



AGENDA  
THOMAS TOWNSHIP REGULAR BOARD MEETING  
8215 Shields Drive, Saginaw, MI 48609  
April 1, 2019  
7:00 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
  - A. Approve the March 4, 2019 Regular Board Minutes.
  - B. Approval of the Expenditures.
  - C. Approve amendment to the Fire Department Policy 1313F – Alarm Response.
  - D. Approve new Fire Department Policy 1334F – Automatic Defibrillators.
  - E. Approve new Fire Department Policy 1336F – Awards.
  - F. Approve new Fire Department Policy 1337F – Funerals.
  - G. Approve new Fire Department Policy 1338F – Mercury.
6. Communications-Petitions-Citizen Comments

**It is requested that you state your name and address for the record.**
7. Public Hearing
  - A. None.
8. Unfinished Business
  - A. None.
9. New Business
  - A. Approve Resolution 19-08 the Investment/Withdrawal Authorization Resolution for the fiscal year 2019/2020.
  - B. Approve the Saginaw Police Department Emergency Services Team Mutual Aid Agreement.
  - C. Award Wallace Drive and Shields Street water main project to Keyes Trenching in the amount of \$84,260.00.
  - D. Award the 2019 sanitary sewer cleaning and video inspection project to Satkowiak City Sewer in an amount not to exceed \$25,000.00.
  - E. Authorize Thomas Township to hire Furlo Auction Services to host a Municipal Surplus Equipment Auction.
  - F. Award the Aerial Lift/Crane Specialty Truck purchase to Versalift Midwest in the amount of \$109,890.00.
  - G. Approve the purchase of a new 2019 Chevrolet Silverado Truck from Burt Watson Chevrolet Inc., for the low bid amount of \$25,900.00.
  - H. Approve Resolution 19-09 to purchase 705 South Miller Road property.
  - I. Approve the purchase of a Grasshopper Zero Turn Diesel Mower for \$14,840.00 from H&B Equipment.

10. Reports
- |               |                          |                       |
|---------------|--------------------------|-----------------------|
| A. Supervisor | D. Manager               | H. Fire Dept.         |
| B. Clerk      | E. Community Development | I. Police Dept        |
| C. Treasurer  | F. DPW                   | J. Parks & Recreation |
|               | G. Finance               | K. Board Members      |
11. Executive Session  
None
12. Adjournment

Thomas Township  
Board of Trustee Meeting  
Citizen Comment Instructions

Any citizen may address the Thomas Township Board of Trustees at item #6, which is the Citizen Comment Section of the Board Meeting.

Supervisor Weise will ask if there is anyone who would like to address the Board. If there are multiple people, he will invite you to speak when it is your turn.

You will be asked to stand and state your name and address for the records.

You may then address your issue to the Board Members. In the interest of time, all citizens are requested to limit their address to three minutes.



THOMAS TOWNSHIP  
REGULAR BOARD MEETING MINUTES  
8215 Shields Drive, Saginaw, MI 48609  
March 4, 2019  
7:00 o'clock p.m.

1. The Regular Board Meeting was called to order at 7:00 p.m. by Supervisor Weise.
2. PRESENT: Weise, Brosofski, Weber, Thayer, Sommers, Monahan and DeLine  
ABSENT: None

ALSO PRESENT: Township Manger, Russ Taylor; Finance Director, Deidre Frolo; DPW Director, Rick Hopper; Parks and Recreation Director, John Corriveau; Director of Community Development, Dan Sika; Deputy Police Chief, Al Fong; Fire Chief, Mike Cousins; Deputy Clerk, Darci Seamon; and 1 interested party.

3. The Pledge of Allegiance was recited.
4. Motion was made by Brosofski, seconded by DeLine to approve the agenda as presented. Motion carried unanimously.

AGENDA  
THOMAS TOWNSHIP REGULAR BOARD MEETING  
8215 Shields Drive, Saginaw, MI 48609  
March 4, 2019  
7:00 P.M.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
  - A. Approval of Board Minutes February 4, 2019
  - B. Approval of Special Board Minutes February 11, 2019
  - C. Approval of Expenditures.
  - D. Acknowledge and accept the resignation of Jean Reif from the Fire Department.
6. Communications-Petitions-Citizen Comments  
**It is requested that you state your name and address for the record.**
7. Public Hearing
  - A. Receive comments pertaining to the proposed 2019/2020 fiscal year budget. The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing. The Board is NOT considering any increase to the property tax millage rate.
  - B. Receive comments pertaining to the DNR Trust Fund Grant Application, and Land and Water Conservation Grant Application for the renovations of the Nature Center.
8. Unfinished Business
  - A. None.
9. New Business
  - A. Approve Resolution 19-06, the annual Appropriations Resolution for the 2019/2020 Fiscal Year contingent on the DDA Board's approval of the DDA budget.
  - B. Approve the proposed amended Appropriations Resolution to balance the 2018/19 Fiscal Year Budget.

- C. Approve Resolution 19-02, to implement the 2019/2020 Fees Resolution.
- D. Approve Resolution 19-07, recognizing Swan Valley Athletic Association as a nonprofit organization.
- E. Approve Resolution 19-03 to allocate the matching funds of \$300,000 for the Michigan Trust Fund Grant for the renovation of the proposed Nature Center.
- F. Approve Resolution 19-04 to allocate the matching funds of \$300,000 for the Michigan Land and Water Conservation Fund Grant for the renovation of the proposed Nature Center.
- G. Award the Saginaw Control and Engineering Water Main project to American Excavating in the amount of \$203,703.00.
- H. Grant permission to the Department of Public Works to issue a Request for Proposals to area wide auctioneers for the sale of Township surplus property.
- I. Award the compact excavator purchase to Carleton Equipment in the amount of \$46,945.00.
- J. Award the contract for painting the interior of the Public Safety Building and the Apparatus Room at Fire Station #2 to A&A Painting in the amount of \$6,155.00.

10. Reports

- |               |                          |                       |
|---------------|--------------------------|-----------------------|
| A. Supervisor | D. Manager               | H. Fire Dept.         |
| B. Clerk      | E. Community Development | I. Police Dept.       |
| C. Treasurer  | F. DPW                   | J. Parks & Recreation |
|               | G. Finance               | K. Board Members      |

11. Executive Session

- A. None

12. Adjournment

5. It was moved by Sommers, seconded by Thayer to approve the consent agenda as presented. Motion carried unanimously.

A. Approval of Township Board minutes from the regular meeting 02/04/2019.

B. Approval of the Township Board minutes from the special meeting on 02/11/2019.

C. Expenditures consisting of:

Clearing Fund	\$ 0.00
General Fund	53,963.35
Public Safety-Fire Department	30,741.84
Fire Apparatus	0.00
Public Safety-Police Department	8,709.75
Public Safety-Drug Law Enforcement	0.00
Downtown Development Authority	1,250.02
Road Revolving Fund	0.00
Sewer Fund	134,332.85
Water Fund	251,337.37
Municipal Refuse	45,077.90
Tax	5,097,962.91

D. Acknowledge and accept the resignation of Jean Reif from the Fire Department.

6. Communications-Petitions-Citizen Comments

None

7. Public Hearing

A. Public Hearing to hear comments pertaining the proposed 2019/2020 fiscal year budget. Public hearing was opened at 7:01 and closed at 7:02 with no public comment.

B. Public Hearing to hear comments pertaining to the grant submission to the Michigan Department of Natural Resources Trust Fund Grant and Michigan Land and Water Conservation Fund Grant. Public hearing was opened at 7:02 p.m. and closed at 7:03 p.m. with no public comment.

8. Unfinished Business

A. None.

9. New Business

A. It was moved by Weber, seconded by Sommers to approve Resolution 19-06 the Annual Appropriations Resolution for the 2019/2020 Fiscal Year

Roll Call:

Ayes: Monahan, DeLine, Weber, Weise, Brosofski, Thayer, Sommers

Absent: None

Nays: None

Abstain: None

B. It was moved by Brosofski seconded by DeLine to approve the proposed amended Appropriations Resolution to balance the 2018/19 fiscal year budget.

Roll Call:

Ayes: DeLine, Weber, Weise, Brosofski, Thayer, Sommers, Monahan

Absent: None

Nays: None

Abstain: None

C. It was moved by Thayer seconded by DeLine to approve Resolution 19-02 to implement the 2019/2020 Fees Resolution.

Roll Call:

Ayes: Weber, Weise, Brosofski, Thayer, Sommers, Monahan, DeLine

Absent: None

Nays: None

Abstain: None

D. It was moved by Sommers seconded by Weber to approve Resolution 19-07 recognizing Swan Valley Athletic Association as a nonprofit organization.

Roll Call:

Ayes: Weise, Brosofski, Thayer, Sommers, Monahan, DeLine, Weber

Absent: None

Nays: None

Abstain: None

.E. It was moved by DeLine seconded by Sommers to approve Resolution 19-03 to allocate the matching funds of \$300,000 for the Michigan Trust Fund Grant for the renovation of the proposed Nature Center.

Roll Call:

Ayes: Brosofski, Thayer, Sommers, Monahan, DeLine, Weber, Weise

Absent: None

Nays: None

Abstain: None

F. It was moved by Monahan seconded by DeLine to approve Resolution 19-04 to allocate the matching funds of \$300,000 for the Michigan Land and Water Conservation Fund Grant for the renovation of the proposed Nature Center.

Roll Call:

Ayes: Thayer, Sommers, Monahan, DeLine, Weber, Weise, Brosofski

Absent: None

Nays: None

Abstain: None

G. It was moved by Weber, seconded by Brosofski to award the Saginaw Control and Engineering Water Main project to American Excavating in the amount of \$203,703.00. Motion carried unanimously.

- H. It was moved by DeLine, seconded by Sommers to grant permission to the Department of Public Works to issue a Request for Proposal to area-wide auctioneers for the sale of Township surplus property. Motion carried unanimously.
  - I. It was moved by Weber, seconded by Sommers to award the compact excavator purchase to Carleton Equipment in the amount of \$46,945.00. Motion carried unanimously.
  - J. It was moved by DeLine, seconded by Monahan to award the contract for painting the interior of the Public Safety Building and the Apparatus Room at Fire Station #2 to A&A Painting in the amount of \$6,155.00. Motion carried unanimously.
10. Report of Officers and Staff:
- A. Supervisor's Report - None.
  - B. Clerk's Report – None.
  - C. Treasurer's Report- the Treasurer gave an update on Saginaw County 911 operations.
  - D. Manager's Report-the Manager thanked the Department Heads for all of their hard work on the budget. A special thanks to Deidre for putting it all together.
  - E. Receive and file Community Development Reports.
  - F. Receive and file the DPW Report.
  - G. Receive and file the Finance Department Report.
  - H. Receive and file the Fire Department Report. Chief Cousins explained that the overall call volume was down, but that was due to an increase in structure fire calls, predominantly for mutual aid to neighboring townships.
  - I. Receive and file the Police Department Report.
  - J. Receive and file the Parks and Recreation Report.
  - K. Board Member Reports – None.
11. Executive Session:
- A. None
12. It was moved by Brosowski, seconded by Weber to adjourn the meeting at 7:28 p.m. Motion carried unanimously.

---

Edward Brosowski, Clerk

---

Dated



**TOWNSHIP BOARD AGENDA ITEM**

- **MEETING DATE:** April 1, 2019
- **PERSON SUBMITTING:** Deidre Frollo, Fiscal Services Director
- **AGENDA TOPIC:** Approval of Expenditures
- **EXPLANATION OF TOPIC FOR BOARD MEMBERS:**  
The Appropriations Act passed in March Appropriated total funds for the 2018/2019 fiscal year for operating the budgets of the various finds. Monthly the board needs to approve the total expenditures in each fund for the month.

In addition to the fund expenditures listed in the motion, Library Fund expenditures were \$22,835.06. Township Board approval is not required for Library expenditures. Payroll expenditures are not required to be included in this motion.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:**  
Invoice approval list by fund  
Cash balances report
- **POSSIBLE COURSES OF ACTION:**  
Approval/not approve expenditures
- **SUGGESTED/REQUESTED MOTION:**  
Motion by \_\_\_\_\_, supported by \_\_\_\_\_ to approve the expenditures totaling \$4,139,585.31 with individual fund totals as follows:

Clearing Fund .....	0.00
General Fund.....	987,225.81
Public Safety - Fire Department.....	26,389.60
Fire Apparatus .....	13,050.00
Public Safety - Police Department .....	31,988.41
Public Safety - Drug Law Enforcement .....	0.00
Downtown Development Authority.....	4,119.16
Road Revolving Fund.....	0.00
Sewer Fund .....	114,560.44
Water Fund .....	306,816.28
Municipal Refuse .....	73,072.97
Tax.....	2,582,362.64

INVOICE GL DISTRIBUTION REPORT FOR THOMAS TOWNSHIP  
 POST DATES 03/01/2019 - 03/27/2019  
 JOURNALIZED  
 PAID - CHECK TYPE: PAPER CHECK

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 101 GENERAL OPERATING FUND							
Dept 000							
101-000-040.716	ACCOUNTS RECEIVABLE HEAL	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-03/20-04/1	03/12/19	1,129.90	59988
101-000-217.000	DUE TO OTHER FUNDS DEL'Q	THOMAS TWP FIRE EQUIP	PERSONAL PROPERTY TAX REIMBURSMNT	2018	03/12/19	21,169.54	60031
101-000-217.000	DUE TO OTHER FUNDS DEL'Q	THOMAS TWP GENERAL FU	PERSONAL PROPERTY TAX REIMBURSMNT	2018	03/12/19	79,835.01	60032
101-000-217.000	DUE TO OTHER FUNDS DEL'Q	THOMAS TWP PUBLIC SAF	PERSONAL PROPERTY TAX REIMBURSEMNT	2018	03/12/19	53,347.25	60033
101-000-217.000	DUE TO OTHER FUNDS DEL'Q	THOMAS TWP PUBLIC SAF	PERSONAL PROPERTY TAX REIMBURSEMNT	2018	03/12/19	116,009.10	60034
101-000-231.750	DUE TO WORKMANS COMPENSA	MI MUNICIPAL WORKERS	WORKERS COMP PREMIUM #4	2009205	03/12/19	1,296.41	60006
101-000-449.000	MOBILE HOME FEES	SAGINAW COUNTY TREASU	EDGEWOOD 181 LOTS FEBRUARY 2019	1559	03/05/19	90.50	59974
101-000-449.000	MOBILE HOME FEES	SAGINAW COUNTY TREASU	KRIS KAY 195 LOTS FEBRUARY 2019	1165	03/05/19	97.50	59974
101-000-449.000	MOBILE HOME FEES	SAGINAW COUNTY TREASU	EDGEWOOD 181 LOTS FEBRUARY 2019	1559	03/05/19	362.00	59977
101-000-449.000	MOBILE HOME FEES	SAGINAW COUNTY TREASU	KRIS KAY 195 LOTS FEBRUARY 2019	1165	03/05/19	390.00	59977
101-000-640.763	PROGRAM FEES SOCCER	DIANE L HALEY	OVERCHARGED - REFUND SOCCER	GABRIELLE	03/26/19	50.00	60064
Total For Dept 000						273,777.21	
Dept 101 BOARD-LEGISLATIVE							
101-101-802.000	LEGAL SERVICES	MASUD PATTERSON & SCH	LABOR COUNSEL	59323	03/26/19	38.00	60077
101-101-900.000	LEGAL NOTICES	VIEW NEWSPAPER GROUP	PARKS&REC/SUMMARY 2/4/19/MARCH BOR	271218	03/12/19	110.25	60040
Total For Dept 101 BOARD-LEGISLATIVE						148.25	
Dept 172 MANAGER-ADMINISTRATIVE							
101-172-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-03/20-04/1	03/12/19	1,721.14	59988
101-172-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-03/20-04/1	03/12/19	20.44	59988
101-172-804.000	MEMBERSHIP & DUES	AMERICAN SOCIETY FOR	2019 MEMBERSHIP - TAYLOR	90385 - 20.9	03/12/19	120.00	59984
101-172-850.100	WIRELESS COMMUNICATIONS	CHASE-MASTERCARD SVCS	CONF/POSTAGE/CHARTER/NFPA/ABLE SAF	01/27/19-02/26/	03/12/19	24.47	59991
101-172-850.100	WIRELESS COMMUNICATIONS	CHASE-MASTERCARD SVCS	TTBA/OFFICE SUPPLIES/CONF/MEMBERSHP	02/27/19-03/26/	03/27/19	474.46	60123
101-172-960.000	EDUCATION & TRAINING	CHASE-MASTERCARD SVCS	CONF/POSTAGE/CHARTER/NFPA/ABLE SAF	01/27/19-02/26/	03/12/19	264.24	59951
101-172-960.000	EDUCATION & TRAINING	CHASE-MASTERCARD SVCS	TTBA/OFFICE SUPPLIES/CONF/MEMBERSHP	02/27/19-03/26/	03/27/19	15.15	60123
Total For Dept 172 MANAGER-ADMINISTRATIVE						2,639.90	
Dept 215 CLERK							
101-215-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH INSURANCE	0002-03/20-04/1	03/12/19	17.20	59987
101-215-900.100	PUBLICATIONS	U. S. POSTAL SERVICE	BULK POSTAGE - JANUARY NEWSLETTER	1/16/2019	03/05/19	1,977.83	59982
101-215-900.100	PUBLICATIONS	U. S. POSTAL SERVICE	BULK POSTAGE - APRIL NEWSLETTER	03/22/2019	03/26/19	1,290.47	60114
101-215-900.300	CODIFICATION OF ORDINANC	MUNICIPAL CODE CORPOR	SUPPLEMENT PAGES	00324854	03/12/19	694.62	60011
101-215-960.000	EDUCATION & TRAINING	CHASE-MASTERCARD SVCS	TTBA/OFFICE SUPPLIES/CONF/MEMBERSHP	02/27/19-03/26/	03/27/19	414.75	60123
Total For Dept 215 CLERK						4,394.87	
Dept 253 TREASURER-FINANCE DEPARTMENT							
101-253-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-03/20-04/1	03/12/19	1,452.04	59988
101-253-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH INSURANCE	0002-03/20-04/1	03/12/19	18.20	59987
101-253-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-03/20-04/1	03/12/19	21.07	59988
101-253-740.000	OPERATING SUPPLIES	CHASE-MASTERCARD SVCS	CONF/POSTAGE/CHARTER/NFPA/ABLE SAF	01/27/19-02/26/	03/12/19	334.00	59991
101-253-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8053135347	03/12/19	11.97	60027
101-253-740.000	OPERATING SUPPLIES	PRINTING SYSTEMS INC	A/P CHECKS	206831	03/26/19	241.65	60088
101-253-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8053652396	03/26/19	240.54	60102
Total For Dept 253 TREASURER-FINANCE DEPARTMENT						2,319.47	
Dept 257 ASSESSING							
101-257-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH INSURANCE	0002-03/20-04/1	03/12/19	1.43	59987
101-257-740.000	OPERATING SUPPLIES	CHASE-MASTERCARD SVCS	TTBA/OFFICE SUPPLIES/CONF/MEMBERSHP	02/27/19-03/26/	03/27/19	90.96	60123
101-257-745.000	OPERATING SUPPLIES OFFIC	CHASE-MASTERCARD SVCS	TTBA/OFFICE SUPPLIES/CONF/MEMBERSHP	02/27/19-03/26/	03/27/19	332.48	60123
101-257-817.000	PROFESSIONAL SERVICES	KENT COMMUNICATIONS I	POSTAGE BALANCE - 2019 ASSESSMENT	276737	03/26/19	447.69	60075
101-257-900.000	LEGAL NOTICES	VIEW NEWSPAPER GROUP	PARKS&REC/SUMMARY 2/4/19/MARCH BOR	271218	03/12/19	.20	60040
Total For Dept 257 ASSESSING						960.76	

