



THOMAS TOWNSHIP  
REGULAR BOARD MEETING MINUTES  
8215 Shields Drive, Saginaw, MI 48609  
November 5, 2018  
7:00 o'clock p.m.

1. The Regular Board Meeting was called to order at 7:00 p.m. by Supervisor Weise.
2. PRESENT: Weise, Brosowski, Ryder-Petre, Weber, Thayer, Sommers and Monahan  
ABSENT: None

ALSO PRESENT: Township Manger, Russ Taylor; Finance Director, Deidre Frolo; DPW Director, Rick Hopper; Parks and Recreation Director, John Corriveau; Director of Community Development, Dan Sika; Police Chief, Steve Kocsis; Police Sergeant, Al Fong; Fire Chief, Mike Cousins; Deputy Clerk, Darci Seamon; Township Attorney, Otto Brandt and 3 interested parties.

3. The Pledge of Allegiance was recited.
4. Motion was made by Brosowski, seconded by Thayer to approve the agenda as presented. Motion carried unanimously.

AGENDA  
THOMAS TOWNSHIP REGULAR BOARD MEETING  
8215 Shields Drive, Saginaw, MI 48609  
November 5, 2018  
7 P.M.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Consent Agenda
  - A. Approval of Board Minutes October 1, 2018.
  - B. Approval of Expenditures.
  - C. Receive and acknowledge the resignation of Assistant Parks Director, Stacy Hable.
  - D. Receive and acknowledge the resignation of Thomas Stoddard from the Fire Department.
  - E. Receive and acknowledge the resignation of Molly McGrandy from the Fire Department.
  - F. Approve amendments to the Assistant Parks Director job description.
  - G. Approve the appointment of Brandon Felton to the part-time Fire Prevention Officer position.
  - H. Approve hiring Corey Siler as a probationary Firefighter.
  - I. Approve hiring Brian Foley as a probationary Firefighter.
  - J. Approve the promotion of Parks Secretary, Meaghan Zielinski from probationary to regular part-time.
6. Communications-Petitions-Citizen Comments  
**It is requested that you state your name and address for the record.**
7. Public Hearing
  - A. None.
8. Unfinished Business
  - A. None.

9. New Business

- A. Approve Resolution 18-15 appointing Rick Hopper as the Trustee and Dan Sika as the Alternate Trustee to the Saginaw Area Storm Water Authority on behalf of Thomas Township.
- B. Approve Resolution 18-16 approving the Saginaw Area Storm Water apportionment for 2019.
- C. Approve the Wallace Drive and Shields Court watermain crossing replacement engineering design and construction administration contract to Spicer Group in the amount of \$26,850.00.
- D. Approve the well abandonment proposal from Ed Birkmeier Well Drilling Ltd. in the amount of \$8,000.00.
- E. Award the 2019/2020 landscaping maintenance and mowing services agreement to Tri-Valley Construction LLC.
- F. Approve the bid extension by Tri-Valley Construction LLC for four (4) cuttings of the median from Gaslight Drive to the intersection of M-52 at a cost of \$1,100.00 each for a total cost of \$4,400.00.
- G. Approve the quote by Spicer Group in the amount of \$7,500.00 to complete a pedestrian crosswalk study near Meijer Gas Station/Gratiot Road.
- H. Award the three year bid for the production of and mailing preparation of the Township quarterly newsletter to Reimold Printing with years two and three contingent upon satisfactory production of each preceding year.
- I. Approve the purchase and installation of the gate for Roberts Park by Bills Custom Fab in the amount of \$9,895.00.
- J. Approve the promotion of Al Fong to Assistant Police Chief.
- K. Receive and acknowledge the resignation of Ellen Ryder-Petre from the Township Board effective November 6, 2018.
- L. Approve the appointment of Tara DeLine to fill the vacancy of Thomas Township Board Trustee Ellen Ryder-Petre through November 20, 2020.

10. Reports

- |               |                          |                       |
|---------------|--------------------------|-----------------------|
| A. Supervisor | D. Manager               | H. Fire Dept.         |
| B. Clerk      | E. Community Development | I. Police Dept.       |
| C. Treasurer  | F. DPW                   | J. Parks & Recreation |
|               | G. Finance               | K. Board Members      |

11. Executive Session  
None

12. Adjournment.

5. It was moved by Sommers, seconded by Ryder-Petre to approve the consent agenda as presented. Motion carried unanimously.

- A. Approval of Township Board minutes from the regular meeting 10/01/2018.
- B. Expenditures consisting of:
 

Clearing Fund	\$3,415.58
General Fund	461,379.04
Public Safety-Fire Department	27,261.19
Fire Apparatus	5.71
Public Safety-Police Department	23,660.94
Public Safety-Drug Law Enforcement	0.00
Downtown Development Authority	699.60
Road Revolving Fund	0.00
Sewer Fund	40,156.36
Water Fund	277,408.42
Municipal Refuse	59,011.52
Tax	109,736.87
- C. Receive and acknowledge the resignation of Assistant Parks Director, Stacy Hable.
- D. Receive and acknowledge the resignation of Thomas Stoddard from the Fire Department.
- E. Receive and acknowledge the resignation of Molly McGrandy from the Fire Department.

