

Accessory Building Plan Review Checklist

General

- All drawings shall be completely dimensioned
- Drawn to scale not less than 1/8" = 1'0"
- Drawings shall be prepared on sheet paper size no larger than 24" x 36"

Foundation Plan

- Foundation Type showing width and depth
- Size of posts being used
- Type of and size of anchor being used
- Backfill being used

Building/ Wall Section Details

- Size of truss plate
- Size and spacing of girts, pressure treated bottom girt
- Size and type of fasteners being used
- Size and spacing of purlins
- Hurricane straps for trusses
- Type and sizes of windows
- Type and sizes of entry and overhead doors
- Exterior finish being used
- Roof truss details/ spec sheets
- Roof construction details- type of roofing, metal or asphalt shingle

Building Elevations

- Front, sides and rear elevation showing all dimensions
- Façade material, window and door locations
- Existing and proposed grade elevations

Additional Permits

- Electrical
- Plumbing
- Mechanical