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 101	GENERAL OPERATING FUND						
Dept 265	BUILDING & GROUNDS						
101-265-740.000	OPERATING SUPPLIES	CHASE-MASTERCARD SVCS	CONF/POSTAGE/CHARTER/NFPA/ABLE SAF	01/27/19-02/26/	03/12/19	530.37	59991
101-265-740.000	OPERATING SUPPLIES	HOME DEPOT	REPAIRS/MAINTENANCE	MARCH 2019	03/12/19	6.98	60002
101-265-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8053385451	03/12/19	44.91	60027
101-265-740.000	OPERATING SUPPLIES	CARROT TOP INDUSTRIES	FLAG - ADMN BLDG	41774500	03/26/19	216.29	60054
101-265-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8053730552	03/26/19	24.98	60102
101-265-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8053652396	03/26/19	63.40	60123
101-265-740.125	OPERATING SUPPLIES	CHASE-MASTERCARD SVCS	TTBA/OFFICE SUPPLIES/CONF/MEMBERSHP	02/27/19-03/26/	03/27/19	510.97	60123
101-265-745.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8053730552	03/26/19	35.48	60102
101-265-810.100	OPERATING SUPPLIES	CHASE-MASTERCARD SVCS	TTBA/OFFICE SUPPLIES/CONF/MEMBERSHP	02/27/19-03/26/	03/27/19	90.00	60123
101-265-810.100	CONTRACTED SERVICES	MAIL ROOM SERVICE CEN	POSTAGE/MAILINGS	02190364	03/12/19	848.55	60005
101-265-810.100	CONTRACTED SERVICES	SHRED EXPERTS	DOCUMENT SHREDDING	97927	03/12/19	45.00	60022
101-265-810.100	CONTRACTED SERVICES	SHRED EXPERTS	DOCUMENT SHREDDING	98625	03/27/19	45.00	60131
101-265-817.000	PROFESSIONAL SERVICES	CAROL ANNE SCHNEIDER-	APPRAISAL - 230 MILLER CT	053-19	03/26/19	300.00	60053
101-265-850.000	TELEPHONE	123.NET	TELEPHONE SERVICE	416552	03/12/19	117.50	59983
101-265-850.000	TELEPHONE	CHASE-MASTERCARD SVCS	CONF/POSTAGE/CHARTER/NFPA/ABLE SAF	01/27/19-02/26/	03/12/19	134.47	59991
101-265-850.000	TELEPHONE	CHASE-MASTERCARD SVCS	TTBA/OFFICE SUPPLIES/CONF/MEMBERSHP	02/27/19-03/26/	03/27/19	130.94	60123
101-265-920.000	UTILITIES	THOMAS TWP WATER	UTILITY BILL - 249 N MILLER RD	12/01/18-03/01/	03/12/19	52.96	60035
101-265-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 8270 GRATIOT RD	204298381057	03/26/19	75.55	60056
101-265-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 6909 GRATIOT RD	204298381055	03/26/19	95.17	60056
101-265-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 101 IUTZKE RD	204298381056	03/26/19	81.45	60056
101-265-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 7863 GRATIOT RD	204298381054	03/26/19	92.59	60056
101-265-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 239 MILLER CT	202785479157	03/26/19	35.11	60056
101-265-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 229 N MILLER RD	202518520326	03/26/19	677.76	60056
101-265-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 249 N MILLER RD	206611971715	03/26/19	1,001.24	60056
101-265-930.000	REPAIRS/MAINTENANCE	CHASE-MASTERCARD SVCS	CONF/POSTAGE/CHARTER/NFPA/ABLE SAF	01/27/19-02/26/	03/12/19	59.54	59991
101-265-930.000	REPAIRS/MAINTENANCE	HOME DEPOT	REPAIRS/MAINTENANCE	MARCH 2019	03/12/19	138.00	60002
101-265-930.000	REPAIRS/MAINTENANCE	A&B ELECTRIC CONTRACT	PARKING LOT LIGHTING UPGRADE	996	03/26/19	560.00	60043
101-265-930.000	REPAIRS/MAINTENANCE	ACE AMERICAN ALARM CO	SERV CALL 2/25 - ICE RINK CAMERA	29764	03/26/19	75.00	60045
101-265-930.000	REPAIRS/MAINTENANCE	GW HEATING & AIR INC	REPAIR - CONTROL BOARD - ADMN BLDG	235102	03/26/19	560.00	60071
101-265-930.000	REPAIRS/MAINTENANCE	STANDARD ELECTRIC COM	UPGRADE PARKING LOT LIGHTS	10001394-00	03/26/19	5,156.43	60101
101-265-930.000	REPAIRS/MAINTENANCE	CHASE-MASTERCARD SVCS	TTBA/OFFICE SUPPLIES/CONF/MEMBERSHP	02/27/19-03/26/	03/27/19	131.42	60123
101-265-936.000	MAINTENANCE AGREEMENTS	BRADYS BUSINESS SYSTE	CAN - C5255 - 03/14/19-04/13/19	33AR337042	03/26/19	420.68	60052
101-265-974.000	CAPITAL IMPROVEMENTS	SPICER GROUP INC.	THOMAS TWP - COMPLEX PHASE II	195266	03/26/19	4,227.50	60099
Dept 276	CEMETERY		Total For Dept 265 BUILDING & GROUNDS			16,585.24	
101-276-810.100	CONTRACTED SERVICES	R.B. SAYKOWIAK'SCITY	2395 N RIVER RD - PORTABLE TOILET	0219-220	03/12/19	90.00	60018
101-276-940.100	EQUIPMENT RENTAL	R.B. SAYKOWIAK'SCITY	2395 N RIVER RD - PORTABLE TOILET	0319-209	03/26/19	90.00	60089
Dept 282	GREAT LAKES TECH PARK MTC		Total For Dept 276 CEMETERY			180.00	
101-282-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 351 N GRAHAM RD	203141458116	03/26/19	222.95	60056
Dept 371	COMMUNITY DEVELOPMENT		Total For Dept 282 GREAT LAKES TECH PARK MTC			222.95	
101-371-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-03/20-04/1	03/12/19	1,467.20	59988
101-371-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH INSURANCE	0002-03/20-04/1	03/12/19	9.98	59987
101-371-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-03/20-04/1	03/12/19	13.47	59988
101-371-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8053385451	03/12/19	63.36	60027
101-371-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8053485262	03/12/19	17.77	60027
101-371-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8053730552	03/26/19	65.89	60102
101-371-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8053571454	03/26/19	98.34	60102
101-371-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8053652396	03/26/19	14.39	60102

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 101	GENERAL OPERATING FUND						
Dept 371	COMMUNITY DEVELOPMENT						
101-371-804.100	SAGINAW FUTURE	SAGINAW FUTURE INC	2019 ANNUAL MEMBERSHIP	2019	03/12/19	2,000.00	60020
101-371-850.100	WIRELESS COMMUNICATIONS	CHASE-MASTERCARD SVCS	CONF/POSTAGE/CHARTER/NFPA/ABLE SAF	01/27/19-02/26/	03/12/19	46.68	59991
101-371-850.100	WIRELESS COMMUNICATIONS	CHASE-MASTERCARD SVCS	TTBA/OFFICE SUPPLIES/CONF/MEMBERSHP	02/27/19-03/26/	03/27/19	58.27	60123
101-371-938.000	VEHICLE EXPENSE	CHASE-MASTERCARD SVCS	CONF/POSTAGE/CHARTER/NFPA/ABLE SAF	01/27/19-02/26/	03/12/19	210.00	59991
101-371-938.000	VEHICLE EXPENSE	CHASE-MASTERCARD SVCS	TTBA/OFFICE SUPPLIES/CONF/MEMBERSHP	02/27/19-03/26/	03/27/19	210.00	60123
101-371-938.100	GAS & DIESEL FUEL	WEX INC	GAS/DIESEL FUEL	58082707	03/12/19	38.52	60041
101-371-960.000	EDUCATION & TRAINING	CHASE-MASTERCARD SVCS	CONF/POSTAGE/CHARTER/NFPA/ABLE SAF	01/27/19-02/26/	03/12/19	134.53	59991
101-371-960.000	EDUCATION & TRAINING	CHASE-MASTERCARD SVCS	TTBA/OFFICE SUPPLIES/CONF/MEMBERSHP	02/27/19-03/26/	03/27/19	25.91	60123
			Total For Dept 371 COMMUNITY DEVELOPMENT			4,474.31	
Dept 421	CONSTRUCTION CODES						
101-421-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-03/20-04/1	03/12/19	1,195.63	59988
101-421-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH INSURANCE	0002-03/20-04/1	03/12/19	2.85	59987
101-421-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-03/20-04/1	03/12/19	9.82	59988
101-421-740.000	OPERATING SUPPLIES	CHASE-MASTERCARD SVCS	CONF/POSTAGE/CHARTER/NFPA/ABLE SAF	01/27/19-02/26/	03/12/19	34.76	59991
101-421-817.000	PROFESSIONAL SERVICES	SPICER GROUP INC.	HIMS PRODUCTION AREA ADDITION PLAN	194647	03/12/19	274.00	60024
101-421-817.000	PROFESSIONAL SERVICES	SPICER GROUP INC.	MEIJER RENOVATIONS PLAN RVW	195237	03/26/19	2,829.75	60099
101-421-850.100	WIRELESS COMMUNICATIONS	CHASE-MASTERCARD SVCS	CONF/POSTAGE/CHARTER/NFPA/ABLE SAF	01/27/19-02/26/	03/12/19	14.42	59991
101-421-850.100	WIRELESS COMMUNICATIONS	CHASE-MASTERCARD SVCS	TTBA/OFFICE SUPPLIES/CONF/MEMBERSHP	02/27/19-03/26/	03/27/19	14.42	60123
101-421-938.100	GAS & DIESEL FUEL	WEX INC	GAS/DIESEL FUEL	58082707	03/12/19	21.30	60041
			Total For Dept 421 CONSTRUCTION CODES			4,396.95	
Dept 444	STORM WATER MANAGEMENT						
101-444-817.000	PROFESSIONAL SERVICES	SPICER GROUP INC.	SAGINAW CONTROL/ENGINRNG - SW RVW	195198	03/26/19	1,059.00	60099
101-444-817.000	PROFESSIONAL SERVICES	SPICER GROUP INC.	HSC - STORM WATER RVW	195199	03/26/19	1,331.00	60099
			Total For Dept 444 STORM WATER MANAGEMENT			2,390.00	
Dept 448	STREET LIGHTING						
101-448-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 48609 LED LIGHT RD	203052435461	03/12/19	1,255.26	59996
101-448-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - STREET LIGHTS	201984543870	03/12/19	4,502.77	59996
			Total For Dept 448 STREET LIGHTING			5,758.03	
Dept 450	ROAD PROGRAMS						
101-450-930.000	REPAIRS/MAINTENANCE	SPICER GROUP INC.	THOMAS TWP - M46 PEDESTRIAN CROSSW	195265	03/26/19	139.50	60099
			Total For Dept 450 ROAD PROGRAMS			139.50	
Dept 752	ADMINISTRATION						
101-752-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-03/20-04/1	03/12/19	1,317.30	59988
101-752-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-03/20-04/1	03/12/19	9.77	59988
101-752-740.000	OPERATING SUPPLIES	CHASE-MASTERCARD SVCS	CONF/POSTAGE/CHARTER/NFPA/ABLE SAF	01/27/19-02/26/	03/12/19	29.99	59991
101-752-740.000	OPERATING SUPPLIES	SAGINAW COUNTY PUBLIC	FOOD SERVICE - ROBERTS PAVILLION	LICENSE YEAR 20	03/12/19	203.00	60019
101-752-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8053485262	03/12/19	128.78	60027
101-752-740.000	OPERATING SUPPLIES	BRADYS BUSINESS SYSTE	KYOCERA - 30-11 - 03/27/19-04/26/1	33AR339880	03/26/19	192.38	60052
101-752-740.000	OPERATING SUPPLIES	SAGINAW COUNTY PARKS	BROCHURE/SIGN DESIGN	191	03/26/19	250.00	60094
101-752-804.000	MEMBERSHIP & DUES	CHASE-MASTERCARD SVCS	CONF/POSTAGE/CHARTER/NFPA/ABLE SAF	01/27/19-02/26/	03/12/19	30.00	59991
101-752-804.000	MEMBERSHIP & DUES	CHASE-MASTERCARD SVCS	TTBA/OFFICE SUPPLIES/CONF/MEMBERSHP	02/27/19-03/26/	03/27/19	65.00	60123
101-752-900.000	LEGAL NOTICES	VIEW NEWSPAPER GROUP	PARKS&REC/SUMMARY 2/4/19/MARCH BOR	271218	03/12/19	22.05	60040
101-752-960.000	EDUCATION & TRAINING	CHASE-MASTERCARD SVCS	CONF/POSTAGE/CHARTER/NFPA/ABLE SAF	01/27/19-02/26/	03/12/19	423.75	59991
101-752-960.000	EDUCATION & TRAINING	CHASE-MASTERCARD SVCS	TTBA/OFFICE SUPPLIES/CONF/MEMBERSHP	02/27/19-03/26/	03/27/19	672.94	60123
			Total For Dept 752 ADMINISTRATION			3,344.96	
Dept 756	FACILITY ACQUISITION/CONSTRUC						
101-756-974.5F	CAPITAL IMPROVEMENTS ROB	HOME DEPOT	REPAI AINTENANCE	MARCH 2019	03/12/19	.98	60002

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 101	GENERAL OPERATING FUND						
Dept 756	FACILITY ACQUISITION/CONSTRUC						
101-756-974.550	CAPITAL IMPROVEMENTS ROB	BILL'S CUSTOM FAB, IN	ROBERTS PARK - PHASE III - GATE	64893	03/26/19	9,895.00	60051
101-756-974.575	CAPITAL IMP. WILDLIFE PR	SAGINAW BAY AREA TITL	NATURE PRESERV - HERITAGE BLDG	6660 GRANTOT	03/26/19	513,304.04	60092
			Total For Dept 756 FACILITY ACQUISITION/CONSTRUC			523,191.06	
Dept 761	SWIM PROGRAMS						
101-761-930.000	REPAIRS/MAINTENANCE	HOME DEPOT	REPAIRS/MAINTENANCE	MARCH 2019	03/12/19	778.18	60002
			Total For Dept 761 SWIM PROGRAMS			778.18	
Dept 762	SENIOR CITIZENS PROGRAMS						
101-762-740.000	OPERATING SUPPLIES	CHASE-MASTERCARD SVCS	CONF/POSTAGE/CHARTER/NFPA/ABLE SAF	01/27/19-02/26/	03/12/19	243.32	59991
101-762-740.000	OPERATING SUPPLIES	SAM'S CLUB/SYNCHRONY	SENIOR LUNCHEON	MARCH 2019	03/26/19	78.87	60095
101-762-740.000	OPERATING SUPPLIES	CHASE-MASTERCARD SVCS	TTBA/OFFICE SUPPLIES/CONF/MEMBERSHP	02/27/19-03/26/	03/27/19	159.46	60123
			Total For Dept 762 SENIOR CITIZENS PROGRAMS			481.65	
Dept 764	YOUTH SOFTBALL						
101-764-740.000	OPERATING SUPPLIES	USA SOFTBALL OF MICH	HOLOGRAMS FOR BATS	19-015	03/26/19	83.00	60116
			Total For Dept 764 YOUTH SOFTBALL			83.00	
Dept 768	ARCHERY						
101-768-740.000	OPERATING SUPPLIES	CHASE-MASTERCARD SVCS	CONF/POSTAGE/CHARTER/NFPA/ABLE SAF	01/27/19-02/26/	03/12/19	39.95	59991
101-768-740.000	OPERATING SUPPLIES	JOHN CORRIVEAU	REIMBURSEMENT - ARCHERY TARGETS	03/25/2019	03/26/19	110.00	60074
101-768-740.000	OPERATING SUPPLIES	CHASE-MASTERCARD SVCS	TTBA/OFFICE SUPPLIES/CONF/MEMBERSHP	02/27/19-03/26/	03/27/19	32.97	60123
			Total For Dept 768 ARCHERY			182.92	
Dept 770	OPERATIONS & MAINTENANCE						
101-770-740.000	OPERATING SUPPLIES	RED WING SHOES	UNIFORMS BOOTS - PARKS	51620038	03/26/19	169.99	60091
101-770-740.000	OPERATING SUPPLIES	SHERWIN-WILLIAMS	PAINT - PARKS	MARCH 2019	03/26/19	92.16	60097
101-770-740.000	OPERATING SUPPLIES	HOME DEPOT	REPAIRS/MAINTENANCE	MARCH 29, 2019	03/27/19	21.16	60129
101-770-740.000	OPERATING SUPPLIES	TSC STORES	MAINTENANCE/REPAIRS	MARCH 2019	03/27/19	75.75	60142
101-770-850.000	TELEPHONE	CHASE-MASTERCARD SVCS	CONF/POSTAGE/CHARTER/NFPA/ABLE SAF	01/27/19-02/26/	03/12/19	113.92	59991
101-770-850.000	TELEPHONE	CHASE-MASTERCARD SVCS	TTBA/OFFICE SUPPLIES/CONF/MEMBERSHP	02/27/19-03/26/	03/12/19	112.50	60123
101-770-850.100	WIRELESS COMMUNICATIONS	CHASE-MASTERCARD SVCS	CONF/POSTAGE/CHARTER/NFPA/ABLE SAF	01/27/19-02/26/	03/12/19	85.20	59991
101-770-850.100	WIRELESS COMMUNICATIONS	CHASE-MASTERCARD SVCS	TTBA/OFFICE SUPPLIES/CONF/MEMBERSHP	02/27/19-03/26/	03/27/19	74.12	60123
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 300 LEDDY RD #GUL	203675408147	03/12/19	209.75	59996
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 755 BACON ST #GUL	201984543853	03/12/19	77.01	59996
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 605 S MILLER RD	201539581514	03/12/19	28.86	59996
101-770-920.000	UTILITIES	THOMAS TWP WATER	UTILITY BILL - 9535 GRATIOT RD	12/01/18-03/01/	03/12/19	13.48	60035
101-770-920.000	UTILITIES	THOMAS TWP WATER	UTILITY BILL - 300 LEDDY RD	12/01/18-03/01/	03/12/19	28.27	60035
101-770-920.000	UTILITIES	THOMAS TWP WATER	UTILITY BILL - 8215 SHIELDS - #BAT	12/01/18-03/01/	03/12/19	28.48	60035
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 755 BACON ST	201450613085	03/26/19	35.81	60056
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 455 S MILLER RD	203141458105	03/26/19	505.02	60056
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 700 S RIVER RD	205277262356	03/26/19	41.15	60056
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 300 LEDDY RD	205455258618	03/26/19	237.05	60056
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 400 LEDDY RD - POOL	205455258621	03/26/19	115.55	60056
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 400 LEDDY RD	205455258622	03/26/19	26.73	60056
101-770-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 9535 GRATIOT RD	206167144555	03/26/19	8.43	60056
101-770-930.000	REPAIRS/MAINTENANCE	CHASE-MASTERCARD SVCS	CONF/POSTAGE/CHARTER/NFPA/ABLE SAF	01/27/19-02/26/	03/12/19	68.36	59991
101-770-930.000	REPAIRS/MAINTENANCE	HOME DEPOT	REPAIRS/MAINTENANCE	MARCH 2019	03/12/19	282.72	60002
101-770-930.000	REPAIRS/MAINTENANCE	A. T. FRANK CO., INC	FLOORING - DEPOT BLDG ROETHKE PARK	404741	03/26/19	970.24	60044
101-770-930.000	REPAIRS/MAINTENANCE	NAPA AUTO PARTS OF SH	VEHICLE MAINTENANCE	MARCH 2019	03/26/19	64.96	60083
101-770-930.000	REPAIRS/MAINTENANCE	SIGN IMAGE INC	SIGN PANEL	24829	03/26/19	255.00	60098
101-770-930.000	REPAIRS/MAINTENANCE	SIGN IMAGE INC	TRAIL PLAQUES	24830	03/26/19	102.80	60098
101-770-930.000	REPAIRS/MAINTENANCE	WOHLFEIL HARDWARE	REPAIR POWER EQUIPMENT - PARKS	62826/1	03/26/19	29.76	60120

INVOICE GL DISTRIBUTION REPORT FOR THOMAS TOWNSHIP  
 POST DATES 03/01/2019 - 03/27/2019  
 JOURNALIZED  
 PAID - CHECK TYPE: PAPER CHECK

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 101 GENERAL OPERATING FUND							
Dept 770 OPERATIONS & MAINTENANCE							
101-770-930.000	REPAIRS/MAINTENANCE	WOHLFEIL HARDWARE	MAINTENANCE SUPPLIES - PARKS	62721/1	03/26/19	39.98	60120
101-770-930.000	REPAIRS/MAINTENANCE	CARTER LUMBER	FENCE MATERIAL - PARKS	MARCH 2019	03/27/19	776.04	60122
101-770-930.000	REPAIRS/MAINTENANCE	CHASE-MASTERCARD SVCS	TTBA/OFFICE SUPPLIES/CONF/MEMBERSHP	02/27/19-03/26/	03/27/19	963.85	60123
101-770-930.000	REPAIRS/MAINTENANCE	HOME DEPOT	MAINTENANCE/REPAIRS	MARCH 29, 2019	03/27/19	181.68	60129
101-770-930.000	REPAIRS/MAINTENANCE	TSC STORES	MAINTENANCE/REPAIRS	MARCH 2019	03/27/19	466.76	60142
101-770-938.000	VEHICLE EXPENSE	HOME DEPOT	REPAIRS/MAINTENANCE	MARCH 2019	03/12/19	33.93	60002
101-770-938.000	VEHICLE EXPENSE	NAPA AUTO PARTS OF SH	VEHICLE MAINTENANCE	FEBRUARY 2019	03/12/19	8.61	60012
101-770-938.000	VEHICLE EXPENSE	MKR FABRICATORS COMPA	STEEL FOR TRAILER RAMPS - PARKS	82068	03/26/19	99.74	60082
101-770-938.000	VEHICLE EXPENSE	NAPA AUTO PARTS OF SH	VEHICLE MAINTENANCE	MARCH 2019	03/26/19	311.15	60083
101-770-938.000	VEHICLE EXPENSE	TOTTEN TIRE NORTHWEST	VEHICLE MAINTENANCE - 2002 TRAILB	182541	03/26/19	102.00	60111
101-770-938.000	VEHICLE EXPENSE	TOTTEN TIRE NORTHWEST	VEHICLE MAINTENANCE - 2002 DUMP TR	182524	03/26/19	106.95	60111
101-770-938.000	VEHICLE EXPENSE	CHASE-MASTERCARD SVCS	TTBA/OFFICE SUPPLIES/CONF/MEMBERSHP	02/27/19-03/26/	03/27/19	90.00	60123
101-770-938.000	VEHICLE EXPENSE	HOME DEPOT	REPAIRS/MAINTENANCE	MARCH 29, 2019	03/27/19	299.78	60129
101-770-938.100	GAS & DIESEL FUEL	WEX INC	GAS/DIESEL FUEL	58082707	03/12/19	94.19	60041
Total For Dept 770 OPERATIONS & MAINTENANCE						7,448.89	
Dept 776 TRAIN							
101-776-930.000	REPAIRS/MAINTENANCE	HOME DEPOT	REPAIRS/MAINTENANCE	MARCH 2019	03/12/19	177.55	60002
101-776-930.000	REPAIRS/MAINTENANCE	NAPA AUTO PARTS OF SH	VEHICLE MAINTENANCE	FEBRUARY 2019	03/12/19	2.15	60012
101-776-930.000	REPAIRS/MAINTENANCE	SHERWIN-WILLIAMS	PAINT - PARKS	FEBRUARY 2019	03/12/19	10.51	60021
Total For Dept 776 TRAIN						190.21	
Dept 995 TRANSFER-OUT							
101-995-999.207							
PUBLIC SAFETY - POLICE							
THOMAS TWP PUBLIC SAF 3RD & 4TH QUARTERLY TRANSFER						2018-19	60109
Total For Dept 995 TRANSFER-OUT						133,137.50	
Total For Fund 101 GENERAL OPERATING FUND						987,225.81	
Fund 205 PUBLIC SAFETY-FIRE DEPARTMENT							
Dept 000							
205-000-231.750	DUE TO WORKMANS COMPENSA	MI MUNICIPAL WORKERS	WORKERS COMP PREMIUM #4	2009205	03/12/19	1,799.81	60006
205-000-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-03/20-04/1	03/12/19	2,002.44	59988
205-000-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-03/20-04/1	03/12/19	23.99	59988
205-000-740.000	OPERATING SUPPLIES	PHOTO TECHNICIANS IN	PHOTOS PRINTS	2326	03/12/19	30.00	60015
205-000-740.000	OPERATING SUPPLIES	PRINT EXPRESS OFFICE	OFFICE SUPPLIES - FIRE	0085870-001	03/12/19	59.60	60016
205-000-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8053135347	03/12/19	26.37	60027
205-000-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8053385451	03/12/19	(1.99)	60027
205-000-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8053485262	03/12/19	39.97	60027
205-000-740.000	OPERATING SUPPLIES	TT FIRE DEPARTMENT PE	OPERATING SUPPLIES	8053730552	03/26/19	89.35	60102
205-000-740.000	OPERATING SUPPLIES	CHASE-MASTERCARD SVCS	TTBA/OFFICE SUPPLIES/CONF/MEMBERSHP	MARCH 2019	03/26/19	41.00	60113
205-000-742.000	UNIFORMS	KIM'S COMFORT CENTER	REPAIR - UNIFORMS	824752	03/27/19	106.92	60123
205-000-742.000	UNIFORMS	NYE UNIFORM COMPANY	UNIFORMS - FIRE	688020	03/12/19	54.00	60004
205-000-742.000	UNIFORMS	FRONT LINE SERVICES I	UNIFORMS - FIRE	32076	03/12/19	89.36	60013
205-000-742.000	UNIFORMS	TT FIRE DEPARTMENT PE	OPERATING SUPPLIES	MARCH 2019	03/26/19	84.45	60067
205-000-745.000	OPERATING SUPPLIES OFFIC	STAPLES ADVANTAGE	OFFICE SUPPLIES	8053485262	03/12/19	47.85	60113
205-000-800.000	ADMINISTRATION FEE	THOMAS TWP GENERAL FU	ADMINISTRATION FEES	2018-19	03/12/19	299.99	60027
205-000-810.100	CONTRACTED SERVICES	CHASE-MASTERCARD SVCS	CONF/POSTAGE/CHARTER/NFPA/ABLE SAF	01/27/19-02/26/	03/12/19	7,185.00	60032
205-000-810.100	CONTRACTED SERVICES	OTIS ELEVATOR COMPANY	OIL & GREASE - 03/01/19-05/31/19	CWV65515C319	03/12/19	304.43	59991
205-000-810.100	CONTRACTED SERVICES	THOMAS TWP GENERAL FU	IT REIMBURSEMENTS - FIRE	5080	03/26/19	72.65	60014
205-000-810.100	CONTRACTED SERVICES	THOMAS TWP GENERAL FU	IT REIMBURSEMENTS - FIRE	5092	03/26/19	86.00	60108
205-000-810.100	CONTRACTED SERVICES	XEROX CORPORATION	METER/ TAGE/CHARGES	096162199	03/26/19	43.00	60108
205-000-810.100	CONTRACTED SERVICES	CHASE-MASTERCARD SVCS	TTBA/ CE SUPPLIES/CONF/MEMBERSHP	02/27/19-03/26/	03/27/19	5.49	60121
Total For Dept 776 TRAIN						-8.65	60123