- F. Approve amendments to the Assistant Parks Director job description.
- G. Approve the appointment of Brandon Felton to the part-time Fire Prevention Officer position.
- H. Approve hiring Corey Siler as a probationary Firefighter.
- I. Approve hiring Brian Foley as a probationary Firefighter.
- J. Approve the promotion of Parks Secretary, Meaghan Zielinski from probationary to regular part-time.

6. Communications-Petitions-Citizen Comments

None.

7. Public Hearing

- A. None.

8. Unfinished Business

- A. None.

9. New Business

- A. It was moved by Sommers, seconded by Monahan to approve Resolution 18-15 appointing Rick Hopper as the Trustee and Dan Sika as the Alternate Trustee to the Saginaw Area Storm Water Authority on behalf of Thomas Township. Motion carried unanimously.

Ayes: Sommers, Weber, Brosowski, Weise, Thayer, Ryder-Petre, Monahan

Nays: None

Absent: None

Abstain: None

- B. It was moved by Weber seconded by Monahan to approve Resolution 18-16, approving the Saginaw Area Storm Water apportionment for 2019.

Ayes: Monahan, Sommers, Weber, Brosowski, Weise, Thayer, Ryder-Petre

Nays: None

Absent: None

Abstain: None

- C. It was moved by Thayer seconded by Brosowski to approve the Wallace Drive and Shields Court watermain crossing replacement engineering design and construction administration contract to Spicer Group in the amount of \$26,850.00.

- D. It was moved by Weber and seconded by Sommers to approve the well abandonment proposal from Ed Birkmeier Well Drilling Ltd. in the amount of \$8,000.00.

- E. It was moved by Ryder-Petre and seconded by Monahan to award the 2019/2020 landscaping maintenance and mowing services agreement to Tri-Valley construction LLC.

- F. It was moved by Monahan, seconded by Sommers to approve the bid extension by Tri-Valley Construction LLC for four (4) cuttings of the median from Gaslight Drive to the intersection of M-52 at a cost of \$1,100.00 each for a total cost of \$4,400.00.

- G. It was moved by Brosowski, seconded by Thayer to approve the quote by Spicer Group in the amount of \$7,500.00 to complete a pedestrian crosswalk study near Meijer Gas Station/Gratiot Road.

- H. It was moved by Weber, seconded by Ryder-Petre to award the three year bid for the production of and mailing preparation of the Township quarterly newsletter to Reimold Printing with years two and three contingent upon satisfactory production of each preceding year.

- I. It was moved by Sommers, seconded by Monahan to approve the purchase and installation of the gate for Roberts Park by Bills Custom Fab in the amount of \$9,895.00.

- J. It was moved by Weber, seconded by Ryder-Petre to approve the promotion of Al Fong to Deputy Police Chief.
  - K. It was moved by Brosowski, seconded by Sommers to receive and acknowledge the resignation of Ellen Ryder-Petre from the Township Board effective November 6, 2018. A plaque was presented to Ryder-Petre for her 18 years of service.
  - L. It was moved by Ryder-Petre, seconded by Monahan to approve the appointment of Tara DeLine to fill the vacancy of Thomas Township Board Trustee Ellen Ryder-Petre through November 20, 2020.
10. Report of Officers and Staff:
- A. Supervisor's Report – none.
  - B. Clerk's Report –The clerk informed the board of the election the next day and the record voters that are expected. He recommended that the Board Meeting schedule be reviewed during election years to avoid having a Board Meeting the night before the election. It makes it difficult for election setup by DPW workers and the Deputy Clerk.
  - C. Treasurer's Report- Thanked Ellen Ryder-Petre for her years of service.
  - D. Manager's Report- Wished Ellen Ryder-Petre well and stated she would be missed. Commended the Deputy Clerk on the effort put forth to run a successful election.
  - E. Receive and file Community Development Reports. Wished Ellen well.
  - F. Receive and file the DPW Report. Thirty-six kids from Swan Valley helped decorate and did a great job.
  - G. Receive and file the Finance Department Report. Security camera installation started today. Thanked Ellen and said she would be missed.
  - H. Receive and file the Fire Department Report – Insurance service audit coming up. Thanked Ellen for her work on the Public Safety Committee.
  - I. Receive and file the Police Department Report. Steve commended the Board's decision to promote Al Fong to Deputy Police Chief. Stated it was an honor to work with Ellen
  - J. Receive and file the Parks and Recreation Report –Had three good days for Haunted Train with additional car. Thanked Chief Cousins and Sgt. Fong for crowd control. Congratulated Tara on her appointment and thanked Ellen for her service.
  - K. Board Member Reports – none.
11. Executive Session:
- A. None
12. It was moved by Brosowski, seconded by Sommers to adjourn the meeting at 7:42 p.m. Motion carried unanimously.

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Edward Brosowski, Clerk

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Dated