



Downtown Development Authority

THOMAS TOWNSHIP
DOWNTOWN DEVELOPMENT AUTHORITY
8215 Shields Drive, Saginaw, MI 48609
January 26, 2010
8:00 a.m. Michigan Time

- 1. The Board Meeting was called to order at 8:00 a.m. by Chairperson Radewahn.
2. MEMBERS PRESENT: Radewahn, Ryder-Petre, Weise, Gray, Streeter, and Martin.
ABSENT: Doyle, Duclos, and Burns.
ALSO PRESENT: Russ Taylor, Township Manager, Dan Sika, Director of Community Development, and Tari Dusek, Thomas Township Library.
3. The Pledge of Allegiance was recited.
4. Approval of Expenditures was tabled at this time. Members will be e-mailed with answers to \$100.00 membership dues
5. Motion was made by Weise, seconded by Ryder-Petre to approve agenda as written. Motion carried unanimously.

AGENDA
THOMAS TOWNSHIP DOWNTOWN DEVELOPMENT AUTHORITY MEETING
8215 Shields Drive, Saginaw, MI 48609
8:00 AM, January 26, 2010

- 1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Expenditures
5. Approval of Agenda
6. Consent Agenda
A. Approve the minutes of the December 22, 2009 meeting
7. Communications-Petitions-Citizen Comments
It is requested that you state your name and address for the record.
8. Public Hearing-None
9. Unfinished Business
A. Thomas Township Library's Request to Opt Out of the Downtown Development Authority
B. Update-Detailed Breakdown of Costs For Charter Communication Utility Line Relocation Regarding Gratiot Road
10. New Business
A. Review and Approve 2010/2011 Downtown Development Authority Budget
11. Discussion
A. None
12. Reports
A. Chairperson D. Board Members
B. Vice-Chair E. Staff
C. Secretary
13. Adjournment

6. Consent Agenda

Motion by Streeter, seconded by Gray to approve the minutes of December 22, 2009 as presented. Motion carried unanimously.

7. Communications-Petitions-Citizens Comments

Tari Dusek of the Thomas Township Library expressed her thanks for the time and effort of the DDA regarding the Library's position on the tax improvement plan.

8. Public Hearing-None

9. Unfinished Business

A. In regards to Thomas Township Library's request to opt out of the Downtown Development Authority, Taylor told the Board that an Ad-Hoc Committee had been formed to review the situation. After consideration, they found allowing the Library to opt out was the best option. It is contingent upon any costs incurred as well as legal fees that may be involved in revising the plan. Motion by Weise, seconded by Ryder-Petre, to allow the Library to opt out of the Downtown Development Authority upon the condition that they reimburse the Downtown Development Authority for all costs related to this decision. Motion carried unanimously.

B. At the October 27, 2009 meeting a request was made for a detailed cost for Charter Communications to bury lines. Mr. Taylor sent a request to Mark Kelly of Charter Communications and received a cost update. This was presented to the Board. He believes; however, that the amount shown does not include the cost of labor. The reason for this was not clear.

10. New Business

A. A proposed budget for the Downtown Development Authority for 2010/2011 was presented by Mr. Taylor along with a second budget containing an option to complete the street lights along Miller Court. Mr. Taylor said it included \$35,000.00 for these lights. When questioned as to the number of lights it was stated that the cost was for 8 lights, with one extra in storage. Mr. Taylor went on to say that when work was being done last year on Miller Court, conduit was put down at that time. Weise said he felt they needed to complete the lights on Miller Court since they wanted it to be the model of the DDA.

Motion by Martin, supported by Ryder-Petre to accept the amended budget with street lights. Motion carried unanimously.

11. Discussion-None

12. Reports

- A. Chairperson
- B. Vice-Chair
- C. Secretary
- D. Board
- E. Staff-Russ Taylor reported that Spicer is working on designing some of the Streetscape in conjunction with the water project that is grant funded. The focus is on plans to straighten sidewalks, remove driveways, and giving each parcel an access plan. They are to a point now where they can begin meeting with the utilities to begin getting prices. Gray questioned how much of a bond would the DDA need to get the Streetscape completed. Taylor did not know, but when the cost from the utility companies was turned in, he could get something together.

13. Chairman Radewahn adjourned the meeting at 8:40 A.M.

Respectfully Submitted,
Connie Watt