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 205 PUBLIC SAFETY-FIRE DEPARTMENT							
Dept 000							
205-000-817.000	PROFESSIONAL SERVICES	THOMAS TWP GENERAL FU	ELECTRICAL PERMIT #2-19	FIRE DEPARTMENT	03/12/19	75.00	60032
205-000-836.100	IMMUNIZATIONS	COVENANT OCCUPATIONAL	EMPLOYEE TB IMMUNIZATIONS	197799	03/12/19	750.00	59998
205-000-850.000	TELEPHONE	123.NET	TELEPHONE SERVICE	416552	03/12/19	117.50	59983
205-000-850.000	TELEPHONE	CHASE-MASTERCARD SVCS	CONF/PCSTAGE/CHARTER/NFPA/ABLE SAF	01/27/19-02/26/	03/12/19	60.11	59991
205-000-850.000	TELEPHONE	CHASE-MASTERCARD SVCS	TTBA/OFFICE SUPPLIES/CONF/MEMBERSHP	02/27/19-03/26/	03/12/19	58.22	60123
205-000-850.100	WIRELESS COMMUNICATIONS	CHASE-MASTERCARD SVCS	CONF/PCSTAGE/CHARTER/NFPA/ABLE SAF	01/27/19-02/26/	03/12/19	73.99	59991
205-000-850.100	WIRELESS COMMUNICATIONS	NEXTEL COMMUNICATIONS	MOBILE COMMUNICATIONS	447551228-192	03/26/19	180.61	60085
205-000-850.100	WIRELESS COMMUNICATIONS	CHASE-MASTERCARD SVCS	TTBA/OFFICE SUPPLIES/CONF/MEMBERSHP	02/27/19-03/26/	03/27/19	73.97	60123
205-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 48609 SIREN RD	207056612789	03/12/19	22.52	59996
205-000-920.000	UTILITIES	THOMAS TWP WATER	UTILITY BILL - 355 N MILLER RD	12/01/18-03/01/	03/12/19	293.15	60035
205-000-920.000	UTILITIES	THOMAS TWP WATER	UTILITY BILL - 8215 SHIELDS DR	12/01/18-03/01/	03/12/19	72.88	60035
205-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 8215 SHIELDS DR	205455258814	03/26/19	492.12	60056
205-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 355 N MILLER RD	206611971716	03/26/19	812.43	60056
205-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 9970 DICE RD	201806579659	03/27/19	720.85	60127
205-000-930.000	REPAIRS/MAINTENANCE	CHASE-MASTERCARD SVCS	CONF/POSTAGE/CHARTER/NFPA/ABLE SAF	01/27/19-02/26/	03/12/19	11.90	59991
205-000-930.000	REPAIRS/MAINTENANCE	MIDLAND PAPER COMPANY	OPERATING SUPPLIES	074979A	03/12/19	4.70	60010
205-000-930.000	REPAIRS/MAINTENANCE	A&B ELECTRIC CONTRACT	PARKING LOT LIGHTING UPGRADE	993	03/26/19	200.00	60043
205-000-930.000	REPAIRS/MAINTENANCE	STANDARD ELECTRIC COM	UPGRADE PARKING LOT LIGHTS	10001394-00	03/26/19	1,676.45	60101
205-000-930.000	REPAIRS/MAINTENANCE	CHASE-MASTERCARD SVCS	TTBA/OFFICE SUPPLIES/CONF/MEMBERSHP	02/27/19-03/26/	03/27/19	11.90	60123
205-000-930.000	REPAIRS/MAINTENANCE	HOME DEPOT	REPAIRS/MAINTENANCE	MARCH 29, 2019	03/27/19	9.97	60129
205-000-930.100	REPAIRS & MAINTENANCE FS	HOME DEPOT	REPAIRS/MAINTENANCE	MARCH 2019	03/12/19	68.83	60002
205-000-930.100	REPAIRS & MAINTENANCE FS	A&B ELECTRIC CONTRACT	PARKING LOT LIGHTING UPGRADE	995	03/26/19	360.00	60043
205-000-930.100	REPAIRS & MAINTENANCE FS	STANDARD ELECTRIC COM	UPGRADE PARKING LOT LIGHTS	10001394-00	03/26/19	2,682.32	60101
205-000-930.200	REPAIRS & MAINTENANCE FS	HOME DEPOT	REPAIRS/MAINTENANCE	MARCH 2019	03/12/19	63.09	60002
205-000-930.200	REPAIRS & MAINTENANCE FS	FRONT LINE SERVICES I	REPAIRS/MAINTENANCE - FIRE	32075	03/26/19	78.15	60067
205-000-930.200	REPAIRS & MAINTENANCE FS	HOME DEPOT	REPAIRS/MAINTENANCE	MARCH 29, 2019	03/27/19	45.98	60129
205-000-936.000	MAINTENANCE AGREEMENTS	HAMILTON ELECTRIC	P&M 2019 AGREEMENT	0053093	03/26/19	820.00	60072
205-000-938.000	VEHICLE EXPENSE	APOLLO FIRE EQUIPMENT	REPAIR - TRK 1 '93 PIERCE	52640	03/12/19	232.55	59985
205-000-938.000	VEHICLE EXPENSE	CHASE-MASTERCARD SVCS	CONF/POSTAGE/CHARTER/NFPA/ABLE SAF	01/27/19-02/26/	03/12/19	281.46	59991
205-000-938.000	VEHICLE EXPENSE	NAPA AUTO PARTS OF SH	VEHICLE MAINTENANCE	FEBRUARY 2019	03/12/19	12.96	60012
205-000-938.000	VEHICLE EXPENSE	APOLLO FIRE EQUIPMENT	REPAIR - T2 - '09 INTERNATIONAL	52697	03/26/19	154.50	60046
205-000-938.000	VEHICLE EXPENSE	APOLLO FIRE EQUIPMENT	REPAIR - TRUCK 1 - '93 PIERCE	52709	03/26/19	508.25	60046
205-000-938.000	VEHICLE EXPENSE	NAPA AUTO PARTS OF SH	VEHICLE MAINTENANCE	MARCH 2019	03/26/19	25.89	60083
205-000-938.000	VEHICLE EXPENSE	TOTTEN TIRE NORTHWEST	VEHICLE MAINTENANCE - 2005 CHEVY -	182573	03/26/19	36.95	60111
205-000-938.100	GAS & DIESEL FUEL	WEX INC	GAS/DIESEL FUEL	58082707	03/12/19	430.72	60041
205-000-960.000	EDUCATION & TRAINING	CHASE-MASTERCARD SVCS	CONF/POSTAGE/CHARTER/NFPA/ABLE SAF	01/27/19-02/26/	03/12/19	1,793.55	59991
205-000-960.000	EDUCATION & TRAINING	GRATIOT COUNTY FIRE C	25 TO SURVIVE - PARENT	MARCH 2, 2019	03/12/19	30.00	60001
205-000-960.000	EDUCATION & TRAINING	NATHAN WACHOWICZ	REIMBURSEMENT - FIRE OFFICER ENHAN	3984724	03/26/19	86.80	60084
205-000-960.000	EDUCATION & TRAINING	SAGINAW COUNTY FIRE C	FIRE INSTRUCTOR 1	1002	03/26/19	20.00	60093
Total For Dept 000						26,389.60	
Total For Fund 205 PUBLIC SAFETY-FIRE DEPARTMENT						26,389.60	
Fund 206 FIRE APPARATUS							
Dept 000							
206-000-970.000	CAPITAL OUTLAY	APOLLO FIRE EQUIPMENT	ML630 LP POWER UNIT - FIRE	99467	03/26/19	13,050.00	60046
Total For Dept 000						13,050.00	
Total For Fund 206 FIRE APPARATUS						13,050.00	
Fund 207 PUBLIC SAFETY-POLICE							
Dept 000							
207-000-231.750	DUE TO WORKMANS COMPENSA	MI MUNICIPAL WORKERS	WORKERS COMP PREMIUM #4	2009205	03/12/19	2,000.77	60006

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 207 PUBLIC SAFETY-POLICE							
Dept 000							
207-000-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-03/20-04/1	03/12/19	8,690.04	59988
207-000-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH INSURANCE	0002-03/20-04/1	03/12/19	38.16	59987
207-000-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-03/20-04/1	03/12/19	109.31	59988
207-000-740.000	OPERATING SUPPLIES	CHASE-MASTERCARD SVCS	CONF/POSTAGE/CHARTER/NFPA/ABLE SAF	01/27/19-02/26/	03/12/19	1,399.00	59991
207-000-740.000	OPERATING SUPPLIES	MIDLAND PAPER COMPANY	OPERATING SUPPLIES	074979A	03/12/19	4.71	60010
207-000-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8053135347	03/12/19	26.36	60027
207-000-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8053385451	03/12/19	128.47	60027
207-000-740.000	OPERATING SUPPLIES	CHASE-MASTERCARD SVCS	TTBA/OFFICE SUPPLIES/CONF/MEMBERSHP	02/27/19-03/26/	03/27/19	68.99	60123
207-000-742.000	UNIFORMS	NYE UNIFORM COMPANY	UNIFORMS - POLICE	688451	03/26/19	333.76	60087
207-000-742.000	UNIFORMS	NYE UNIFORM COMPANY	UNIFORMS - POLICE	688454	03/26/19	264.00	60087
207-000-800.000	ADMINISTRATION FEE	THOMAS TWP GENERAL FU	ADMINISTRATION FEES	2018-19	03/12/19	7,185.00	60032
207-000-810.100	CONTRACTED SERVICES	OTIS ELEVATOR COMPANY	OIL & GREASE - 03/01/19-05/31/19	CWV65515C319	03/12/19	72.64	60014
207-000-810.100	CONTRACTED SERVICES	THOMAS TWP GENERAL FU	IT REIMBURSEMENTS - POLICE	5091	03/26/19	43.00	60108
207-000-810.100	CONTRACTED SERVICES	XEROX CORPORATION	METER/USAGE/CHARGES	096162199	03/26/19	136.50	60121
207-000-850.000	TELEPHONE	123.NET	TELEPHONE SERVICE	416552	03/12/19	117.50	59983
207-000-850.100	WIRELESS COMMUNICATIONS	CHASE-MASTERCARD SVCS	CONF/POSTAGE/CHARTER/NFPA/ABLE SAF	01/27/19-02/26/	03/12/19	179.73	59991
207-000-930.000	REPAIRS/MAINTENANCE	CHASE-MASTERCARD SVCS	TTBA/OFFICE SUPPLIES/CONF/MEMBERSHP	02/27/19-03/26/	03/27/19	179.73	60123
207-000-930.000	REPAIRS/MAINTENANCE	THOMAS TWP WATER	UTILITY BILL - 8215 SHIELDS DR	12/01/18-03/01/	03/12/19	72.89	60035
207-000-930.000	REPAIRS/MAINTENANCE	CONSUMERS ENERGY CO	UTILITY BILL - 8215 SHIELDS DR	205455258814	03/26/19	492.12	60056
207-000-930.000	REPAIRS/MAINTENANCE	BESNER EXCAVATING	SAFE MOVE - POLICE	2019	03/12/19	300.00	59986
207-000-930.000	REPAIRS/MAINTENANCE	CHASE-MASTERCARD SVCS	CONF/POSTAGE/CHARTER/NFPA/ABLE SAF	01/27/19-02/26/	03/12/19	11.90	59991
207-000-930.000	REPAIRS/MAINTENANCE	STAN S BONDED LOCKSMI	SVC CHR - OPENING SAFE - POLICE	34345	03/12/19	75.00	60025
207-000-930.000	REPAIRS/MAINTENANCE	A&B ELECTRIC CONTRACT	PARKING LOT LIGHTING UPGRADE	993	03/26/19	200.00	60043
207-000-930.000	REPAIRS/MAINTENANCE	STANDARD ELECTRIC COM	UPGRADE PARKING LOT LIGHTS	10001394-03	03/26/19	1,676.45	60101
207-000-938.000	VEHICLE EXPENSE	CHASE-MASTERCARD SVCS	TTBA/OFFICE SUPPLIES/CONF/MEMBERSHP	02/27/19-03/26/	03/27/19	11.90	60123
207-000-938.000	VEHICLE EXPENSE	CHASE-MASTERCARD SVCS	CONF/POSTAGE/CHARTER/NFPA/ABLE SAF	01/27/19-02/26/	03/12/19	38.03	59991
207-000-938.000	VEHICLE EXPENSE	DRIVE COLLISION CENTE	REPAIR - 2019 FORD INTERCEPTOR - P	ESTIMATE 2241	03/12/19	1,336.70	59999
207-000-938.000	VEHICLE EXPENSE	TREIB INC	VEHICLE WASHES	FEBRUARY 2019	03/12/19	44.00	60038
207-000-938.000	VEHICLE EXPENSE	DRIVE COLLISION CENTE	REPAIR - 2019 FORD EXPLORER - POLI	28677	03/26/19	1,324.69	60066
207-000-938.000	VEHICLE EXPENSE	TREIB INC	CAR WASHES	MARCH 2019	03/26/19	83.50	60112
207-000-938.100	GAS & DIESEL FUEL	WEX INC	GAS/DIESEL FUEL	58082707	03/12/19	1,264.65	60041
207-000-940.200	COLD STORAGE LEASE	THOMAS TWP WATER	COLD STORAGE LEASE	2018	03/12/19	1,800.00	60035
207-000-956.000	MISCELLANEOUS	COVENANT OCCUPATIONAL	WORKERS COMP	198191	03/12/19	452.26	59998
207-000-960.000	EDUCATION & TRAINING	CHASE-MASTERCARD SVCS	CONF/PCSTAGE/CHARTER/NFPA/ABLE SAF	01/27/19-02/26/	03/12/19	631.65	59991
207-000-960.100	JUSTICE TRAINING FUND	CHASE-MASTERCARD SVCS	TTBA/OFFICE SUPPLIES/CONF/MEMBERSHP	02/27/19-03/26/	03/27/19	1,195.00	60123
			Total For Dept 000			31,988.41	
			Total For Fund 207 PUBLIC SAFETY-POLICE			31,988.41	
Fund 248 Downtown Development Authority							
Dept 000							
248-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 8270 GRATIOT RD	204298381057	03/26/19	75.54	60056
248-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 6909 GRATIOT RD	204298381055	03/26/19	95.18	60056
248-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 101 IUTZKE RD	204298381056	03/26/19	81.46	60056
248-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 7863 GRATIOT RD	204298381054	03/26/19	92.59	60056
248-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 239 MILLER CT	202785479157	03/26/19	35.10	60056
248-000-930.000	REPAIRS/MAINTENANCE	STANDARD ELECTRIC COM	REPLACE STREETLIGHT - GRATIOT	10000218-00	03/12/19	3,739.29	60026
			Total For Dept 000			4,119.16	
			Total For Fund 248 Downtown Development Authorit			4,119.16	

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 271 LIBRARY FUND							
Dept 000							
271-000-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-03/20-04/1	03/12/19	896.72	59988
271-000-716.500	DISABILITY	UNUM %MEBS	DISABILITY - LIBRARY	7935	03/26/19	584.54	60115
271-000-727.000	OFFICE SUPPLIES	DEMCO INC	SUPPLIES - LIBRARY	6565641	03/26/19	170.03	60063
271-000-727.000	OFFICE SUPPLIES	THE LIBRARY STORE	OFFICE SUPPLIES - LIBRARY	394081	03/26/19	881.24	60105
271-000-728.000	CHILDRENS BOOKS	VERNON LIBRARY SUPPLI	OFFICE SUPPLIES - LIBRARY	0095046-IN	03/26/19	64.81	60117
271-000-728.000	CHILDRENS BOOKS	BAKER & TAYLOR	CHILDREN/ADULT BOOKS	7926	03/26/19	1,189.43	60050
271-000-728.100	ADULT BOOKS	THE BOOK FARM INC	BOOKS - 7921	ERGL0069	03/26/19	1,195.18	60104
271-000-728.100	ADULT BOOKS	BAKER & TAYLOR	CHILDREN/ADULT BOOKS	7926	03/26/19	1,052.34	60050
271-000-728.100	ADULT BOOKS	GALE/CENGAGE LEARNING	CHILDREN/ADULT BOOKS	7929	03/26/19	351.91	60068
271-000-728.200	ADULT BOOKS	THE ROWMAN & LITTLEFI	2018 US GOVERNMENT MANUAL	11061747	03/26/19	38.87	60106
271-000-730.000	AUDIO/VISUAL BOOKS	RECORDED BOOKS	AUDIO/VISUAL	7923	03/26/19	436.60	60090
271-000-730.000	PERIODICALS	MICHIGAN HISTORY MAGA	PERIODICALS - 2 YR	2019	03/26/19	41.95	60079
271-000-730.000	PERIODICALS	NUTRITION ACTION HEAL	RENEW SUBSCRIPTION - 2 YR	7937	03/26/19	35.00	60086
271-000-732.000	CHILDRENS PROGRAMS	HOWELL NATURE CENTER	CHILDREN PROGRAMS - HOWELL NATURE	JUNE 18, 2019	03/26/19	50.00	60073
271-000-732.000	CHILDRENS PROGRAMS	SCIENCE ALIVE	CHILDREN PROGRAMS - SCIENCE ALIVE -	JULY 16, 2019	03/26/19	34.00	60096
271-000-804.000	MEMBERSHIP & DUES	MICHIGAN MUNICIPAL LE	POOL RENEWAL PREMIUM/MML MEMBER FEE	5422205	03/26/19	175.00	60080
271-000-850.000	TELEPHONE	WILDFIRE CREDIT UNION	CHARTER	FEBRUARY 2019	03/12/19	89.98	60042
271-000-850.000	TELEPHONE	AT&T	TELEPHONE SERVICE - 9897813770	989781377003132	03/26/19	217.92	60048
271-000-850.000	TELEPHONE	WILDFIRE CREDIT UNION	CONF/WEIJER/CHARTER	MARCH 2019	03/26/19	89.98	60118
271-000-910.000	INSURANCE GENERAL LIABIL	MICHIGAN MUNICIPAL LE	POOL RENEWAL PREMIUM/MML MEMBER FEE	5422205	03/26/19	8,685.00	60080
271-000-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 8207 SHIELDS DR	205455258813	03/26/19	1,069.52	60056
271-000-920.000	UTILITIES	THOMAS TWP WATER	UTILITY BILL - 8207 SHIELDS DR	12/01/18-03/01/	03/26/19	95.19	60110
271-000-930.000	REPAIRS/MAINTENANCE	A&B ELECTRIC CONTRACT	PARKING LOT LIGHTING UPGRADE	994	03/26/19	426.00	60043
271-000-930.000	REPAIRS/MAINTENANCE	B&B LAWN MAINTENANCE	FLOW & SALT	FEBRUARY 2019	03/26/19	642.00	60049
271-000-930.000	REPAIRS/MAINTENANCE	STANDARD ELECTRIC COM	UPGRADE PARKING LOT LIGHTS	10001394-00	03/26/19	3,658.80	60101
271-000-930.000	REPAIRS/MAINTENANCE	WILDFIRE CREDIT UNION	CONF/WEIJER/CHARTER	MARCH 2019	03/26/19	150.20	60118
271-000-936.000	MAINTENANCE AGREEMENTS	CENTRAL BUSINESS SYST	BY PASS COPIES - LIBRARY	13006	03/26/19	118.85	60055
271-000-956.000	MISCELLANEOUS	WILDFIRE CREDIT UNION	CONF/WEIJER/CHARTER	MARCH 2019	03/26/19	85.00	60118
271-000-960.000	EDUCATION & TRAINING	MICHIGAN LIBRARY ASSO	SPRING INSTITUTE REGISTRATION - AD	2969	03/12/19	160.00	60007
271-000-960.000	EDUCATION & TRAINING	STATE OF MICHIGAN	2019 BEGINNING WORKSHOP - ADAIR	7936	03/26/19	149.00	60103
		Total For Dept 000				22,835.06	
Fund 590 SEWER FUND						22,835.06	
Dept 000							
590-000-202.000	ACCOUNTS PAYABLE	DOLE, LORI	UB refund for account: GRAT-009049	03/26/2019	03/26/19	16.95	60065
590-000-202.000	ACCOUNTS PAYABLE	GAVE, MAGGIE	UB refund for account: FOND-000013	03/26/2019	03/26/19	22.60	60069
590-000-231.750	DUE TO WORKMANS COMPENSA	MI MUNICIPAL WORKERS	WORKERS COMP PREMIUM #4	2009205	03/12/19	604.03	60006
		Total For Dept 000				643.58	
Dept 536 ADMINISTRATION							
590-536-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-03/20-04/1	03/12/19	1,628.11	59988
590-536-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-03/20-04/1	03/12/19	18.61	59988
590-536-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8053135347	03/12/19	26.49	60027
590-536-800.000	ADMINISTRATION FEE	THOMAS TWP GENERAL FU	ADMINISTRATION FEES	2018-19	03/12/19	95,805.00	60032
590-536-804.000	MEMBERSHIP & DUES	SAGINAW FUTURE INC	2019 ANNUAL MEMBERSHIP	2019	03/12/19	2,000.00	60020
590-536-960.000	EDUCATION & TRAINING	CHASE-MASTERCARD SVCS	CONF/POSTAGE/CHARTER/NFPA/ABLE SAF	01/27/19-02/26/	03/12/19	120.63	59991
		Total For Dept 536 ADMINISTRATION				99,598.84	
Dept 540 OPERATIONS & MAINTENANCE							
590-540-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-03/20-04/1	03/12/19	1,955.54	59988
590-540-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH INSURANCE	0002-03/20-04/1	03/12/19	1.95	59987

