Recreation Director
- **AGENDA TOPIC:** Roberts Park Marquee Sign
- **EXPLANATION OF TOPIC:** This is the bid for a digital message board to be located at Roberts Park off South Miller Road. This a 4 line LED digital display board that we can change messages on at the sign itself, and if we get wi-fi at the park we could change remotely from the office. This sign will have a top that will read Roberts Park. This sign will have a stone pillar built on each side so it will look like the marquee located across from the main office building. This is a budgeted item to include the sign and the stone pillars in the amount of \$22,783.00. We sent out several bids and received two back from Barrett Sign and Sign Image.

Budget	\$22,783.00	(Sign and Stone Pillars)
Sign cost	<u>\$14,898.95</u>	
	\$7,884.05	Remaining to build pillars

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Attached bid tab sheet and image of what sign will look like.
- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table
- **SUGGESTED/REQUESTED MOTION:** Motion by _____, supported by _____, to approve the low bid of \$14,898.95 by Barrett Sign for the digital LED sign with top for Roberts Park.
- **ROLL CALL VOTE REQUIRED?** No

Marquee Sign Design attachment.





TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** February 3, 2020
- **SUBMITTED BY:** Trevor Schultz, Assistant DPW Director
Rick Hopper, DPW Director
- **AGENDA TOPIC:** To approve Rohde Brothers Excavating as Thomas Township DPW's primary contractor for water service connections through April 1, 2021.
- **EXPLANATION OF TOPIC:** With Ron Messing retiring, we recently put an RFP together in order to enter into a contract with a new excavating company to complete standard water service connections (1"). Ron had been the Township's primary contractor for more than 40 years. Specifications were developed for "short" and "long" connections, and we requested costs for the labor required to perform this work. A "short" connection is when the water connection and water main are on the same side of the road, where a "long" is when they are on opposite sides, meaning the road needs to be directionally drilled.

The RFP was sent out to eleven (11) local contractors, with three (3) returning bids. Rohde Brothers bid \$1,450 for a "short" connection and \$1,750 for a "long" connection. Thomas Township has relied on Rohde Brothers for numerous jobs in the past, and we have the utmost confidence in their ability to complete these jobs as requested.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Bid tab.
- **POSSIBLE COURSES OF ACTION:** Approve, not approve, amend or table.
- **SUGGESTED/REQUESTED MOTION:** Motion by _____, supported by _____, to approve Rohde Brothers Excavating as Thomas Township DPW's primary contractor for water service connections through April 1, 2021.
- **ROLL CALL VOTE REQUIRED?** No.