PAID - CHECK TYPE: PAPER CHECK

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 590	SEWER FUND						
Dept 540	OPERATIONS & MAINTENANCE						
590-540-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIELD	HEALTH/VISION	0003-03/20-04/1	03/12/19	15.84	59988
590-540-742.000	UNIFORMS	GRAINGER	OPERATING SUPPLIES - DPW	9106932032	03/12/19	68.37	60000
590-540-742.000	UNIFORMS	THE WORK WEAR STORE	UNIFORM - DPW	48309	03/26/19	93.84	60107
590-540-817.000	PROFESSIONAL SERVICES	SPICER GROUP INC.	THOMAS TWP - DPW GIS ASSISTANCE	195276	03/27/19	322.50	60132
590-540-850.000	TELEPHONE	123.NET	TELEPHONE SERVICE	416552	03/12/19	117.51	59983
590-540-850.000	TELEPHONE	CHASE-MASTERCARD SVCS	CONF/POSTAGE/CHARTER/NFPA/ABLE SAF	01/27/19-02/26/	03/12/19	144.76	59991
590-540-850.000	TELEPHONE	CHASE-MASTERCARD SVCS	TTBA/OFFICE SUPPLIES/CONF/MEMBERSHP	02/27/19-03/26/	03/27/19	53.05	60123
590-540-850.100	WIRELESS COMMUNICATIONS	CHASE-MASTERCARD SVCS	CONF/POSTAGE/CHARTER/NFPA/ABLE SAF	01/27/19-02/26/	03/12/19	46.70	59991
590-540-850.100	WIRELESS COMMUNICATIONS	CHASE-MASTERCARD SVCS	TTBA/OFFICE SUPPLIES/CONF/MEMBERSHP	02/27/19-03/26/	03/27/19	46.70	60123
590-540-920.000	UTILITIES	JAMES TOWNSHIP	UTILITY BILL - 1000 STROEBEL	11/26/18-02/26/	03/12/19	78.12	60003
590-540-920.000	UTILITIES	THOMAS TWP WATER	UTILITY BILL - 251 MILLER CT	12/01/18-03/01/	03/12/19	95.17	60035
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 6960 STROEBEL RD	202607518269	03/26/19	2,856.11	60056
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 8215 SHIELDS DR	205455258814	03/26/19	738.17	60056
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 1494 S GRAHAM RD	201450613156	03/26/19	175.61	60056
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 125 E GLOUCESTER DR	202785478575	03/26/19	157.09	60056
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 1667 MILLER RD	204209380196	03/26/19	25.66	60056
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 9300 HIGHLAND GREEN	206078197444	03/26/19	37.41	60056
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 20 E STARK DR #PS14	206522961272	03/26/19	259.70	60056
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 85 N GRAHAM RD #PS1	206522961273	03/26/19	198.35	60056
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 25 S GLEANER RD	207145276205	03/26/19	25.40	60056
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 1505 N GLEANER RD #	203764403392	03/27/19	1,176.39	60127
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 1755 THUNDERBIRD DR	205989192566	03/27/19	136.53	60127
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 7768 MADELINE ST	206078200048	03/27/19	494.48	60127
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 2323 N RIVER RD	206256128010	03/27/19	25.40	60127
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 1505 N GLEANER RD #	206433976849	03/27/19	21.42	60127
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 4530 N THOMAS RD	206433977084	03/27/19	61.29	60127
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 3200 N THOMAS RD	206700921712	03/27/19	505.29	60127
590-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 1928 N RIVER RD	206967776150	03/27/19	50.47	60127
590-540-930.000	REPAIRS/MAINTENANCE	CHASE-MASTERCARD SVCS	CONF/POSTAGE/CHARTER/NFPA/ABLE SAF	01/27/19-02/26/	03/12/19	17.87	59991
590-540-930.000	REPAIRS/MAINTENANCE	GRAINGER	OPERATING SUPPLIES - DPW	9106932040	03/12/19	100.68	60000
590-540-930.000	REPAIRS/MAINTENANCE	HOME DEPOT	REPAIRS/MAINTENANCE	MARCH 2019	03/12/19	200.40	60002
590-540-930.000	REPAIRS/MAINTENANCE	NAPA AUTO PARTS OF SH	VEHICLE MAINTENANCE	FEBRUARY 2019	03/12/19	33.98	60012
590-540-930.000	REPAIRS/MAINTENANCE	STONE QUEST INC	FILL SAND - DPW	FEBRUARY 2019	03/12/19	7.74	60029
590-540-930.000	REPAIRS/MAINTENANCE	TSC STORES	MAINTENANCE/REPAIRS	FEBRUARY 2019	03/12/19	95.64	60039
590-540-930.000	REPAIRS/MAINTENANCE	APOLLO PLUMBING	REPAIR - 505 W GLOUCESTER DR	5478	03/26/19	65.98	60047
590-540-930.000	REPAIRS/MAINTENANCE	GRAINGER	OPERATING SUPPLIES - DPW	9121402557	03/26/19	73.14	60070
590-540-930.000	REPAIRS/MAINTENANCE	LEDDY ELECTRIC INC.	REPAIR - GLOUCESTER LIFT STATION	6100	03/26/19	287.11	60076
590-540-930.000	REPAIRS/MAINTENANCE	LEDDY ELECTRIC INC.	REPAIR - MADELINE LIFT STATION	6101	03/26/19	204.50	60076
590-540-930.000	REPAIRS/MAINTENANCE	NAPA AUTO PARTS OF SH	VEHICLE MAINTENANCE	MARCH 2019	03/26/19	17.62	60083
590-540-930.000	REPAIRS/MAINTENANCE	WIRT STONE DOCK	FILL SAND - DPW	62082	03/26/19	17.87	60119
590-540-930.000	REPAIRS/MAINTENANCE	CHASE-MASTERCARD SVCS	TTBA/OFFICE SUPPLIES/CONF/MEMBERSHP	02/27/19-03/26/	03/27/19	301.20	60123
590-540-930.000	REPAIRS/MAINTENANCE	HOME DEPOT	REPAIRS/MAINTENANCE	MARCH 29, 2019	03/27/19	144.78	60129
590-540-930.000	REPAIRS/MAINTENANCE	KENNEDY INDUSTRIES IN	REPAIR - PUMP STATION #4	609606	03/27/19	1,383.75	60130
590-540-930.000	REPAIRS/MAINTENANCE	TSC STORES	MAINTENANCE/REPAIRS	MARCH 2019	03/27/19	156.20	60142
590-540-938.000	VEHICLE EXPENSE	NAPA AUTO PARTS OF SH	VEHICLE MAINTENANCE	FEBRUARY 2019	03/12/19	26.63	60012
590-540-938.000	VEHICLE EXPENSE	TOTTEN TIRE NORTHWEST	BOBCAT TIRE - DPW	182537	03/12/19	12.00	60037
590-540-938.000	VEHICLE EXPENSE	DALE STROEBEL S AUTO	VEHICLE MAINTENANCE - DPW	29506	03/26/19	20.01	60062
590-540-938.100	GAS & DIESEL FUEL	WEX INC	GAS/DIESEL FUEL	58082707	03/12/19	641.10	60041
590-540-960.000	EDUCATION & TRAINING	R BURDITT CONSULTING	QUARTERLY SAFETY CONSULTING	9489	03/12/19	150.00	60017
590-540-960.000	EDUCATION & TRAINING	MICHIGAN RURAL WATER	WATER REVIEW S3 S4 - 4/23-4/24/19	R5435-6	03/26/19	375.00	60081

Total Dept 540 OPERATIONS & MAINTENANCE

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 590 SEWER FUND							
Fund 591 WATER FUND							
Dept 000							
591-000-202.000	ACCOUNTS PAYABLE	DOLE, LORI	UB refund for account: GRAT-009049	03/26/2019	03/26/19	13.17	60065
591-000-202.000	ACCOUNTS PAYABLE	GAVE, MAGGIE	UB refund for account: POND-000013	03/26/2019	03/26/19	20.30	60069
591-000-231.750	DUE TO WORKMANS COMPENSA	MI MUNICIPAL WORKERS	WORKERS COMP PREMIUM #4	2009205	03/12/19	748.28	60006
591-000-255.135	CUSTOMER DEPOSIT MURIN C	SPICER GROUP INC.	THOMAS TWP - MURIN WATER MAIN EXTE	195262	03/26/19	1,881.77	60099
591-000-255.143	SAGINAW CONTROL & ENGINE	SPICER GROUP INC.	THOMAS TWP - SAGINAW CONTROL/ENGR	195263	03/26/19	2,460.01	60099
Total For Dept 000						5,123.53	
Dept 536 ADMINISTRATION							
591-536-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-03/20-04/1	03/12/19	1,628.11	59988
591-536-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-03/20-04/1	03/12/19	18.61	59988
591-536-740.000	OPERATING SUPPLIES	STAPLES ADVANTAGE	OFFICE SUPPLIES	8053135347	03/12/19	26.50	60027
591-536-800.000	ADMINISTRATION FEE	THOMAS TWP GENERAL FU	ADMINISTRATION FEES	2018-19	03/12/19	95,805.00	60032
591-536-804.000	MEMBERSHIP & DUES	SAGINAW FUTURE INC	2019 ANNUAL MEMBERSHIP	2019	03/12/19	2,000.00	60020
591-536-960.000	EDUCATION & TRAINING	CHASE-MASTERCARD SVCS	CONF/POSTAGE/CHARTER/NFPA/ABLE SAF	01/27/19-02/26/	03/12/19	215.63	59991
Total For Dept 536 ADMINISTRATION						99,693.85	
Dept 540 OPERATIONS & MAINTENANCE							
591-540-716.000	HEALTH INSURANCE	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-03/20-04/1	03/12/19	1,955.54	59988
591-540-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH INSURANCE	0002-03/20-04/1	03/12/19	1.95	59987
591-540-716.100	VISION/SHORT TERM DISAB/	BLUE CROSS BLUE SHIEL	HEALTH/VISION	0003-03/20-04/1	03/12/19	15.84	59988
591-540-742.000	UNIFORMS	GRAINGER	OPERATING SUPPLIES - DPW	9106932032	03/12/19	68.37	60000
591-540-742.000	UNIFORMS	THE WORK WEAR STORE	UNIFORM - DPW	48309	03/26/19	93.84	60107
591-540-817.000	PROFESSIONAL SERVICES	SPICER GROUP INC.	THOMAS TWP - DPW GIS ASSISTANCE	195276	03/27/19	322.50	60132
591-540-850.000	TELEPHONE	123.NET	TELEPHONE SERVICE	416552	03/12/19	117.51	59983
591-540-850.000	TELEPHONE	CHASE-MASTERCARD SVCS	CONF/POSTAGE/CHARTER/NFPA/ABLE SAF	01/27/19-02/26/	03/12/19	26.59	59991
591-540-850.000	TELEPHONE	CHASE-MASTERCARD SVCS	TTBA/OFFICE SUPPLIES/CONF/MEMBERSHP	02/27/19-03/26/	03/27/19	117.00	60123
591-540-850.100	WIRELESS COMMUNICATIONS	CHASE-MASTERCARD SVCS	CONF/POSTAGE/CHARTER/NFPA/ABLE SAF	01/27/19-02/26/	03/12/19	46.70	59991
591-540-850.100	WIRELESS COMMUNICATIONS	CHASE-MASTERCARD SVCS	TTBA/OFFICE SUPPLIES/CONF/MEMBERSHP	02/27/19-03/26/	03/27/19	46.71	60123
591-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 12350 GEDDES RD	205633198241	03/12/19	11.01	59996
591-540-920.000	UTILITIES	THOMAS TWP WATER	UTILITY BILL - 251 MILLER CT	12/01/18-03/01/	03/12/19	95.18	60035
591-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 1167 N GRAHAM RD	204832332248	03/26/19	607.74	60056
591-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 8215 SHIELDS DR	205455258814	03/26/19	738.17	60056
591-540-920.000	UTILITIES	CONSUMERS ENERGY CO	UTILITY BILL - 2020 ORR RD	201539608414	03/26/19	26.46	60056
591-540-927.000	PURCHASING WATER	CITY OF SAGINAW	UTILITY BILL - 9465 TITTABAWASSEE R	202073573664	03/27/19	25.40	60127
591-540-927.100	READINESS TO SERVE CITY	CITY OF SAGINAW	USAGE - 6703 GRATIOT	02/28/2019	03/12/19	110,128.04	59995
591-540-930.000	REPAIRS/MAINTENANCE	CHASE-MASTERCARD SVCS	CONF/PCSTAGE/CHARTER/NFPA/ABLE SAF	02/28/2019	03/12/19	76,096.02	59995
591-540-930.000	REPAIRS/MAINTENANCE	GRAINGER	OPERATING SUPPLIES - DPW	9106932040	03/12/19	17.87	59991
591-540-930.000	REPAIRS/MAINTENANCE	HOME DEPOT	REPAIRS/MAINTENANCE	MARCH 2019	03/12/19	100.68	60000
591-540-930.000	REPAIRS/MAINTENANCE	MICHIGAN PIPE & VALVE	MAINTENANCE SUPPLIES - DPW	S019057	03/12/19	200.40	60002
591-540-930.000	REPAIRS/MAINTENANCE	MICHIGAN PIPE & VALVE	MAINTENANCE SUPPLIES - DPW	S019068	03/12/19	2,110.00	60008
591-540-930.000	REPAIRS/MAINTENANCE	NAPA AUTO PARTS OF SH	VEHICLE MAINTENANCE	FEBRUARY 2019	03/12/19	480.00	60008
591-540-930.000	REPAIRS/MAINTENANCE	SMILLIE PLUMBING & HE	CYGNIS WATER METER INSTALLATION	24096	03/12/19	33.98	60012
591-540-930.000	REPAIRS/MAINTENANCE	STONE QUEST INC	FILL SAND - DPW	FEBRUARY 2019	03/12/19	1,083.22	60023
591-540-930.000	REPAIRS/MAINTENANCE	TSC STORES	MAINTENANCE/REPAIRS	FEBRUARY 2019	03/12/19	7.73	60029
591-540-930.000	REPAIRS/MAINTENANCE	APOLLO PLUMBING	REPAIR - 505 W GLOUCESTER DR	5478	03/12/19	95.65	60039
591-540-930.000	REPAIRS/MAINTENANCE	GRAINGER	OPERATING SUPPLIES - DPW	9121402557	03/26/19	65.97	60047
591-540-930.000	REPAIRS/MAINTENANCE	NAPA AUTO PARTS OF SH	VEHICLE MAINTENANCE	MARCH 2019	03/26/19	73.14	60070
591-540-930.000	REPAIRS/MAINTENANCE	WIRT STONE DOCK	FILL SAND - DPW	62082	03/26/19	17.62	60083
591-540-930.000	REPAIRS/MAINTENANCE	CHASE-MASTERCARD SVCS	TTBA/OFFICE SUPPLIES/CONF/MEMBERSHP	02/27/19-03/26/	03/27/19	17.88	60119
591-540-930.000	REPAIRS/MAINTENANCE	HOME DEPOT	REPAIRS/MAINTENANCE	MARCH 29, 2019	03/27/19	301.20	60123
Total For Fund 590 SEWER FUND						114,560.44	

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 591 WATER FUND							
Dept 540 OPERATIONS & MAINTENANCE							
591-540-930.000	REPAIRS/MAINTENANCE	TSC STORES	MAINTENANCE/REPAIRS	MARCH 2019	03/27/19	156.21	60142
591-540-938.000	VEHICLE EXPENSE	NAPA AUTO PARTS OF SH	VEHICLE MAINTENANCE	FEBRUARY 2019	03/12/19	26.63	60012
591-540-938.000	VEHICLE EXPENSE	TOTTEN TIRE NORTHWEST	BOBCAT TIRE - DPW	182537	03/12/19	12.00	60037
591-540-938.000	VEHICLE EXPENSE	DALE STROEBEL S AUTO	VEHICLE MAINTENANCE - DPW	29506	03/26/19	20.02	60062
591-540-938.100	GAS & DIESEL FUEL	WEX INC	GAS/DIESEL FUEL	58082707	03/12/19	641.11	60041
591-540-939.000	CONTRACTED CONNECTIONS	MESSING EXCAVATING LL	INSTALL CURB BOX - 8365 O'HERN	355073	03/26/19	1,380.00	60078
591-540-960.000	EDUCATION & TRAINING	R BURDITT CONSULTING	QUARTERLY SAFETY CONSULTING	9489	03/12/19	150.00	60017
591-540-960.000	EDUCATION & TRAINING	MICHIGAN RURAL WATER	WATER REVIEW S3 S4 - 4/23-4/24/19	R5435-6	03/26/19	375.00	60081
			Total For Dept 540 OPERATIONS & MAINTENANCE			198,051.65	
Dept 900 CAPITAL CONTROL							
591-900-974.000	CAPITAL IMPROVEMENTS	SPICER GROUP INC.	THOMAS TWP - SHIELDS/WALLACE DR WA	195264	03/26/19	3,947.25	60099
			Total For Dept 900 CAPITAL CONTROL			3,947.25	
Fund 596 MUNICIPAL REFUSE FUND							
Dept 000							
596-000-231.750	DUE TO WORKMANS COMPENSA	MI MUNICIPAL WORKERS	WORKERS COMP PREMIUM #4	2009205	03/12/19	8.70	60006
596-000-800.000	ADMINISTRATION FEE	THOMAS TWP GENERAL FU	ADMINISTRATION FEES	2018-19	03/12/19	26,432.00	60032
596-000-808.000	REFUSE CONTRACT	MID MICHIGAN WASTE AU	JANUARY SOLID WASTE SERVICES	JANUARY 2019	03/12/19	46,632.27	60009
			Total For Dept 000			73,072.97	
Fund 703 TAX FUND							
Dept 000							
703-000-002.400	CASH (CSB) DOG LICENSE	SAGINAW COUNTY TREASU	2018 DOG LICENSES	16901 - 17-00	03/05/19	944.00	59976
703-000-002.400	CASH (CSB) DOG LICENSE	THOMAS TWP GENERAL FU	2018 DOG LICENSES	16901 - 17-00	03/05/19	272.00	59981
703-000-215.000	DUE TO MUNICIPAL REFUSE	THOMAS TWP REFUSE	TAX COLLECTION	2018	03/27/19	669,290.00	60139
703-000-215.100	DUE TO THOMAS TWP LIBRAR	THOMAS TWP LIBRARY	REAL PROPERTY TAXES	REAL 2018	03/27/19	126,642.81	60136
703-000-215.100	DUE TO THOMAS TWP LIBRAR	THOMAS TWP LIBRARY	REAL PROPERTY TAXES	PERSONAL 2018	03/27/19	11,867.70	60136
703-000-215.205	DUE TO PS/FIRE DEPARTMEN	THOMAS TWP PUBLIC SAF	REAL PROPERTY TAXES	REAL 2018	03/27/19	253,329.59	60137
703-000-215.205	DUE TO PS/FIRE DEPARTMEN	THOMAS TWP PUBLIC SAF	REAL PROPERTY TAXES	PERSONAL 2018	03/27/19	23,736.09	60137
703-000-215.206	DUE TO FIRE APPARATUS	THOMAS TWP FIRE EQUIP	REAL PROPERTY TAXES	REAL 2018	03/27/19	98,936.04	60133
703-000-215.206	DUE TO FIRE APPARATUS	THOMAS TWP FIRE EQUIP	REAL PROPERTY TAXES	PERSONAL 2018	03/27/19	9,271.69	60133
703-000-215.207	DUE TO PS/POLICE	THOMAS TWP PUBLIC SAF	REAL PROPERTY TAXES	REAL 2018	03/27/19	538,325.42	60138
703-000-215.207	DUE TO PS/POLICE	THOMAS TWP PUBLIC SAF	REAL PROPERTY TAXES	PERSONAL 2018	03/27/19	50,439.11	60138
703-000-215.282	DUE TO TECH PARK LIGHTN	THOMAS TWP GENERAL FU	TECH PARK TAX COLLECTION	2018 - LI183	03/27/19	1,258.34	60134
703-000-215.283	DUE TO TECH PARK MAINTEN	THOMAS TWP GENERAL FU	TECH PARK TAX COLLECTION	2018 - GM028	03/27/19	5,250.00	60134
703-000-215.371	DUE TO GENERAL FUND DEL'	THOMAS TWP GENERAL FU	TECH PARK TAX COLLECTION	2018 - WE028	03/27/19	2,250.00	60134
703-000-216.200	DUE TO THOMAS TWP GENERA	THOMAS TWP GENERAL FU	REAL PROPERTY TAXES	REAL 2018	03/27/19	276,888.86	60134
703-000-216.200	DUE TO THOMAS TWP GENERA	THOMAS TWP GENERAL FU	REAL PROPERTY TAXES	PERSONAL 2018	03/27/19	34,999.11	60134
703-000-216.300	DUE TO GENERAL STREET LI	THOMAS TWP GENERAL FU	STREETLIGHTS	2018	03/27/19	50,345.45	60134
703-000-216.450	DUE TO GENL ADMINISTRATI	THOMAS TWP GENERAL FU	ADMIN FEE TAX COLLECTION	SUMMER 2018	03/27/19	45,152.94	60134
703-000-216.450	DUE TO GENL ADMINISTRATI	THOMAS TWP GENERAL FU	ADMIN FEE TAX COLLECTION	WINTER 2018	03/27/19	96,619.57	60134
703-000-216.500	DUE TO THOMAS TWP DDA	THOMAS TWP DDA	REAL PROPERTY TAXES	REAL 2018	03/27/19	54,734.23	60030
703-000-216.500	DUE TO THOMAS TWP DDA	THOMAS TWP DDA	REAL PROPERTY TAXES	PERSONAL 2018	03/12/19	9,843.20	60030
703-000-217.015	STARK ROAD PRINCIPAL	THOMAS TWP SEWER	STARK DR - SEWER	2018 PRINCIPLE	03/27/19	8,627.66	60141
703-000-217.016	STARK ROAD INTEREST	THOMAS TWP SEWER	STARK DR - SEWER	2018 INTEREST	03/27/19	1,859.33	60141
703-000-217.017	DUDE ESTATES PRINCIPAL	THOMAS TWP REVOLVING	DUDE ESTATES	2018 PRINCIPLE	03/27/19	15,372.96	60140
703-000-217.018	DUDE ESTATES INTEREST	THOMAS TWP REVOLVING	DUDE ESTATES	2018 INTEREST	03/27/19	4.52	60140
703-000-217.018	HARDWOOD ESTATES PRINCIP	THOMAS TWP REVOLVING	HARWO STATES	2018 PRINCIPLE	03/27/19	9.465	60140

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund 703 TAX FUND							
Dept 000							
703-000-217.020	HARDWOOD ESTATES INTERES	THOMAS TWP REVOLVING	HARWOOD ESTATES	2018 INTEREST	03/27/19	3,374.31	60140
703-000-217.021	SWAN VALLEY ESTATES PRIN	THOMAS TWP REVOLVING	SWAN VALLEY GOLF	2018 PRINCIPLE	03/27/19	15,292.86	60140
703-000-217.022	SWAN VALLEY GOLD ESTAT I	THOMAS TWP REVOLVING	SWAN VALLEY GOLF	2018 INTEREST	03/27/19	7,344.48	60140
703-000-222.000	DUE TO SAGINAW COUNTY TR	SAGINAW COUNTY TREASU	TAX PAYMENTS - 02/22/19-03/01/19 -	SUMMER 2018	03/05/19	5,173.49	59974
703-000-222.000	DUE TO SAGINAW COUNTY TR	SAGINAW COUNTY TREASU	TAX PAYMENTS - 02/22/19-03/01/19 -	WINTER 2018	03/05/19	27,568.63	59974
703-000-222.300	DUE TO SAGINAW CO DRAIN	SAGINAW COUNTY TREASU	DRAINS - 02/22/19-03/01/19 - FINAL	WINTER 2018	03/05/19	3,367.49	59974
703-000-222.400	DUE TO SAGINAW COUNTY SE	SAGINAW COUNTY TREASU	TAX PAYMENTS - 02/22/19-03/01/19 -	SUMMER 2018	03/05/19	6,392.61	59977
703-000-225.070	DUE TO FREELAND SCHOOL O	FREELAND SCHOOL DISTR	TAX PAYMENTS - 02/22/19-03/01/19 -	WINTER 2018	03/05/19	2,588.85	59972
703-000-225.071	DUE TO FREELAND SCHOOL D	FREELAND SCHOOL DISTR	TAX PAYMENTS - 02/22/19-03/01/19 -	WINTER 2018	03/05/19	2,408.05	59972
703-000-225.072	DUE TO FREELAND SCHOOL S	FREELAND SCHOOL DISTR	TAX PAYMENTS - 02/22/19-03/01/19 -	WINTER 2018	03/05/19	925.67	59972
703-000-225.080	DUE TO HEMLOCK SCHOOLS O	HEMLOCK SCHOOL DISTR	TAX PAYMENTS - 02/22/19-03/01/19 -	WINTER 2018	03/05/19	6,199.20	59973
703-000-225.081	DUE TO HEMLOCK SCHOOL DE	HEMLOCK SCHOOL DISTR	TAX PAYMENTS - 02/22/19-03/01/19 -	WINTER 2018	03/05/19	6,376.23	59973
703-000-225.130	DUE TO SWAN VALLEY OPERA	SWAN VALLEY SCHOOL DI	TAX PAYMENTS - 02/22/19-03/01/19 -	WINTER 2018 - O	03/05/19	33,451.26	59980
703-000-225.131	DUE TO SWAN VALLEY DEBT	SWAN VALLEY SCHOOL DI	TAX PAYMENTS - 02/22/19-03/01/19 -	WINTER 2018 - D	03/05/19	24,825.04	59979
703-000-225.132	SWAN VALLEY SCHOOL SINKI	SWAN VALLEY SCHOOL DI	TAX PAYMENTS - 02/22/19-03/01/19 -	WINTER 2018 - S	03/05/19	5,319.51	59980
703-000-235.000	DUE TO DELTA COLLEGE	DELTA COLLEGE	TAX PAYMENTS - 02/22/19-03/01/19 -	WINTER 2018	03/05/19	12,475.54	59971
703-000-236.000	DUE TO SAGINAW ISD/SPECI	SAGINAW ISD	TAX PAYMENTS - 02/22/19-03/01/19 -	WINTER 2018	03/05/19	18,854.15	59978
		Total For Dept 000				2,582,362.64	
		Total For Fund 703 TAX FUND				2,582,362.64	

JOURNALIZED

PAID - CHECK TYPE: PAPER CHECK

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Chk Date	Amount	Check
Fund Totals:							
	Fund 101	GENERAL OPERATING FUND				987,225.81	
	Fund 205	PUBLIC SAFETY-FIRE DEPARTME				26,389.60	
	Fund 206	FIRE APPARATUS				13,050.00	
	Fund 207	PUBLIC SAFETY-POLICE				31,988.41	
	Fund 248	Downtown Development Author				4,119.16	
	Fund 271	LIBRARY FUND				22,835.06	
	Fund 590	SEWER FUND				114,560.44	
	Fund 591	WATER FUND				306,816.28	
	Fund 596	MUNICIPAL REFUSE FUND				73,072.97	
	Fund 703	TAX FUND				2,582,362.64	
Total For All Funds:						<u>4,162,420.37</u>	

CASH SUMMARY BY ACCOUNT FOR THOMAS TOWNSHIP  
 FROM 04/01/2018 TO 03/28/2019  
 FUND: ALL FUNDS  
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 04/01/2018	Total Debits	Total Credits	Ending Balance 03/28/2019
Fund 100	CLEARING FUND				
001.000	59	22,574.18	29,058,525.59	29,069,635.73	11,464.04
Fund 101	GENERAL OPERATING FUND				
002.000	CASH THE STATE BANK	1,710,933.88	3,190,741.18	3,910,186.06	991,489.00
002.350	CASH CHASE BANK	240,556.91	200.32	230,000.00	10,757.23
002.385	CASH CHEMICAL BANK	66,083.21	26,524.01	0.00	92,607.22
003.175	Certificate of Deposit Chemic	2,017,928.38	1,604.47	1,019,532.85	1,000,000.00
003.375	CHERTIFICATE OF DEPOSITS HUNTINGT	0.00	1,000,000.00	0.00	1,000,000.00
003.400	CERTIFICATE OF DEP CHASE BANK	0.00	231,022.73	0.00	231,022.73
	GENERAL OPERATING FUND	4,035,502.38	4,450,092.71	5,159,718.91	3,325,876.18
Fund 103	CHRISTOPHER THOMPSON FAMILY FUND				
002.000	CASH THE STATE BANK	256,298.03	1,117.57	112,000.06	145,415.54
Fund 205	PUBLIC SAFETY-FIRE DEPARTMENT				
002.000	CASH THE STATE BANK	892,220.14	249,605.68	774,955.86	366,869.96
Fund 206	FIRE APPARATUS				
002.000	CASH THE STATE BANK	584,057.77	34,684.84	14,141.28	604,601.33
Fund 207	PUBLIC SAFETY-POLICE				
002.000	CASH THE STATE BANK	1,125,004.29	352,413.95	999,036.49	478,381.75
Fund 246	ROAD REVOLVING FUND				
002.000	CASH THE STATE BANK	101,560.11	232,867.50	261,000.00	73,427.61
003.175	Certificate of Deposit Chemic	807,782.20	3,184.27	200,000.00	610,966.47
	ROAD REVOLVING FUND	909,342.31	236,051.77	461,000.00	684,394.08
Fund 248	Downtown Development Authority				
002.000	CASH THE STATE BANK	81,521.08	82,005.17	99,940.40	63,585.85
Fund 265	P.S. DRUG LAW ENFORCEMENT				
002.000	CASH THE STATE BANK	10,357.04	261,000.00	261,000.00	10,357.04
Fund 271	LIBRARY FUND				
002.000	CASH THE STATE BANK	628,752.67	136,112.43	325,585.26	439,279.84
003.271	CD LIBRARY 08/2016 .50	205,340.00	0.00	0.00	205,340.00
	LIBRARY FUND	834,092.67	136,112.43	325,585.26	644,619.84
Fund 590	SEWER FUND				
002.000	CASH THE STATE BANK	893,988.80	1,425,259.80	1,179,955.17	1,139,293.43
002.200	RESERVED CASH SYSTEM EXPANSIO	28,000.23	3,500.00	0.00	31,500.23
002.350	CASH CHASE BANK	191,733.40	0.00	191,733.40	0.00
002.385	CASH CHEMICAL BANK	404,480.84	27,175.16	23.17	431,632.83
002.386	CHEMICAL BANK SYSTEM EXPANSIO	117,933.00	0.00	0.00	117,933.00
003.175	Certificate of Deposit Chemic	2,017,928.38	1,604.47	19,532.85	2,000,000.00
	SEWER FUND	3,654,064.65	1,457,539.43	1,391,244.59	3,720,359.49
Fund 591	WATER FUND				
001.100	CLEARING CASH	2,000.00	0.00	0.00	2,000.00
002.000	CASH THE STATE BANK	739,352.84	4,004,668.96	3,556,712.17	1,187,309.63
002.200	RESERVED CASH SYSTEM EXPANSIO	38,268.99	13,075.00	0.00	51,343.99
002.350	CASH CHASE BANK	(191,733.40)	191,733.40	0.00	0.00
002.375	CASH HUNTINGTON BANK	249,768.07	13,507.38	17,691.06	245,584.39
002.385	CASH CHEMICAL BANK	272,747.93	344,234.58	630,000.00	(13,017.49)
002.386	CHEMICAL BANK SYSTEM EXPANSIO	266,176.00	0.00	0.00	266,176.00
002.387	CHEMICAL BANK BUSINESS CHECKING	498,643.43	335,966.62	330,000.00	504,610.05
002.390	CASH FIRST STATE BANK	248,889.91	864.23	5,020.00	244,734.14
003.175	Certificate of Deposit Chemic	1,564,159.91	0.00	262,646.06	1,301,513.85
003.375	CHERTIFICATE OF DEPOSITS HUNTINGT	0.00	250,000.00	0.00	250,000.00
	WATER FUND	3,688,273.68	5,154,050.17	4,802,069.29	4,040,254.56

CASH SUMMARY BY ACCOUNT FOR THOMAS TOWNSHIP  
 FROM 04/01/2018 TO 03/28/2019  
 FUND: ALL FUNDS  
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 04/01/2018	Total Debits	Total Credits	Ending Balance 03/28/19
Fund 596	MUNICIPAL REFUSE FUND				
002.000	CASH THE STATE BANK	651,156.91	2,225,104.17	2,867,382.98	8,878.10
002.385	CASH CHEMICAL BANK	301,098.60	1,356.23	0.00	302,454.83
	MUNICIPAL REFUSE FUND	<u>952,255.51</u>	<u>2,226,460.40</u>	<u>2,867,382.98</u>	<u>311,332.93</u>
Fund 610	CONSTRUCTION WATER/SEWER/MISC				
002.000	CASH THE STATE BANK	25,178.20	0.00	0.00	25,178.20
Fund 703	TAX FUND				
002.000	CASH THE STATE BANK	0.00	20,680,796.24	20,680,795.63	0.61
	TOTAL - ALL FUNDS	<u>17,070,741.93</u>	<u>64,380,455.95</u>	<u>67,018,506.48</u>	<u>14,432,691.40</u>



## TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** April 1, 2019
- **SUBMITTED BY:** Chief Michael Cousins
- **AGENDA TOPIC:** Amend Fire Department Policy 1313F - Alarm Response Policy
- **EXPLANATION OF TOPIC:** Since we have added Automatic External Defibrillators (AED) to the equipment some of our members can carry in their vehicles, we needed to amend our current Alarm Response Policy (1313F). This amendment allows the members to respond directly to an emergency scene without having to respond to a fire station first. We have begun this practice with some success and desire to fully implement this plan.

This policy has been reviewed and approved by the Public Safety Committee and the Township Manager. I am now asking for your approval to implement this amendment.

- ***MATERIALS ATTACHED AS SUPPORTING INFORMATION:*** Policy 1313F Alarm Response.
- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by \_\_\_\_\_ supported by \_\_\_\_\_ to approve the Fire Department Policy 1313F - Alarm Response.
- **ROLL CALL VOTE REQUIRED?** No



## THOMAS TOWNSHIP FIRE DEPARTMENT

Personnel Policy No.:

1313F (Page 1 of 1)

Effective Date:  
Amended

June 1993  
April 1, 2019

Policy Regarding:

**Alarm Response**

---

### GUIDELINE:

1. When the alarm is activated by Central Dispatch, ALL Firefighter/Medical Personnel shall report to the fire station. If more Personnel are needed, they will be dispatched from the station. An exception to this would be if you have to directly pass a medical emergency to get to the Station. If you stop at the scene, personal protective equipment (PPE) shall be with you and used. The Chief's discretion may also allow responders to go direct to a scene. Jumpsuits are recommended but not required for these scenarios.
2. Fire Personnel arriving at the station will respond to the scene with the proper apparatus. In the case of a medical run, the personnel in the rescue truck(s) shall be at least Medical First Responder, or higher. The truck(s) should not leave the Fire Station until that truck(s) has met minimum staffing requirements of at least 2 personnel for medical and 3 for fire calls, unless a Command Officer authorizes different.
3. A Command Officer will respond to the scene if available.
4. A Firefighter at the station will operate the base radio by advising that Base #1 or Base #2 is on the air on the operations talk group. For more details on this assignment see Policy #1305F, Radio Communications.
5. All fire Personnel should remain at the station until the run is complete. This will be done in case more personnel are needed at the scene or another run should happen to come in. Also, help may be needed when the responding units return to the Fire Station to put them back into service.
6. All on scene communication should be done through the Incident Commander.
7. The common Thomas Township staging area is in the church parking lot at Geddes & Kennely, however others may be assigned.
8. Members having an Automatic External Defibrillator (AED) are allowed to respond direct to any cardiac arrest call within a reasonable distance or time. A response time of 5 minutes is a good example of the need to respond direct. See Policy # 1334F for more related information.





## TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** April 1, 2019
- **SUBMITTED BY:** Chief Michael Cousins
- **AGENDA TOPIC:** Approve Fire Department Policy 1334F – Automatic External Defibrillators.
- **EXPLANATION OF TOPIC:** Over the past few months we have been working on adding a couple policies. This policy on Automatic External Defibrillators (AED) is an item we have identified as something we should have. This will provide direction to our personnel since we are now issuing AEDs for personal vehicles. This policy has been reviewed and approved by the Public Safety Committee and Township Manager. I am asking for your approval to implement this as a new policy based on the final approval from the Township Attorney.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Policy #1334F AED Operations for Individual Responders.
- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by \_\_\_\_\_ supported by \_\_\_\_\_ to approve the Fire Department Policy 1334F – Automatic External Defibrillators, contingent upon final approval of the Township Attorney.
- **ROLL CALL VOTE REQUIRED?** No

## THOMAS TOWNSHIP FIRE DEPARTMENT

Personnel Policy No.: 1334F (Page 1 of 1)

Effective Date: March 5, 2018

Policy Regarding: **Automatic External Defibrillator (AED) Operations  
For Individual Responders**

---

The Purpose of this policy is to provide direction and restrictions to the use of an issued Automatic External Defibrillator (AED) in personal vehicles. The goal of the AED is to apply it to a patient in cardiac arrest in a timely manner to save a life. By having these distributed throughout our community, we are attempting to reach a destination within minutes of notification of a cardiac arrest

1. Thomas Township Fire Department shall remain the owner of all AED's and will maintain the AED, its pads, and batteries as needed. We will keep a record of these but will need your assistance to help ensure the pads are kept up to date. Contact an officer if the AED requires attention. You shall contact an officer three months prior to the AED pad expiration date so it can be exchanged.
2. The AED shall be carried within your vehicle and kept in a "non visible" location in an attempt to prevent theft and damage from sunrays. During times of excessive cold or heat, the AED shall be stored in a location where it will not be exposed.
3. Upon notification of a cardiac arrest, the emergency responder may respond directly to the scene if the scene is located in close proximity (5 minutes as an example) of your location and you can clearly be of benefit to that patient. Remember a scene size up for your safety is your first priority.
4. If the AED is used, you shall notify an officer and turn in your AED for the incident data to be collected from it. Your issued AED will remain out of service until the report has been downloaded.
5. Attempt to obtain a replacement set of AED pads from one of the MMR units on scene
6. If you are going to be unavailable for a time frame of greater than one week, please contact the fire chief to see if the AED could be utilized elsewhere during that time.
7. An inspection form on your AED shall be submitted to your station Lt. by the last day of each month.



## TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** April 1, 2019
- **SUBMITTED BY:** Chief Michael Cousins
- **AGENDA TOPIC:** Approve Fire Department Policy 1336F – Award Recognition.
- **EXPLANATION OF TOPIC:** Over the past few months we have been working on adding a couple policies. This policy on Award Recognition is an item identified as something needed to help guide us moving forward and maintain consistency within the Department. It is basically what we have been doing, but I wanted to have it documented as a policy. This policy has been reviewed and approved by the Public Safety Committee, Township Manager and the Township Attorney. I am now asking for your approval to implement this in our policy manual.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Policy #1336F Award Recognition.
- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by \_\_\_\_\_ supported by \_\_\_\_\_ to approve the Fire Department Policy 1336F – Award Recognition.
- **ROLL CALL VOTE REQUIRED?** No

## THOMAS TOWNSHIP FIRE DEPARTMENT

Personnel Policy No.: 1336F (Page 1 of 2)  
Effective Date: April 1, 2019  
Policy Regarding: Award Recognition

---

The Purpose of this policy is to provide guidance on how awards are given to members of the fire department. This will aid in consistency and show appreciation for the service they provide our Community.

Awards are typically given for various accomplishments. Each will be identified below. For awards involving years of service, the date of hire shall serve as the official start of your time. For members who served on the department before, the years served before, will be added to your current years of service. The service award "years" are calculated to include from January 1st of the current year up to the annual awards banquet date. All pins may be worn on your uniform as outlined in Policy #810F, except as otherwise noted.

**SERVICE PINS AND PLAQUES:** Service pins are handed out in five year increments. The most recent pin received may be worn on your uniform per the Uniform Policy #810F. For year 20 and above, the pins will be gold in color. Plaques for years of service will be distributed in five year increments after 5 years of service.

**EDUCATIONAL AND TEAM PINS:** Pins involving various educational accomplishments; i.e firefighter 2, medical licensure level, instructor ranking and a variety of other teams are given out to those who have successfully completed those accomplishments.

**CPR SAVE PINS:** Life saving pins are distributed for those on the scene of a save. Saves are determined by the criteria established by the Saginaw Tuscola Medical Control Authority (Patient leaves the hospital) These are given for each save up to the 5th save. After the 5<sup>th</sup> save, pins will be awarded in increments of five. Recognizing the large roles played by all members on a scene like this, all those on scene will be awarded said pin.

**CITATION OF MERITS:** Those receiving this award are selected by the station officers. There will be at least one recipient from each station. There are a number of factors that go into this decision. A person's attitude and level of participation are two factors that are taken into consideration. Each recipient will receive a plaque for their accomplishment.

## THOMAS TOWNSHIP FIRE DEPARTMENT

Personnel Policy No.: 1336F (Page 2 of 2)  
Effective Date: April 1, 2019  
Policy Regarding: Award Recognition

---

**FIRE FIGHTER / EMS RESPONDER OF THE YEAR:** Those receiving this award are selected by the general membership. All members are given a ballot and an opportunity to include some reasons for the nomination. These nominations are turned into the fire department's administrative assistant. The ballots will then be counted by the administrative assistant and the fire chief. In the case of a tie breaker, the fire chief may ask for a second vote by the membership.

The recipient will receive a pin for their uniform, a plaque, and will be given the opportunity to attend the Expo at the Fire Department Instructors Conference (FDIC) held in Indianapolis, Indiana or a similar conference held within the State of Michigan. If given the opportunity, this person will also be nominated for the Saginaw County Exchange Club's fire fighter of the year award.

**FIRE CHIEF'S AWARD:** This award is not always given out each year. This is an award which for various reasons is given out by the fire chief. Typically it is given to someone who has gone above and beyond their duties and or has excelled in some fashion.





## TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** April 1, 2019
- **SUBMITTED BY:** Chief Michael Cousins
- **AGENDA TOPIC:** Approve Fire Department Policy 1337F - Funerals.
- **EXPLANATION OF TOPIC:** Over the past few months we have been working on adding a couple policies. Although we have been operating under the premise of this policy, there was no formal policy in place. This policy has been reviewed and approved by the Public Safety Committee, Township Manager and the Township Attorney. I am now asking for your approval to implement this in our policy manual.
- ***MATERIALS ATTACHED AS SUPPORTING INFORMATION:*** Policy #1337F Funerals.
- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by \_\_\_\_\_ supported by \_\_\_\_\_ to approve the Fire Department Policy 1337F - Funerals.
- **ROLL CALL VOTE REQUIRED?** No

## THOMAS TOWNSHIP FIRE DEPARTMENT

Personnel Policy No.: 1337F (Page 1 of 2)

Effective Date: April 1, 2019

Policy Regarding: Funerals  
Recognition

---

The purpose of this policy is to provide guidance and consistency in the event of the death of a member, past member or other person(s) as identified below:

It is important for the fire department to have a role if their family or person(s) wishes during the death of one of its members current or past. At times, it may also be proper to have a role in the death of local dignitaries and other people related to our Community. This policy lays out some of the actions, which may be taken while showing honor to the deceased. As in the past, typically the fire chief serves as the point of contact for the family. The level of involvement is decided between the family and the fire chief. This policy will offer some guidance into what is acceptable, reasonable and within protocol for such an event. While any involvement in this type of event can take away from a response, emergency services must remain a priority for the residents of our Township. The fire chief shall ensure emergency responses remain that priority including making arrangements with a mutual aid department.

Working with other available resources would be beneficial. Assistance from the County Fire Fighter's Association and or the Michigan State Fireman's Association can assist with needed equipment, white gloves, black drapes etc. Another resource available is the Detroit FD Hearse.

Due to the high risk, a casket shall not be located on the top of a fire truck.

### **LINE OF DUTY DEATH GUIDANCE:**

Ensure notifications are made to the Township Manager, The One Hundred Club of Saginaw, Fire Marshal's Office and the Public's Safety Officers Death Benefit Agency and the Saginaw County Fire Chief's Association Insurance Company.

Consider assistance from another agency to help and guide our members through this type of tragedy. Consideration should be given to full counseling while ensuring incident responses are managed.

## THOMAS TOWNSHIP FIRE DEPARTMENT

Personnel Policy No.: 1337F (Page 2 of 2)

Effective Date: April 1, 2019

Policy Regarding: Funerals  
Recognition

---

### **LINE OF DUTY DEATH OF A FIRE FIGHTER OR MEDICAL RESPONDER:**

Options available at this level are:

- Fire Truck(s) Escort
- Fire Fighter walk through, black bands on badge, Last call and tone on Thomas Ops tac. Bagpiper if available and read the fire fighter's prayer.
- The fire chief in working with the family and funeral home, may provide Pallbearer(s) and assist in other areas of the funeral.

### **FIRE FIGHTER OR MEDICAL RESPONDER DEATH:**

Active duty fire fighters and medical responders who pass away while still active, are entitled to some recognition. Options available are:

- Fire Truck(s) Escort
- Fire Fighter walk through, black bands on badge, Last call and tone on Thomas Ops tac. Bagpiper if available and read the fire fighters prayer.
- The fire chief in working with the family and funeral home, may provide Pallbearer(s) and assist in others area of the funeral

### **PAST FIRE FIGHTER OR LOCAL DIGNITARY:**

Past fire fighters and local dignitaries may be eligible for certain protocols as well. Options available are:

- Fire Truck(s) Escort
- Fire Fighter walk through, black bands on badge, Last call and tone on Thomas Ops tac. Bagpiper if available and read the fire fighter's prayer.
- The fire chief in working with the family and funeral home, may provide Pallbearer(s) and assist in other areas of the funeral





## TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** April 1, 2019
- **SUBMITTED BY:** Chief Michael Cousins
- **AGENDA TOPIC:** Approve Fire Department Policy 1338F – Mercury Spill Guidelines, contingent upon final approval of the Township Attorney.
- **EXPLANATION OF TOPIC:** Over the past few months we have been working on adding a couple policies. Mercury spill guidelines was identified as an area that needed addressing. This policy will provide direction and consistency in the case of a mercury spill. The policy has been reviewed and approved by the Public Safety Committee and Township Manager. I am now asking for your approval to implement this as a new policy based on the final approval from the Township Attorney.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Policy #1338F - Mercury Spill Guidelines
- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by \_\_\_\_\_ supported by \_\_\_\_\_ to approve the Fire Department Policy 1338F- Mercury Spill Guidelines contingent upon final approval of the Township Attorney.
- **ROLL CALL VOTE REQUIRED?** No

## THOMAS TOWNSHIP FIRE DEPARTMENT

Personnel Policy No.:

1338F (Page 1 of 2)

Effective Date:

April 1, 2019

Policy Regarding:

**Mercury Spill Guidelines**

---

The primary role for first responders at a mercury spill is to size up the situation, remove people from the area, contain the spill and prevent the spread of contamination. First responders are typically not involved in cleanup of the spill. CAUTION! Do not walk through the contaminated area without boot covers. Consider the use of additional personal protective equipment. For example: determine if respirators are necessary. First responders can play an important role in response to a mercury spill by:

- Identifying the source and quantity of spilled mercury
- Containing the spill to prevent further contamination
- Ventilating mercury vapor to the outside air but only when it can be done without creating further indoor contamination.
- Calling the appropriate agencies.

***This is intended as a quick reference guide with mitigation being referred to the Saginaw County Hazardous Material Response Team or another Agency.***

Our basic fire department response is:

- **REQUEST ACTIVATION OF THE COUNTY HAZARDOUS MATERIAL RESPONSE TEAM.**
- Limit access to and from the spill area as soon as possible to avoid tracking the mercury outside the area of the spill.
- Isolate the spill. If possible have people leave the contaminated area. Keep people out of the area. Close doors to contaminated rooms.
- Close all air returns, vents, and registers in the room. Don't walk through the spilled mercury. Open windows if possible and shut down air handling devices.

## THOMAS TOWNSHIP FIRE DEPARTMENT

Personnel Policy No.: 1338F (Page 2 of 2)

Effective Date: April 1, 2019

Policy Regarding: **Mercury Spill Guidelines**

---

- Lower the heat
- If practical remove contaminated clothing and keep contaminated items separate from clean ones
- Covering the spill with something like a garbage bag will help prevent the mercury from evaporating.
- Call the Saginaw County Health Department - 24-hour phone is **989-776-5444**.
- For more detailed information go to: [www.michigan.gov/mercury](http://www.michigan.gov/mercury)

### ***Are there any reporting requirements?***

Under federal regulations, it is mandatory to report spills larger than one pound (about two tablespoons) of mercury to the following state and federal authorities.

- National Response Center (NRC), 800-424-8802
- Michigan Department of Environmental Quality Pollution Emergency Alert System (PEAS), 800-292-4706.

The Saginaw County Health Department **989-776-5444** should be our first contact.





## TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** April 1, 2019
- **SUBMITTED BY:** Russ Taylor, Township Manager  
Vern Weber, Township Treasurer  
Deidre Frollo, Fiscal Services Director
- **AGENDA TOPIC:** Investment/Withdrawal Authorization Resolution 19-08
- **EXPLANATION OF TOPIC:** Annually, the Board passes a resolution authorizing the depository for Township funds as well as the officials who have the authority to make deposits to and withdrawals from the accounts. There is no change from the authorization that was approved in April of 2018.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:**  
Investment/Withdrawal Authorization Resolution 19-08.
- **POSSIBLE COURSES OF ACTION:** Adopt or Not Adopt Resolution.
- **SUGGESTED/REQUESTED MOTION:** Motion by \_\_\_\_\_ supported by \_\_\_\_\_ to adopt the Investment/Withdrawal Authorization Resolution 19-08 pertaining to the authorization of depositories for Township funds and the officials allowed to make transactions regarding the funds in those depositories.
- **ROLL CALL VOTE REQUIRED?** Yes

RESOLUTION 19-08  
THOMAS TOWNSHIP  
APRIL 1, 2019

AUTHORIZATION RESOLUTION

BE IT RESOLVED that The State Bank, and any Michigan Bank that belongs to the Federal Deposit Insurance Corporation, hereinafter called the Bank is hereby designated as a depository for the funds of this Township and designated officers of this Township are hereby authorized to open or cause to be opened an account or accounts with said Bank on such terms, conditions and agreements as shall be required by said Bank, to endorse or cause to be endorsed, in the name of this Township and to cash, to negotiate or to deposit or cause to be deposited in such account or accounts any money, checks, drafts, orders, notes and other instruments for the payment of money and to make any other agreements deemed advisable in regard thereto.

RESOLVED FURTHER, checks issued against the funds of this Township on deposit with said Bank must be signed by two persons; any one (1) of the following from column #1 and any one (1) of the following from column #2. The stamp option shall only be used in the event that both the elected official and the appointed deputy are not available. Each check requires at least one original signature.

<i>Column #1</i>	<i>Column #2</i>
Treasurer (Stamp Option)	Clerk (Stamp Option)
Deputy Treasurer	Township Manager

RESOLVED FURTHER, that checks issued against the Payroll Fund of this Township on deposit with said Bank must be signed by two persons; any one (1) of the following from column #1 and any *one* (1) of the following from column #2. The stamp option shall only be used in the event that both the elected official and the appointed deputy are not available. Each check requires at least one original signature.

<i>Column #1</i>	<i>Column #2</i>
Treasurer (Stamp Option)	Clerk (Stamp Option)
Deputy Treasurer	Township Manager

RESOLVED FURTHER, that withdrawal orders issued against the Savings Account and of this Township, on deposit with said Bank may be signed by any one (1) of the following:

Treasurer (Stamp Option)  
Deputy Treasurer

RESOLVED FURTHER, that any one (1) of the following;

Treasurer (Stamp Option)  
Deputy Treasurer

is authorized to invest money for and on behalf of this Township. The investment instruments shall be selected based upon the Township's adopted Investment Policy.

RESOLVED FURTHER, that this resolution shall continue in force until express written notice of its rescission or modification has been furnished to and received by said Bank.

RESOLVED FURTHER, that the signature stamp may only be substituted for an original signature in the event that both the elected official and the appointed deputy are not available. The Township Manager is the only person who may authorize the use of the signature stamp. The stamps shall be kept in a locked area. The Township Manager and Fiscal Services Director shall be the only individuals who have access to the stamps.

RESOLVED FURTHER, that any of the persons above named hereby are authorized and empowered to make any and all other agreements which they may deem advisable, from time to time, with said Bank in respect to transaction between this township and said Bank in regard to funds deposited in said Bank or any other business transacted by and between this Township and said Bank.

RESOLVED FURTHER, that any and all resolutions heretofore adopted by the Township Board of Trustee of this Township and certified to said Bank as governing the operation of this Township's account(s) with it, be and are hereby continued in full force and effect, except as the same may be supplemented or modified by the foregoing.

Roll Call Vote:

Ayes:

Nays:

Absent:

I further certify that the Thomas Township Board of Trustees and at the time of adoption of said resolution had full power and lawful authority to adopt the foregoing resolutions and to confer the powers therein granted to the person named who have power and lawful authority to exercise the same.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed the seal of this Township the 1st day of April, 2019.

---

Robert Weise, Supervisor

CERTIFICATE

I, EDWARD BROSOFSKI, the duly elected and acting Clerk of Thomas Township, hereby certify that the foregoing resolution was adopted by the Township Board of said Township at the regular meeting of said Board held on April 1, 2019, at which meeting a quorum was present, by a roll call vote of said members and hereinafter set forth; that said resolution was ordered to take immediate effect.

---

Edward Brosowski, Clerk



## TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** April 1, 2019
- **SUBMITTED BY:** Al Fong, Deputy Chief
- **AGENDA TOPIC:** Approve the Saginaw Police Department Emergency Services Team Mutual Aid Agreement.
- **EXPLANATION OF TOPIC:** This mutual aid agreement is specific for the Emergency Services Team (EST), known to many as Special Weapons and Tactics (SWAT). The team is made up of officers from various jurisdictions who are highly trained to deal with certain high risk situations. The EST handles barricaded gunman, hostage situation, high risk search and arrest warrants and dignitary protection. Thomas Township would definitely benefit from the EST if needed. Our officers are not equipped nor trained to handle those high risk situations. This mutual aid agreement is similar to the Saginaw County Municipal Services Mutual Aid Interlocal Agreement signed in 2008.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Saginaw Police Department Emergency Services Team Mutual Aid Agreement
- **POSSIBLE COURSES OF ACTION:** Approve, Amend, Deny or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by \_\_\_\_\_ supported by \_\_\_\_\_ to approve the Saginaw Police Department Emergency Services Team Mutual Aid Agreement.
- **ROLL CALL VOTE REQUIRED:** Yes.

**SAGINAW POLICE DEPARTMENT  
EMERGENCY SERVICES TEAM  
MUTUAL AID AGREEMENT**

For the purpose of rendering reciprocal police assistance to one another in case of emergencies, including the deployment of the Saginaw Emergency Services Team, pursuant to Public Act 236 of 1967, MCL §123.811 *et seq.*, the City of Saginaw and Thomas Township (each the "Jurisdiction" or "Participating Jurisdiction") hereby enter into an Emergency Services Team Mutual Aid Agreement (the "Agreement"), upon the following terms and conditions:

**1. DEFINITIONS.**

- a. *Commanding Officer* shall mean the highest law enforcement official in the Jurisdiction or their designee.
- b. *Emergency* shall mean an event or events requiring immediate action and response for the protection of property, public safety, and requiring the response of the Saginaw Police Department Emergency Services Team, in addition to the personnel and equipment available to a Jurisdiction at the time of the event or events.
- c. *Jurisdiction* shall mean a county, township or city who is a party to this Agreement.
- d. *Requesting Jurisdiction* shall mean the Jurisdiction that requests aid pursuant to this Agreement.
- e. *Responding Jurisdiction* shall mean the Jurisdiction that sends personnel or equipment to a Requesting Jurisdiction pursuant to this Agreement.
- f. *Emergency Services Team* shall mean a highly trained and skilled tactical team comprised of officers from the Saginaw Police Department and various other Saginaw County law enforcement agencies.

All other words or terms not defined herein shall be afforded the meaning of such words or terms provided for in the Saginaw Police Department's E.S.T. Emergency Procedures, a copy of which is attached hereto and incorporated as if set forth herein. If not defined therein, such words or terms shall be given their plain meaning.

**2. DETERMINATION AND DECLARATION OF AN EMERGENCY.**

The Commanding Officer of a Jurisdiction shall be responsible for determining and declaring that an Emergency exists within its Jurisdiction.

**3. REQUEST FOR ASSISTANCE.**

Upon determining and declaring an Emergency to exist, the Commanding Officer of a Jurisdiction may make a request for activation of the Saginaw Emergency Services Team by contacting the chief of the Saginaw Police Department or his/her designee.

**4. RESPONSE TO A REQUEST.**

Upon receiving a request for activation of the Saginaw Police Department Emergency Services Team, Saginaw's Commanding Officer or their designee shall review such request and, if, in their sole discretion, the request meets the criteria established by the Saginaw Police Department for activation of the Saginaw Emergency Services Team, shall make available to the Commanding Officer of the Requesting Jurisdiction such tactical officers or equipment as are available to meet the needs of the Emergency. The Commanding Officer of each Participating Jurisdiction may decline the request for assistance if personnel or equipment are not available at the time of the request. No party to this Agreement shall be liable for failure to respond to a request for assistance for any reason.

Each officer from each Responding Jurisdiction shall give their full cooperation in any post-incident or post-event briefing or investigation conducted by the Saginaw Police Department or Requesting Jurisdiction.

**5. DIRECTION AT SCENE OF EMERGENCY.**

The Commanding Officer of the Requesting Jurisdiction shall be in charge of operations at the scene of the Emergency. The personnel and equipment of the Responding Jurisdiction shall cooperate with the direction of the Commanding Officer of the Requesting Jurisdiction upon arriving at the scene of the Emergency.

**6. WITHDRAWAL OF PERSONNEL AND EQUIPMENT.**

The personnel and equipment of a Responding Jurisdiction may be withdrawn at any time at the discretion of the Commanding Officer of a Responding Jurisdiction. The Commanding Officer of the Requesting Jurisdiction shall be notified of the withdrawal whenever possible. The Responding Jurisdiction shall not have any obligation to keep its personnel or equipment in the Requesting Jurisdiction for a longer period of time than is deemed necessary by the Commanding Officer of the Responding Jurisdiction. A Responding Jurisdiction shall not be liable to a Requesting Jurisdiction for leaving the scene of an Emergency.

**7. COST OF SUPPLIES AND EQUIPMENT.**

Cost of supplies and equipment used while providing assistance shall be borne by the Jurisdiction owning the supplies and equipment.

**8. INDEPENDENT CONTRACTOR.**

Each Jurisdiction shall be considered an independent contractor and not an agent or employee of the other. Nor shall an agent or employee of a Jurisdiction be considered an agent or employee of the other Jurisdiction. Each Jurisdiction shall continue to provide the same salaries, workers' compensation, retirement and other fringe benefits to its employees responding to a request for assistance as those employees would receive while on duty in their own Jurisdiction. Each Jurisdiction shall remain responsible for any claims arising out of their own acts or omissions

during the performance of this Agreement, as provided by applicable law. This Agreement is not intended to increase any Jurisdiction's liability for, or immunity from, any such claims.

**9. INSURANCE.**

Each Jurisdiction shall maintain, during the term of this Agreement, appropriate liability insurance and Workers' Compensation Insurance, including Employers' Liability coverage, in accordance with all applicable laws.

**10. INDEMNITY.**

- a. The Requesting Jurisdiction shall indemnify and hold harmless the Responding Jurisdiction(s) from all claims, demands, costs or damages (including attorney fees) for bodily injury including death, or property damage to any person or legal entity arising out of the acts or omissions of personnel of the Responding Jurisdiction which are specifically ordered or directed by the Commanding Officer of the Requesting Jurisdiction.
- b. The Responding Jurisdiction shall indemnify and hold harmless the Requesting Jurisdiction from all claims, demands, costs or damages (including attorney fees) for bodily injury, including death, or property damage to any person or legal entity arising out of the acts or omissions of personnel of the Requesting Jurisdiction which are not specifically ordered or directed by the Commanding Officer of the Requesting Jurisdiction.

**11. E.S.T. EMERGENCY PROCEDURES.**

The Saginaw Police Department's E.S.T. Emergency Procedures are attached hereto and incorporated as if set forth herein. Such Procedures shall serve as the guidelines for the activations and utilization of the Saginaw Emergency Services Team.

**12. THIRD PARTY BENEFICIARIES.**

This Agreement confers no rights or remedies on a third party, other than the parties to this Agreement, and their respective successors and permitted assigns.

**13. NON-DISCRIMINATION.**

Each Jurisdiction, as required by law, shall not discriminate against a person to be served because of race, color, religion, national origin, age, sex, sexual preference, disability, height, weight, marital status, political affiliation or beliefs, or other protected class. Each Jurisdiction shall adhere to all applicable federal, state and local laws, ordinances, rules and regulations prohibiting discrimination.

**14. FEDERAL OR STATE REIMBURSEMENT FOR EMERGENCY FUNDS.**

The Requesting Jurisdiction in an Emergency, when making application for federal or state funds for reimbursement of the cost of the emergency operations, shall apply for such funds for each Responding Jurisdiction. Each Jurisdiction will maintain appropriate records to support such applications.

**15. OTHER AGREEMENTS.**

It is not any Jurisdiction's intent by any provision of this Agreement to affect the terms of any other agreement with respect to emergency management services or any emergency management assistance agreement of any Participating Jurisdiction(s) or mutual aid agreement between local agencies within any Participating Jurisdiction(s).

**16. WITHDRAWAL.**

Any Jurisdiction may withdraw from this Agreement for any reason upon giving thirty (30) days written notice to the other Participating Jurisdictions. Upon a Jurisdiction's withdrawal, such Jurisdiction will have no further obligations under this Agreement, and its participation in this Agreement shall automatically terminate. The withdrawal of any Jurisdiction from the Agreement shall not affect this Agreement with respect to the remaining Participating Jurisdictions.

**17. TERM.**

The Term of this Agreement shall be four (4) years from the date of the full execution of this Agreement by all of the above-mentioned Participating Jurisdictions. Thereafter, this Agreement shall continue in effect for successive four (4) year periods unless terminated or amended in writing.

**18. ENTIRE AGREEMENT.**

This Agreement constitutes the entire agreement of the parties and there are no valid promises, conditions, or understandings which are not contained herein. This Agreement may not be amended or modified unless in writing and signed by all Participating Jurisdictions.

**20. AUTHORITY TO SIGN.**

Each person executing this Agreement warrants to all Parties hereto that such person is authorized, has received full authority, approval and direction to execute and deliver this Agreement on behalf of the party for which such person signs.

The Parties signing below acknowledge and agree to the above terms and conditions.

THOMAS TOWNSHIP

CITY OF SAGINAW

By: \_\_\_\_\_  
By:  
Its:

By: \_\_\_\_\_  
Timothy Morales, City Manager

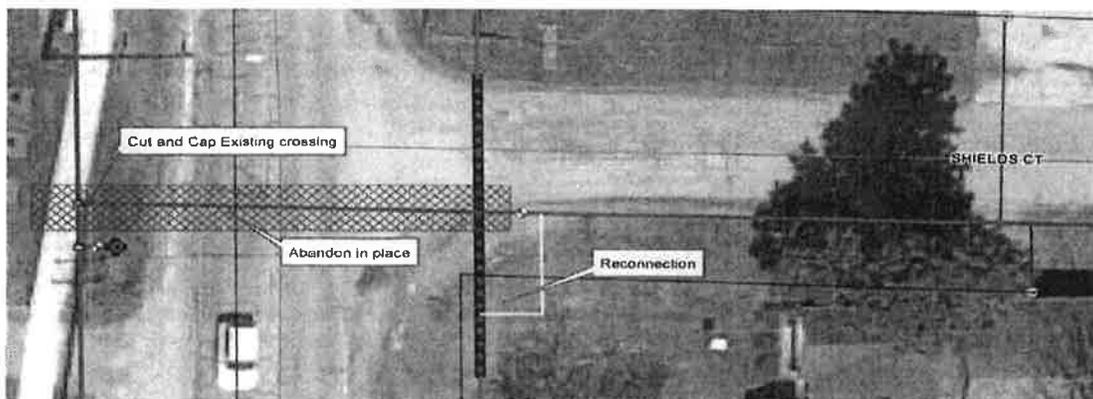


## TOWNSHIP BOARD AGENDA ITEM

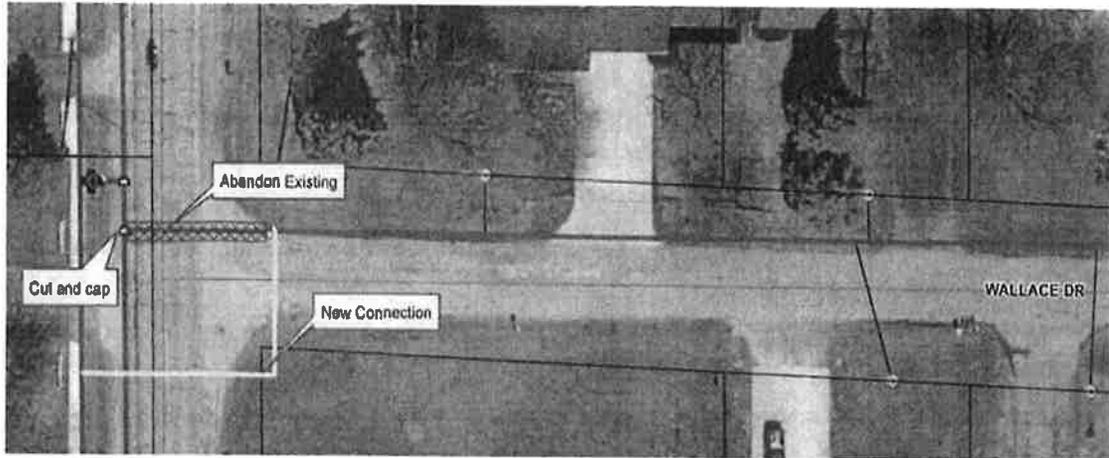
- **MEETING DATE:** April 1, 2019
- **SUBMITTED BY:** Rick Hopper, Director of Public Works
- **AGENDA TOPIC:** To approve the Wallace Drive and Shields Court Watermain Crossing Replacement Project to Keyes Trenching in the amount of \$ 84,260.
- **EXPLANATION OF TOPIC:** The existing watermains that service Shields Ct. and Wallace Dr. are 4-inch cast-iron water pipes that were installed when the original water system was established in the 1950's. These watermains are connected to the 8-inch water main that runs along-side the west edge of and cross beneath North River Rd. In the past, we have had multiple breaks at the Shields Ct. crossing that were due to the failure of the pipe running beneath the roadway's edge. The latest break occurred in the winter of 2016. This project would replace the River Rd. crossing at Shields Ct. and replace the pipe crossing at Wallace Dr with new 8-inch watermain.

The combined project was designed and placed out to bid together in an attempt to save money on the overall project cost and was placed out for bids in early March. We received three bids ranging in costs between a low of \$84,260 to a high of \$128,080. Keyes Trenching, LLC of Freeland, MI was the low bidder. Keyes has successfully completed like projects for us in the past and have done a good job. I recommend that we approve Keyes Trenching's construction contract for \$ 84,260.

The combined project calls for the existing 4-inch water main connections servicing both streets to be cut, capped and abandoned. On Shields Ct., a new water main would be reattached to the existing 20-inch watermain that is located on the east side of River Rd. This eliminates the need to cross N. River Rd. to service Shields Ct.



For Wallace Dr., we would abandon the existing 4-inch crossing and install a new 8-inch watermain beneath River Rd. using a jack and bore casing method and slip the new pipe through the casing once installed. This method of construction protects the roadway and negates the need to close, excavate across, then repave River Road after the project is completed.



The Wallace Drive crossing was scheduled to be replaced in fiscal year 2018/2019. The Shields Court improvements were scheduled for fiscal year 2019/2020. Late last year, we elected to combine the two construction projects together in an effort to potentially save on construction costs. The initial estimates to complete these projects independent of each other was \$135,300. Based on the bid amount, we saved \$ 51,000 by combining them into one project. Additionally, if we accept the current bid as it is submitted, it is \$ 13,865 below what was budgeted for in the fiscal year 2019/2020 budget.

The project would be funded with approved funds budgeted in the Water Fund, Capital Improvements line item earmarked for FY 2019/2020.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Engineer's Letter of Recommendation. Bid Tab.
- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table.
- **SUGGESTED/REQUESTED MOTION:** To approve the Wallace Drive and Shields Court Watermain Crossing Replacement Project to Keyes Trenching in the amount of \$ 84,260.
- **ROLL CALL VOTE REQUIRED?** No.

March 21, 2019

Rick Hopper  
Thomas Township  
249 N. Miller Road  
Saginaw, MI 48609

RE: Shields Street and Wallace Drive Water Main Extensions  
Thomas Township

Rick,

Enclosed are two (2) copies of the tabulation of bids received in our office for the above-referenced project.

A total of three (3) bids were received, with the low being \$84,260.00 and high being \$128,080.00.

The low bid was submitted by Keyes Trenching, LLC, Freeland, MI. Keyes Trenching has successfully completed other projects similar to this one in the area.

We recommend the award of this project to Keyes Trenching, at the unit prices bid which, when applied to the estimated quantities, result in a total bid amount of \$84,260.00.

If we may be of any additional assistance to you, please let me know.

Sincerely,



**John E. Olson, P.E**

**LEED® Accredited Professional**  
Project Manager/Senior Associate

**SPICER GROUP, INC**  
230 S. Washington Avenue  
Saginaw, MI 48607  
Phone: (989) 754-4717 ext. 5544  
Fax: (989) 754-4440  
mailto: [johno@spicergroup.com](mailto:johno@spicergroup.com)

cc: SGI File No126566SG2018  
Trevor Schultz, Thomas Township

Q:\Proj2018\126566SG2018 - Thomas Twp Shields Dr and Wallace Dr Water Main Crossings\Corresp\20190321\_bidtabrecltr\_Thomas.doc



BIDS FOR: SHIELDS STREET AND WALLACE DRIVE WATER MAIN EXTENSIONS  
THOMAS TOWNSHIP

TAKEN ON: Thursday, March 21, 2019 @ 10:00 AM

BIDDERS-->

Item No.	Estimated Quantity	Unit	Description	Keys Trenching Freeland, MI		Waldorf and Sons West Branch, MI		Rohde Brothers Excavating Saginaw, MI	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
<b>DIVISION A - WALLACE DRIVE</b>									
1.	120	Lin. Ft.	8" PVC Water Main	\$100.00	\$12,000.00	\$113.16	\$13,579.20	\$150.00	\$18,000.00
2.	1	Each	16"x 8" Tapping Sleeve, Valve & Box	\$6,000.00	\$6,000.00	\$8,554.00	\$8,554.00	\$8,000.00	\$8,000.00
3.	55	Lin. Ft.	16" Welded Steel Pipe Sleeve (1/4" Wall Thickness)	\$180.00	\$9,900.00	\$382.55	\$21,040.25	\$350.00	\$19,250.00
4.	1	Lump Sum	Connect to Existing 4" Water Main	Lump Sum	\$2,500.00	Lump Sum	\$3,206.00	Lump Sum	\$6,000.00
5.	1	Lump Sum	Abandon Existing 4" Water Main	Lump Sum	\$4,000.00	Lump Sum	\$5,964.00	Lump Sum	\$7,000.00
6.	1	Lump Sum	Wallace Drive Pavement Repair	Lump Sum	\$5,500.00	Lump Sum	\$2,866.60	Lump Sum	\$7,000.00
7.	1	Lump Sum	Sidewalk Replacement	Lump Sum	\$1,200.00	Lump Sum	\$1,200.00	Lump Sum	\$600.00
8.	1	Lump Sum	Soil Erosion and Sedimentation Control	Lump Sum	\$500.00	Lump Sum	\$1,500.00	Lump Sum	\$1,000.00
9.	1	Lump Sum	Traffic Control	Lump Sum	\$2,500.00	Lump Sum	\$2,790.00	Lump Sum	\$6,000.00
10.	1	Lump sum	Clean-Up	(Minimum of \$500.00)	\$800.00	(Minimum of \$500.00)	\$2,500.00	(Minimum of \$500.00)	\$7,000.00
11.	3	Days	Inspection (Minimum Days Estimated by Engineer)	\$840.00	\$2,520.00	\$840.00	\$2,520.00	\$840.00	\$2,520.00
12.	—	Days	Additional Inspections (Extra Days Estimated by Contractor)	* 2 x \$840.00	\$1,680.00	* 3 x \$840.00	\$2,520.00	* 1 x \$840.00	\$840.00
Sub-Total Division A					\$49,100.00		\$68,240.05		\$83,210.00
<b>DIVISION B - SHIELDS STREET</b>									
1.	5	Lin. Ft.	8" PVC Water Main	\$300.00	\$1,500.00	\$470.50	\$2,352.50	\$150.00	\$750.00
2.	8	Lin. Ft.	4" PVC Water Main	\$200.00	\$1,600.00	\$791.00	\$6,328.00	\$150.00	\$1,200.00
3.	1	Each	4" Valve & Box	\$2,500.00	\$2,500.00	\$3,488.00	\$3,488.00	\$1,800.00	\$1,800.00
4.	1	Each	20"x 8" Tapping Sleeve, Valve & Box	\$6,000.00	\$6,000.00	\$7,828.00	\$7,828.00	\$10,500.00	\$10,500.00
5.	1	Lump Sum	Connect to Existing 4" Water Main	Lump Sum	\$2,500.00	Lump Sum	\$2,684.00	Lump Sum	\$6,000.00
6.	1	Lump Sum	Abandon Existing 4" Water Main	Lump Sum	\$4,000.00	Lump Sum	\$11,962.00	Lump Sum	\$5,000.00
7.	1	Lump Sum	Remove Casing on 20" Transmission Main	Lump Sum	\$3,000.00	Lump Sum	\$3,560.00	Lump Sum	\$1,500.00
8.	1	Lump Sum	Shields Street Pavement Repair	Lump Sum	\$5,500.00	Lump Sum	\$2,866.60	Lump Sum	\$3,000.00







**TOWNSHIP BOARD AGENDA ITEM**

- **MEETING DATE:** April 1, 2019
- **SUBMITTED BY:** Rick Hopper, Director of Public Works
- **AGENDA TOPIC:** To Award the 2019 Sanitary Sewer Cleaning and Video Inspection project to Satkowiak City Sewer for an amount not to exceed \$ 25,000.
- **EXPLANATION OF TOPIC:** in Fiscal Year 2019/2020, we had budgeted up to \$25,000 to complete cleaning and video inspection of some of the sanitary sewer mains in our system. Quotes were sought from the two qualified vendors in our area on a price per foot basis for cleaning and video inspection. Both quotes were submitted to us for consideration. Satkowiak City Sewer submitted the lowest quote, at \$0.65 for cleaning and \$0.65 for video inspections. Combined, this rate will allow us to complete this activity on just over 3.6 miles of sanitary sewer.

Satkowiak City Sewer is a reputable company that has completed many sewer related projects for us in the past and is well accustomed to this work, area and Thomas Township in general. I am asking for the Board to award the cleaning and video inspection project to City Sewer for an overall amount not to exceed \$25,000. This project would be funded through the Sewer Fund, Repairs and Maintenance line item.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Request for Quotes, Bid Tab
- **POSSIBLE COURSES OF ACTION:** Approve, not approve, amend or table.
- **SUGGESTED/REQUESTED MOTION:** Motion by \_\_\_\_\_, supported by \_\_\_\_\_ to Award the 2019 Sanitary Sewer cleaning and Video Inspection project to Satkowiak City Sewer in an amount not to exceed \$25,000.
- **ROLL CALL VOTE REQUIRED?** No



**Bid Form**

**Thomas Township Sewer Televising and Cleaning Bid - 2019**

Company Name: R. D. SATKOWIAK'S CITY SEWER CLEANERS INC

Company Address: 126 MAPLERIDGE RD. P.O. BOX 229 CARROLLTON MI, 48724

Contact Person: TOM SATKOWIAK

Phone: (989) 482-3405 Fax: (989) 753-3334

E-Mail: tsatkowiak@citysewercleaner.com

Labor and Equipment Cost for Cleaning Sewer TOTAL \$ .65 per ft

Labor and Equipment Cost for Televising Sewer TOTAL \$ .65 per ft

The Thomas Township Board of Trustees reserves the right to accept or reject any or all bids, to waive informalities or errors in the bidding process, and to accept any bid deemed to be in the best interest of the Township, including bids not proposed for the lowest amount submitted. I further understand that if selected, the successful bidder must provide acceptable proof of Liability Insurances in the amount of \$1,000,000.00 with Thomas Township as an additional insured, and Workman's Compensation insurances for all employee

**Return Quote prior to 3:00 PM Friday, March 22, 2019:**

**Thomas Township Public Works  
Thomas Township Sewer Cleaning and Televising Bid - ATTN Rick Hopper  
249 North Miller Road  
Saginaw, MI 48609**

  
Signature

03/22/19  
Date



DEPARTMENT OF PUBLIC WORKS

## 2019 Sanitary Sewer Cleaning and Video Inspection Bid Tab

3:00 PM/Friday, March 22, 2019

RH/KT

City Sewer		
Cleaning	Video	TOTAL
0.65	0.65	1.3

Dependable Sewer		
Cleaning	Video	TOTAL
1.06	0.77	1.83





**TOWNSHIP BOARD AGENDA ITEM**

- **MEETING DATE:** 4/1/2019
- **SUBMITTED BY:** Trevor Schultz, Assistant Director Department of Public Works  
Rick Hopper, Director of Public Works
- **AGENDA TOPIC:** Request Approval to hire Furlo Auction Service to host a Municipal Surplus Equipment Auction.
- **EXPLANATION OF TOPIC:** During the month of March, we sent out a Request for Proposals (RFP) to potential Auctioneers to assist us in facilitating a Township-wide surplus equipment auction. There are many different avenues that can be employed with regards to holding auctions and we investigated many options. We decided to pursue a “buyer’s premium” partnership with a separate \$1,000 advertising allowance and for the Auctioneer to also complete the clerking of the auction. A buyer’s premium type compensation is when the Auctioneer is paid by including a fixed percentage of the bid amount that the buyer pays. Additional premiums for credit card use would also be charged directly to the buyer at the point of sale and those transactions would be part of the clerking process.

We sent out requests to five area auctioneers. Three provided quotes for consideration. Furlo Auction Services of Midland proposed a 10% buyer’s premium with a 3.5% credit card transaction fee. This proposal has the lowest buyer’s premium and therefore we recommend that the Board hire this company to complete this auction.

Furlo has provided numerous references and has successfully handled governmental auctions for the City of Midland, Midland County, the State of Michigan and numerous policing agencies in mid-Michigan. If hired, they will assist our staff in staging the goods, provide advertising of the event and will host a turn-key operation. We are looking at setting an auction date in June. The only financial obligation to Thomas Township is a \$1,000 budget for advertising and that cost will be evenly funded by all of the Departments that had participated in the auction.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** References provided from the RFP. Auction Bid Form. Bid Tab.

- **POSSIBLE COURSES OF ACTION:** Approve, not approve, amend or table.
- **SUGGESTED/REQUESTED MOTION:** Motion by \_\_\_\_\_, supported by \_\_\_\_\_ to authorize Thomas Township to hire Furlo Auction Services to host a Municipal Surplus Equipment Auction.
- **ROLL CALL VOTE REQUIRED?** No.



DEPARTMENT OF PUBLIC WORKS

**Bid Form**

**Thomas Township Municipal Auction Bid**

Company Name: Furlo Auction Service LLC

Company Address: 490 E Brooks Rd Midland, MI 48640

Contact Person: Mike Furlo

Phone: (989) 835-1581 Fax: ( )

E-Mail: MikeFurlo15@gmail.com

Buyer's Premium Percentage TOTAL % 10%

Additional Costs TOTAL \$ 3.5% on C.C./ADV

Proposed Auction Date DATE To Be Determined - June

Please attach another page itemizing proposed additional costs. will be agreed by Party's

The Thomas Township Board of Trustees reserves the right to accept or reject any or all bids, to waive informalities or errors in the bidding process, and to accept any bid deemed to be in the best interest of the Township, including bids not proposed for the lowest amount submitted. I further understand that if selected as the successful bidder, I must provide acceptable proof of Liability Insurances in the amount of \$1,000,000.00 with Thomas Township as an additional insured, and Workman's Compensation insurances for all employees.

Return Quote prior to 10:00 AM Tuesday, March 26, 2019:

Thomas Township Public Works  
Thomas Township Municipal Auction Bid - ATTN Rick Hopper  
249 North Miller Road  
Saginaw, MI 48609

  
\_\_\_\_\_  
Signature

3/26/2019  
\_\_\_\_\_  
Date



# ***FURLO AUCTION SERVICE, LLC.***

490 E. Brooks Rd. Midland, MI 48640 ~ (989) 835-1581 ~ 1800-6738756

WEB SITE [www.furloauction.com](http://www.furloauction.com) ~ E-MAIL [mike@furloauction.com](mailto:mike@furloauction.com)

## **MUNICIPAL REFERENCES**

**Midland County**

**Midland City**

**State Of Michigan**

**(Bayanet) Bay Area Narcotics Enforcement Team**

**(Sting) Strike Team investigative Narcotics**

**(Fang) Flint Area Narcotics Group**

**Gladwin Police Dept.**

***LIQUIDATIONS ~ AUCTIONS ~ CERTIFIED APPRAISALS***

10:10 AM opening

**Auctioneer Bid Tab**

Auctioneer	Address	Street	City	State	Zip	%	Other Cost	Date in June
✓ Furio Auction	490	East Brooks Rd.	Midland	MI	48640	10	3.5% or CC	Date in June
✓ Sherwood Auction Service	8455	North Baldwin Rd.	St. Louis	MI	48880	10/13	\$500 for labor	Online only
✓ Sykora Auction Service	6028	East Colonville	Clare	MI	48617	Did Not Bid		
Wegner Auctions	7610	Lawndale	Freeland	MI	48623	12		
Rod Butler Auction Service	630	South Frost Dr.	Saginaw	MI	48638	Did Not Bid		No Referrals

Present:

Treas Schulte 

Rick Hopper 





TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** April 1, 2019
- **SUBMITTED BY:** Trevor Schultz, Assistant Director Department of Public Works  
Rick Hopper, Director Department of Public Works
- **AGENDA TOPIC:** To award the Aerial Lift/Crane Specialty Truck purchase to Versalift Midwest in the amount of \$109,890.
- **EXPLANATION OF TOPIC:** Public Works uses many vehicles in its fleet to accomplish our daily duties. Some of these vehicles are highly specialized and serve an important function in the daily maintenance actions that we complete all across the Township. Two of these vehicles are the aerial lift truck and the crane truck. This fiscal year, we budgeted to replace both of these vehicles for a myriad of reasons.

The current aerial lift truck is a 1990 Ford F-350 that was purchased used in 2012. This truck and aerial lift have exceeded its useful lifespan and has served the Township well. However, we have had some recent hydraulic and engine failures with this truck and feel it is not reliable enough for our staff to continue to use on a regular basis, especially along Gratiot Road. The aerial is essential for installing the over-the-road and Gratiot Road banners, completing parking lot and streetlight repairs around the DDA, and of course installing the Christmas decorations around the community.

The current crane was purchased with one of our utility trucks in 2012. The purpose of the crane was to remove pumps and motors that are underground for maintenance. Seven years ago, we had a limited amount pumps and equipment to maintain and this unit performed fine. However, since 2012, we have made some significant changes to our sewer pumping stations that makes this crane obsolete simply because of its lifting capabilities. A crane that is capable of lifting up to 4,000 pounds is essential for our operation.

While researching these vehicles, we learned that we can easily incorporate both of these functions into one vehicle. We designed standardized specifications and decided to seek quotes from area vendors for a combined Aerial Lift and Hydraulic Crane truck. In early March, we submitted a Request for Quotes (RFQ) to three vendors. We received one bid from Versalift Midwest in the amount of \$ 109,890. This quote is based on "Mi-Deal" pricing that is pre-negotiated by the State of Michigan and represents the

best pricing available for governmental entities. The only caveat is that the vehicle needs to be custom built and therefore has a 4 to 6 month build time.

We had budgeted \$51,000 from the 2019-20 Water and Sewer Accounts (for a total of \$ 102,000), for the Aerial Truck and an additional \$26,100 from both the 2019-20 Water and Sewer Accounts (for a total of \$ 52,200), for a Utility Truck with Crane. By combining both of these specialized vehicles into one, we will save \$ 44,310.

We recommend that the Board approve the purchase of the Aerial and Crane truck to Versalift Midwest and feel that this vehicle will serve Public Works for decades.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Bid sheet and product quote from Versalift Midwest. Bid tab from opening.
- **POSSIBLE COURSES OF ACTION:** Approve, not approve, amend or table.
- **SUGGESTED/REQUESTED MOTION:** Motion by \_\_\_\_\_, supported by \_\_\_\_\_ to award the Aerial Lift/Crane Specialty Truck purchase to Versalift Midwest in the amount of \$ 109,890.
- **ROLL CALL VOTE REQUIRED?** No.



2019 AERIAL LIFT/CRANE TRUCK BID

Company Name: VERSALIFT MIDWEST

Company Address: 51701 DANVIEW TECH, SHELBY TWP MI

Sales Representative: JOHN WILLERER

Contact Person: JOHN WILLERER

Contact Phone: (586) 991-0054 Mobile: (586) 850-2245

Contact E-Mail: JohnWillerer@Versalift.com

Vehicle Quote, Complete \$ 109,890.<sup>00</sup>

Anticipated Deliver Date: 240

Sales Manager Signature: JWillerer Date 3/20/19

*I acknowledge that the Thomas Township Board of Trustees reserves the right to accept or reject any or all bids, to waive informalities or errors in the bidding process, and to accept any bid deemed to be in the best interest of the Township, including bids not for the lowest amount submitted.*

**BID DUE prior to 11:00 AM, Tuesday, March 26, 2019.**

Please seal bid in marked envelope. Mark as: "2019 Aerial Lift/Crane Truck Bid".

Return to:  
Thomas Township Department of Public Works  
249 North Miller Road  
Saginaw, MI 48609  
Attention: Rick Hopper  
(989) 781-6438  
[dpwdirector@thomastwp.org](mailto:dpwdirector@thomastwp.org)

Opening 11:05 AM

**Aerial Truck**

Company	Address	Street	City	State	Zip	Price for Truck/Complete
Versalift Midwest AIS	51761 4600	Dansview Tech. Ct AIS Drive	Shelby Township Bridgeport	MI MI	48315 48722	\$ 109,890 No Bid
Scientific Brake and Equipment	314	West Genesee Ave	Saginaw	MI	48602	No Bid

Person

Trevor Schultz 

Rick Hopper 



## TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** April 1, 2019
- **SUBMITTED BY:** Dan Sika, Director of Community Development
- **AGENDA TOPIC:** Purchase of Chevrolet Silverado Truck
- **EXPLANATION OF TOPIC:** The Community Development Department budgeted for a replacement vehicle for the 2009 Chevrolet Malibu. The vehicle is used for both Code Enforcement and Building Inspection. Because inspectors must go out and conduct inspections in all types of weather, the Chevrolet Silverado 4 wheel drive vehicle was chosen as the replacement. It sets up higher than a typical car and will be more reliable in deep snow and hopefully safer during inclement weather. Request for proposals were sent out to twelve dealers for a new 2018/19 Chevrolet Silverado Truck. The low bid was submitted by Burt Watson Chevrolet Inc., 7468 Midland Road, Freeland, MI 48623 for \$25,900.00. The only other bid submitted was \$27,430.20 by McDonald Chevrolet. Even though only two bids were submitted, I would recommend purchasing the truck from the low bidder, Burt Watson Chevrolet. The Chevrolet Malibu will be used as a trade-in.
- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:**

A copy of the bid sheet showing the dealers that were sent a copy of the request for proposal, a copy of the bid by Burt Watson Chevrolet, and a copy of the request for proposal that was sent to potential bidders.
- **POSSIBLE COURSES OF ACTION:** Approve, deny, amend, or table the proposed request to purchase a new 2019 Chevrolet Silverado Truck from Burt Watson Chevrolet Inc.
- **SUGGESTED/REQUESTED MOTION:** Motion by \_\_\_\_\_ supported by \_\_\_\_\_ to approve the purchase of a new 2019 Chevrolet Silverado Truck from Burt Watson Chevrolet Inc, from the low bid amount \$25,900.00.
- **ROLL CALL VOTE REQUIRED?** No

Opened: 3/8/19  
Read: 1:55pm



2019 New Body ~~2018 Chevrolet Silverado 1500 LD or 2018 GMC Sierra 1500 LD~~ Silverado

Dealer Name: Burt Watson Chevrolet Inc

Dealer Address: 7468 Midland Rd Freeland, MI 48623

Sales Representative: Doug Demski

Contact Person: Doug Demski

Contact Phone: (989) 695-5366 (989) 915-0357 (C)

Contact E-Mail: Doug@BurtWatson.com

Vehicle Quote, Complete \$ 25900 2019 New Body

Anticipated delivery date is: Mid To End of May order

Sales Manager Signature: Doug Demski Date 3-7-2019

**BID DUE prior to 1:55 PM, Friday, March 8<sup>th</sup>, 2019.**

**Please seal bid in marked envelope. Mark as: "2019 Community Development Truck Bid".**

Return to:  
Thomas Township  
Community Development Department  
249 North Miller Road  
Saginaw, MI 48609  
Attention: Dan Sika  
(989) 781-0150

*The Thomas Township Board of Trustees reserves the right to accept or reject any or all bids, to waive informalities or errors in the bidding process, and to accept any bid deemed to be in the best interest of the Township, including bids not proposed for the lowest amount submitted.*



Date: 03/08/2019 9:06:29 AM

Salesperson: Andy Parker

Manager: Wayne Shrontz

FOR INTERNAL USE ONLY

BUSINESS NAME Thomas Township CONTACT Dan Sika Home Phone:

Address : Work Phone:

E-Mail : planner@thomastwp.org Cell Phone:

VEHICLE Stock #: JZ371127 New / Used : New VIN : 1GCNKNEC6JZ371127 Mileage : 0 Vehicle : 2018 Chevrolet Silverado 1500 Color : Type :

TRADE IN Payoff : VIN : Mileage : Vehicle : Color : Type :

Table with 2 columns: Description (Selling Price, Discount, Rebate, Adjusted Price, Total Purchase, Trade Allowance, Trade Difference, Taxable Fees, Doc Fee, Non Tax Fees, Trade Payoff, Cash Deposit, Balance) and Amount (38,110.00, 2,938.80, 8,000.00, 27,171.20, 27,171.20, 24.00, 220.00, 15.00, 27,430.20)

Customer Approval: Management Approval: By signing this authorization form, you certify that the above personal information is correct and accurate, and authorize the release of credit and employment information. By signing above, I provide to the dealership and its affiliates consent to communicate with me about my vehicle or any future vehicles using electronic, verbal and written communications including but not limited to eMail, text messaging, SMS, phone calls and direct mail. Terms and Conditions subject to credit approval. For Information Only. This is not an offer or contract for sale.

Includes all charges except Plate Fee.

**Burt Watson Chevrolet**  
7468 Midland Road  
Freeland, MI 48623

**Serra Chevrolet**  
4200 Bay Road  
Saginaw, MI 48603

**Garber Chevrolet Midland**  
1700 North Saginaw Road  
Midland, MI 48640

**Graff Chevrolet**  
3636 Wilder Road  
Bay City, MI 48706

**Garber Chevrolet Saginaw**  
8800 Gratiot Road  
Saginaw, MI 48609

**Schafer Chevrolet**  
125 N. Mable Street  
Pinconning, MI 48650

**Keyser Chevrolet**  
10231 E. Washington Road  
Reese, MI 48757

**Young Owosso**  
1500 E. Main Street  
Owosso, MI 48867

**McDonald Chevrolet**  
9007 State Road  
Millington, MI 48746

**Cook GM Superstore**  
1193 W. Saginaw Road  
Vassar, MI 48768

**Labadie Buick GMC**  
711 S. Euclid Ave  
Bay City, MI 48706

**McDonald GMC**  
5155 State Street  
Saginaw, MI 48603



February 14<sup>th</sup>, 2019

**2018 Chevrolet Silverado 1500 LD or 2018 GMC Sierra 1500 LD**

Thomas Township Community Development Department is currently soliciting bids for one (1) 2018 Chevrolet Silverado 1500 LD or 2018 GMC Sierra 1500 LD. The pricing quoted shall be guaranteed for NINETY (90) days or the actual delivery date, whichever is later. Bidder may substitute a 2019 model year truck if a 2018 model year is unavailable.

Below are the minimum specifications with the options outlined for these vehicles. The specifications and options are the minimum acceptable features required by Thomas Township. The requested quote is to provide the truck as a complete unit, as specified. This is a competitive bidding process open to all area dealers and no additional allowance or consideration will be given for additional features you submit beyond the minimum acceptable specifications and options requested. Only the quotes submitted on the STANDARDIZED QUOTE FORM will be considered by Thomas Township.

***Sealed bids must be submitted in a sealed envelope prior to 1:55 PM Friday, March 8<sup>th</sup>. Please label the envelope as "2019 Community Development Truck Bid". Mail or deliver to:***

***Thomas Township  
Community Development Department  
249 North Miller Road  
Saginaw, MI 48609  
Attention Dan Sika***

Sealed bids will be opened at 1:55 PM, Friday, March 8<sup>th</sup>, 2019 at the main Municipal Offices located at 249 N Miller Rd., Saginaw, MI 48609. It is Thomas Township's intent to authorize the purchase of this vehicle on April 1<sup>st</sup>, 2019 upon the Township Board's approval and to accept delivery anytime thereafter. For additional questions, please feel free to contact Dan Sika at (989) 781-0150.

The Thomas Township Board of Trustees reserves the right to accept or reject any or all bids, to waive informalities or errors in the bidding process, and to accept any bid deemed to be in the best interest of the Township, including bids not proposed for the lowest amount submitted.

**TRUCK SPECIFICATIONS**

- 2018 Silverado 1500 LD
- Regular Cab
- Long box 8'
- 4 wheel drive
- Summit White

- Dark Ash with Jet Black Interior Accents, Cloth seat trim
- 7000 lbs. GVWR
- 3.42 rear axle ratio
- External transmission oil cooler
- 6-speed automatic transmission
- 17" P255/70R17 all-season, black wall tires
- 17" x 8" painted steel wheels
- Front 40/20/40 split-bench seat
- Chevrolet MyLink® audio system with 7" diagonal Color touch-screen
- 4.3L EcoTec3 V6 Engine
- Pickup Box
- Transfer case with floor-mounted steel
- Heavy-duty battery with 730 cold-cranking amps
- 150 amp alternator
- Fully boxed frame
- Steering, Electric Power Steering (EPS) assist, rack-and-pinion
- 4-wheel antilock disc brakes
- Capless fuel fill
- Exhaust, aluminized stainless-steel muffler and tailpipe
- SiriusXM Satellite Radio, delete
- 6-speaker audio system
- Bluetooth
- Rubberized vinyl floor covering
- Manual tilt steering column
- Instrumentation, 6-gauge cluster featuring speedometer, fuel level, engine temperature, tachometer, voltage, and oil pressure
- 3.5" diagonal monochromatic Driver Information Center
- Power door locks
- Cruise Control
- Air Conditioning
- Front passenger assist handle
- 17" full-size spare steel wheel
- Spare tire carrier lock
- Black front bumper
- Black rear bumper
- Recovery hooks
- Cab-mounted cargo area lamps
- CornerStep rear bumper
- Chrome grille surround
- Active Aero Shutters, front
- High-Intensity Discharge (HID) projection-beam headlamps with LED signature lighting
- Outside, manual-adjustable black mirrors
- Solar-absorbing glass

- Black door handles
- Locking tailgate
- StabiliTrak® electronic stability control system
- Daytime Running Lamps
- 6 Airbags
- Rear Vision Camera
- Teen Driver
- Tire Pressure Monitoring System

**OR;**

- 2018 Sierra 1500 LD
- 4WD
- Regular Cab
- Long Box 8'
- Summit White
- Dark ash seats with jet black interior accents, cloth seat trim
- E85 flexfuel capable engine
- 3.42 rear axle ratio
- 6-speed automatic transmission
- 17" x 8" painted steel wheels
- 7" diagonal GMC Infotainment System
- 4.3 L Eco Tec3 V6 engine
- Pickup Box
- 6900-lb. GVWR
- Transfer cases with floor-mounted shifter
- Suspension Package
- External engine oil cooler
- 150-amp alternator
- Heavy-duty battery with 730 cold-cranking amps
- Fully boxed frame
- Recovery hooks
- Movable upper cargo tie-downs
- Electronic power steering
- 4-wheel antilock disc brakes
- Capless Fuel Fill
- Exhaust, aluminized stainless-steel muffler and tailpipe
- SiriusXM Satellite Radio, delete
- 6-speaker audio system
- Bluetooth®
- Front 40/20/40 split-bench seat
- Rubberized vinyl floor covering
- Manual tilt steering column

- Instrumental, 6-gauge cluster featuring speedometer, fuel level, engine temperature, tachometer, voltage, and oil pressure
- 3.5" diagonal monochromatic Driver Information Center
- Power door locks
- Cruise control
- Air Conditioning
- Front Passenger assist handle
- 17" P255/70R17 all-season, black wall tires
- 17" P255/70R17 all-season, black wall spare tire
- Spare tire carrier lock
- Chrome front bumper
- Chrome rear bumper
- CornerStep rear bumper
- Chrome grille surround
- Active Aero Grille Shutters
- High-Intensity Discharge (HID) projector-beam headlamps with GMC signature LED lighting
- Cab-mounted cargo area lamps
- Outside, manual-adjustable black mirrors
- Solar-absorbing glass
- 4x4 chrome badge (Included and only available with 4x4 models)
- Tailgate and bed rails protection cap
- Locking tailgate
- Door handles, black
- StabiliTrak® electronic stability control system
- Daytime Running Lamps
- 6 Airbags
- OnStar Delete
- Rear Vision Camera
- Teen Driver
- Tire Pressure Monitoring System

**Iran Economic Sanctions Act Certification:**

As of April 1, 2013, Michigan Public Act 517 of 2012 requires all bidders and suppliers for all public projects to certify that they are in compliance with the Iran Economic Sanctions Act. You are encouraged to review the Act as enacted by visiting:

[http://www.legislature.mi.gov/\(S\(big5if45dnxqscb4jaqzcu55\)\)/mileg.aspx?page=MclPASearch](http://www.legislature.mi.gov/(S(big5if45dnxqscb4jaqzcu55))/mileg.aspx?page=MclPASearch)

Companies, Suppliers or individuals associated with an Iranian linked business are ineligible to submit a bid to public entities. By submitting your proposal, you certify that you are in compliance with this Act.



2018 Chevrolet Silverado 1500 LD or 2018 GMC Sierra 1500 LD

Dealer Name: \_\_\_\_\_

Dealer Address: \_\_\_\_\_

Sales Representative: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Contact Phone: (     ) \_\_\_\_\_ (     ) \_\_\_\_\_

Contact E-Mail: \_\_\_\_\_

Vehicle Quote, Complete \$ \_\_\_\_\_

Anticipated delivery date is: \_\_\_\_\_

Sales Manager Signature: \_\_\_\_\_ Date \_\_\_\_\_

**BID DUE prior to 1:55 PM, Friday, March 8<sup>th</sup>, 2019.**

**Please seal bid in marked envelope. Mark as: "2019 Community Development Truck Bid".**

**Return to:**

Thomas Township  
Community Development Department  
249 North Miller Road  
Saginaw, MI 48609  
Attention: Dan Sika  
(989) 781-0150

*The Thomas Township Board of Trustees reserves the right to accept or reject any or all bids, to waive informalities or errors in the bidding process, and to accept any bid deemed to be in the best interest of the Township, including bids not proposed for the lowest amount submitted.*





## TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** April 1, 2019
- **SUBMITTED BY:** Russ Taylor, Township Manager
- **AGENDA TOPIC:** Approve Resolution 19-09 to purchase the property at 705 South Miller Road.
- **EXPLANATION OF TOPIC:** The property at 705 South Miller has become available for purchase. It is immediately adjacent to the south side of that portion of Roberts Park that was recently acquired from the Shields Men's Club. It has a house, detached garage and a large shed on it. The owner, Mr. Scott Shaler, contacted me a few weeks ago to inquire if the Township would be interested in purchasing it. I explained that the Township was not looking to add more property, but would be open to discussing it given its proximity to Roberts Park. I also noted that we would not have any interest in any structures on it.

The property would add 1.48 acres to the park as it is a deep lot, roughly 660' deep. It would also provide a nice buffer from the residential homes south of it on Miller Road. Another benefit would be the fact that it would greatly increase the property to the south of the large pavilion that we acquired with the Men's Club parcel as it is pretty narrow currently. Lastly, this particular parcel is very unsightly and really detracts from the aesthetics of the park. Our Code Enforcement Officer has been diligent with trying to keep it compliant, but that doesn't necessarily ensure that it will be attractive.

Due to the timing of the April Board meeting and the recent conversations with the property owner, a lot of the details have not been confirmed in writing; however, I think that we are close to an agreement. We did not budget for this expense, so a budget amendment later in the fiscal year will be needed. The price that we have discussed is \$15,000 with the structures removed. That was before Mr. Shaler started to verify demolition costs. I think that he is going to suggest a higher price as the demolition costs seem to be in the range of \$10,000. The price increase will probably be justified such that I would suggest that we should be prepared to pay up to \$20,000. As a side note, he paid \$64,000 for the parcel originally. The Township would have approximately \$5,000 more in related expenses: \$1,900 for a Phase I Environmental Study, Closing Costs, Title Insurance, Fees, Etc. Thus, the total cost would be up to \$25,000.

I am requesting authorization to proceed with the purchase as outlined in the proposed resolution such that the total cost would not exceed \$25,000 and the price for the property would not exceed \$20,000; and, the owner will have all of the structures removed from the property prior to the Township taking possession.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Resolution 19-09 and aerial photo of property.
  
- **POSSIBLE COURSES OF ACTION:** Approve, Amend, Deny or Table.
  
- **SUGGESTED/REQUESTED MOTION:** Motion by \_\_\_\_\_ supported by \_\_\_\_\_ to approve Resolution 19-09 to purchase the property at 705 South Miller Road.
  
- **ROLL CALL VOTE REQUIRED:** Yes.

19-09  
TOWNSHIP OF THOMAS  
SAGINAW COUNTY, MICHIGAN  
RESOLUTION FOR "Agreement to Purchase Real Estate"  
705 South Miller Road, Saginaw, Michigan (a.k.a. 28-12-3-25-3051-000)

At a regular meeting of the Board of Trustees of the Township of Thomas, held on the 1st day of April, 2019; 7 o'clock p.m. Michigan Time.

PRESENT:

ABSENT:

\_\_\_\_\_ offered the following resolution and moved for its adoption. The motion was seconded by \_\_\_\_\_.

WHEREAS, the Township Board of the Township of Thomas on its motion, has determined that it would be in the best interest of the Township to pursue an arrangement with Mr. Scott Shaler to enter into a conditional purchase agreement to purchase parcel 28-12-3-25-3051-000 consisting of 1.48 acres of land and;

WHEREAS, the Township Board has determined that this parcel will be combined with the existing Roberts Park to increase the area and create a buffer.

WHEREAS, Thomas Township will enter into an "Agreement to Purchase Real Estate" with Mr. Scott Shaler, for an amount not to exceed \$20,000.00 and;

WHEREAS, the Township will make this agreement contingent upon the issuance of a clear title; an acceptable phase one environmental study; complete removal of all structures; approval of the sale and relevant legal documents by the Township's attorney; and acceptable condition of the property after demolition is complete.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Township of Thomas, that the purchase of parcel 28-12-3-25-3051-000 with all buildings removed consisting of 1.48 acres of land, for public purposes and as described herein, is hereby ratified.

YEAS:

NAYES:

ABSTENTIONS:

ABSENT:

The Supervisor declared the resolution duly adopted.

---

Robert Weise, Supervisor

STATE OF MICHIGAN)  
COUNTY OF SAGINAW) SS

I, Edward Brosowski, the duly elected and acting clerk of the Township of Thomas, hereby certify that the foregoing constitutes a true copy of a resolution passed at a regular meeting of the Thomas Township Board, Saginaw County, Michigan, held on April 1, 2019, at which meeting 7 members were present as indicated in said minutes and voted as therein set forth; that said meeting was held in accordance with the Open Meetings Act of the State of Michigan.

IN WITNESS WHEREFORE, I have hereunto fixed my official signature on the 1st day of April, 2019.

---

Edward Brosowski, Clerk



Saginaw GIS



Map Publication:  
03/15/2019 8:37 AM



**Disclaimer:** This map does not represent a survey or legal document and is provided on an "as is" basis. Saginaw County expresses no warranty for the information displayed on this map document.

201  
2. Winter



## TOWNSHIP BOARD AGENDA ITEM

- **MEETING DATE:** April 1, 2019
- **SUBMITTED BY:** John Corriveau, Parks & Recreation Director
- **AGENDA TOPIC:** Purchase of Zero Turn Lawn Mower
- **EXPLANATION OF TOPIC:** With the growth of the Thomas Trail and the amount of time needed to cut grass there is a need for a second mower that will allow us to have two mowers working together to make sure we can keep up. Also, it will provide a backup when one mower is getting maintenance work performed or repaired. The current zero turn mower we have is a 2013 John Deere Z997 Diesel. This mower has worked very well for our purposes and that is why we are looking at purchasing a second zero turn diesel mower. We received bids from four companies. Bids were sent to five companies. Wohlfeil's did not bid due to no availability of a diesel model. I would like approval to purchase the low bid for a Grasshopper Diesel mower from H & B Equipment for \$14,840.00.

I have budgeted \$14,000 for this mower. I will deduct the \$840 we are over budget from the Vehicle Expense Account 101-770-938-000 to cover this overage.

- **MATERIALS ATTACHED AS SUPPORTING INFORMATION:** Attached bid sheet with amounts.
- **POSSIBLE COURSES OF ACTION:** Approve, Deny, Amend or Table.
- **SUGGESTED/REQUESTED MOTION:** Motion by \_\_\_\_\_ supported by \_\_\_\_\_ to approve the purchase of a Grasshopper Zero Turn Diesel Mower for \$14,840.00 from H&B Equipment.
- **ROLL CALL VOTE REQUIRED?** No

# Bid Tab Sheet Zero Turn Mowers

	Lawn mower
H&B Equipment	\$14,800
Hoffman's Equipment	\$23,199
Lingle Equipment	\$17,575
Tri-County Equipment	\$16,980
Wohlfeils	No Bid

# Thomas Township Parks Zero Turn Mower Bid 2019

## Bid Requirements

### **Bid requirements:**

- Commercial grade machine
- Zero Turn
- 33-38 hp Diesel Motor
- 72" mower deck
- Electric Start
- Gauge and engine protection system: Hour meter, fuel gauge, temperature gauge/warning light, low oil warning light.
- Semi pneumatic front casters

Base Unit Cost \$ 14,840.<sup>00</sup>

### **Options:**

- |                            |                              |
|----------------------------|------------------------------|
| • Sun Shade                | \$ <u>145.<sup>00</sup></u>  |
| • Gator Blades             | \$ <u>79.<sup>20</sup></u>   |
| • Bagger collection system | \$ <u>2710.<sup>00</sup></u> |
| • Lighting Kit             | \$ <u>340.<sup>00</sup></u>  |

### Iran Economic Sanctions Act Certification:

As of April 1, 2013, Michigan Public Act 517 of 2012 requires all bidders and suppliers for all public projects to certify that they are in compliance with the Iran Economic Sanctions Act. You are encouraged to review the Act as enacted by visiting:

[http://www.legislature.mi.gov/\(S\(big5if45dnxqscb4jaqzcu55\)\)/mileg.aspx?page=MclPASearch](http://www.legislature.mi.gov/(S(big5if45dnxqscb4jaqzcu55))/mileg.aspx?page=MclPASearch)

Companies, Suppliers or individuals associated with an Iranian linked business are ineligible to submit a bid to public entities. By submitting your proposal, you certify that you are in compliance with this Act.

I understand that the Thomas Township Board reserves the right to accept or reject any or all proposals, to waive informalities or errors in the proposal process, and to accept any proposal deemed to be in the best interest of the Township, including proposals that are not for the lowest amount.

**My signature indicates acknowledgement and understanding of the above statements.**

Signature 

# Thomas Township Parks Zero Turn Mower Bid 2019

## 2019 Zero Turn Mower Bid

### Bidder Information Required:

Company Name H+B EQUIPMENT

Company Address 7901 GRATIOT RD.

City and Zip Code SAGINAW, MI 48609

Company Phone Number 989-781-2337

Alternate Phone Number 906-292-5496

Contact email hbequipment@yahoo.com

*I understand that the Thomas Township Board reserves the right to accept or reject any or all proposals, to waive informalities or errors in the proposal process, and to accept any proposal deemed to be in the best interest of the Township, including proposals that are not for the lowest amount.*

Authorized Signature 

Authorized Printed Name EVERETTE SCHULTZ

Anticipated Delivery Date 14 DAYS AFTER RECEIVING P.O.

BASE UNIT COST: \$14,840.<sup>00</sup>

**BID DUE PRIOR TO 4PM March 26<sup>th</sup>, 2019**

Return to:

Thomas Township Parks and Recreation  
John Corriveau, Parks Director  
Lawn mower bids  
249 N Miller Rd  
Saginaw MI 48609



# Grasshopper QuikQuote #26185N00157

Quoted by  
**H & B EQUIPMENT INC**  
7901 GRATIOT RD  
SAGINAW , MI 48609  
P: (989) 781-2337

**Everette Schultz**  
Owner  
E: [hbequipment@yahoo.com](mailto:hbequipment@yahoo.com)

Quoted for  
**Thomas Township Parks**  
249 N. Miller Rd.  
Saginaw, MI 48609  
E: [Park1@thomastwp.org](mailto:Park1@thomastwp.org)  
P: 989-798-2546



**Model 400D-1.3L with 72" deck**  
Quoted: Mar 20, 2019

## Power Unit & Deck

**Model 400D-1.3L with 72" deck (534192)**  
1.3L MaxTorque™ Diesel Engine; "no-gears" hydraulic pump-and-wheel-motor transmission; heavy-duty extra-deep 72" cutting deck; luxury seat and shock-absorbing footrest

	List	Sale
Model 400D-1.3L with 72" deck (534192)	\$18,310.00	\$14,648.00

List Total: \$18,550.00

Sale Price: \$14,840.00

Grand Total: \$14,840.00

## Wholegoods

	List	Sale
533507 – Tweels Caster Tires - 13x6.5x6 - Set of 2 (in lieu)	\$240.00	\$192.00

